

MUNICIPAL DISTRICT OF BIGHORN NO. 8

BYLAW 01/11

**A BYLAW OF THE MUNICIPAL DISTRICT OF BIGHORN NO. 8 TO ESTABLISH
A FEE SCHEDULE TO SET RATES FOR MUNICIPAL UTILITIES, SERVICES,
GOODS, EQUIPMENT USAGE, PERMITS AND APPLICATIONS.**

WHEREAS the Municipal Government Act, being Chapter M-26, R.S.A. 2000 and amendments thereto, provides that Council may pass bylaws for municipal purposes respecting services provided by or on behalf of the municipality, including the establishment of rates for municipal equipment usage, municipal service usage, municipal utilities, municipal goods, and fees for permits and other applications,

AND WHEREAS Council has enacted Bylaw 02/08, the M.D. of Bighorn Fee Schedule Bylaw, which it now deems necessary to repeal because it is outdated;

AND WHEREAS Council now wishes to enact a new Fee Schedule Bylaw;

NOW THEREFORE, the Municipal Council of the Corporation of the Municipal District of Bighorn No. 8 in the Province of Alberta, duly assembled in Council, enacts as follows:

1. This Bylaw shall be known as the M.D. of Bighorn Fee Schedule Bylaw.
2. The rates specified in Schedules A – H attached to this Bylaw shall be charged for the municipal equipment, utilities, services, goods, permits and applications as noted herein.
3. Where applicable, penalties of six per-cent (6%) shall be applied to any accounts outstanding after the due date specified on the invoice.
4. Any security deposit provided to the M.D. pursuant to any schedule in this Bylaw may be forfeited if the requirements under which said deposit was provided are not met.
5. The Schedules attached to this Bylaw may be modified and amended, from time to time, by Council resolution.
6. Bylaw 02/08 is hereby repealed upon the date of final passage of Bylaw 01/11.
7. Bylaw 01/11 comes into full force and effect on the date of final reading thereof.

READ A FIRST TIME THIS 11th DAY OF JANUARY A.D., 2011.

READ A SECOND TIME THIS 8th DAY OF MARCH A.D., 2011

READ A THIRD TIME THIS 8th DAY OF MARCH A.D., 2011



REEVE



EXECUTIVE ASSISTANT

FEE SCHEDULE BYLAW

1. Photocopies \$ 0.50 per page
2. Faxes \$ 1.00 per page
3. Tax Certificate - Mailed \$ 15.00 each
- Faxed \$ 20.00 each
4. Time Charges
 - a) Special Council Meetings: \$800.00 plus mileage and charges for staff required to attend
 - b) Special Municipal Planning Commission Meetings: \$800.00 plus mileage and charges for staff required to attend
 - c) S/DAB hearing postponed due to request from appellant/other affected party \$800.00 plus mileage and charges for staff required to attend
 - d) Municipal Manager: \$75.00 per hour
 - e) Designated Officer: \$55.00 per hour
 - f) All other staff: \$35.00 per hour
5. Tax Recovery Notification \$15.00 each plus costs
6. Tax Recovery Discharge \$15.00 each plus costs
7. Tax Sale Proceedings 5% of proceeds from sale
8. Assessment Appeals - Residential/Farm Land \$ 50.00 each
- Commercial/Industrial \$650.00 each
9. Cheques Returned \$20.00 plus any applicable bank Charges
10. Agricultural Services
 - a) Weed Control Compliance Spraying (incl. vehicle) \$125.00 per hour + herbicide costs
 - b) Weed Control on Contract (incl. vehicle) \$ 75.00 per hour + herbicide costs
 - c) Weed Control Spraying Assistance (incl. vehicle) \$ 75.00 per hour + herbicide costs

- d) Weed Control – Handpicking (vehicle not incl.) \$ 35.00 per hour
- e) Weed Control – Vehicle Charges (incl. operator) \$ 65.00 per hour + \$0.50/km
- f) Quad Rental – (incl. operator) \$ 65.00 per hour

All vehicles and quads must be M.D. operated. **Schedule "B"**

Bylaw 01/11
FEE SCHEDULE BYLAW
As at December 13, 2011

FIRE AND RESCUE SERVICES
SAFETY CODES INSPECTIONS

In the absence of rates established by separate agreement, for fire and rescue services, and/or safety codes inspection services, the following rates shall apply:

Pumper	\$700/ per hour
Tanker	\$450/ per hour
Emergency Rescue Unit	\$520/per hour
Bush Buggy	\$350/ per hour
Mobile Command	\$325/ per hour

Personnel Fee per hour:

Charge per hour	\$ 45
Standby charge per person	\$ 45
Station Officer (IC)	\$ 60
Deputy Chief	\$180
Fire Chief	\$180
Fire Investigations	\$180
Fuel Tank Inspections	\$180
Safety Codes Officer inspections	\$180

- Calls cancelled while crew is en-route will be billed the firefighters and vehicle time to a minimum of 1 hour
- Fire Department vehicles used for transportation only of extra firefighters and not used at the incident, a rate of \$100.00 per unused vehicle will apply but if the vehicle is required on the scene the regular rate will apply.
- Material consumed may be invoiced at cost of replacement.

Any of the above fees may be partially or completely waived at the discretion of the respective District Chief and Municipal Manager acting in concert with respect to unusual circumstances.

Fees are not charged for structural fires for MD residents except that the Village of Cremona Emergency Services and Sundre & District Fire Protection Board are authorized to bill up to \$500 per incident against MD ratepayers insurance and to reduce by a similar amount the invoice for fire services provided to the M.D.

TRANSPORTATION FEES

1. Private development of MD road allowances for the purposes other than roads (including road crossing and pipeline crossing agreement processing):

For each road allowance/per crossing to be utilized. \$ 500.00

2. Construction of private road approach:

1st. inspection (an application form must be completed and submitted): No Charge

2nd Inspection: \$100.00

Subsequent Inspections: Staff and Vehicle Charges

3. Sale of Gravel (based on full cost recovery; price includes loading, but not trucking to destination):

\$11.00 per m³

4. Vehicle and Equipment Charges:

Description	Rates
Van, ½ ton truck, ¾ ton truck c/w operator	\$ 65.00/hr.
1 ton truck with snow blade/sander or sprayer c/w operator	\$ 80.00/hr.
Single axle dump truck c/w operator	\$115.00/hr.
S/A dump truck with tandem trailer c/w operator	\$127.50/hr.
Skid steer loader c/w operator / mob & de-mob extra	\$100.00/hr.
Auger attachment	\$ 10.00/hr.
Sweeper attachment	\$ 15.00/hr.
Steamer – c/w ¾ ton truck and 2 operators	\$150.00/hr.
John Deer front mower c/w operator / mob & de-mob extra	\$ 60.00/hr.
 Additional operator (if needed)	 \$ 35.00/hr.
Mileage (to be added to above rates)	\$ 0.50/km.

5. Over weight Permits \$25 per permit

6. Rig Move & General Road Use Permit Application Fee: \$500.00 per application

7. Inspection Fees (per inspection: pre and post construction): \$250.00

Haulers may opt to waive the pre inspection provided that they assume any road damages existing and during the haul.

8. Encroachment Agreement application \$150.00

9. Road Closure application \$800.00

**SOLID WASTE MANAGEMENT
RATES & FEES**

Every Commercial Premises and Tax-Exempt Property in the M.D. that is served by the municipal Solid Waste collection system shall pay for the collection, removal and disposal of Solid Waste in accordance with the following rates:

\$15.00 per cubic yard of bin size

Minimum charge: \$48.60 per pick-up

The M.D. shall be the determinant on the amount of Solid Waste removed from a premises and such determination shall be final and shall form the basis for the charges for collections.

In default of payment by an owner or occupant receiving Solid Waste collection services, the amount of the sums in default may be collected by the M.D. by whatever lawful means available. The amount of said sums in default shall be a fee against the property in respect of which the Solid Waste collection service was provided and such fee shall be subject to the same penalties and collectible by the same manner as other taxes levied by the M.D.

FEES FOR PLANNING AND DEVELOPMENT

- | | |
|---|---|
| 1. Compliance Assessment | |
| - Regular | \$60.00+ GST |
| - Priority (3 days) | \$100.00 + GST |
| 2. Documents | |
| - Land Ownership Map - at counter | \$14.95 + GST |
| - Land Ownership Map - mailed | \$25.00 + GST for the first copy;
\$14.95 for additional copies
(max 5 maps per tube) |
| - Municipal Development Plan (MDP) | \$50.00 + GST |
| - Land Use Bylaw (LUB) | \$60.00 + GST |
| - Any Area Structure/Redevelopment Plan (ASP/ARP) | \$20.00 + GST |
| - Environmentally Significant Areas (Bow Corridor) | \$20.00 + GST |
| 3. Planning Services Application Fees | |
| - Textual amendment to existing
MDP, ASP, ARP or LUB | \$4,000 <u>plus</u> \$100/ha of land
involved to a maximum of
\$25,000* |
| - Map/Re-districting amendment to existing
MDP, ASP, ARP or LUB <u>or</u> addition of
a use to an existing LUB District | \$3,000 |
| - New ASP or ARP | \$4,000 <u>plus</u> \$200/ha of affected
area to a maximum of \$25,000 |

Plus the costs incurred by Bighorn for any professionals hired to help review or provide advice on the proposal (e.g. lawyers, planners, engineers).

* *Where an MDP or LUB amendment is required in the context of a new ASP or ARP proposal, the \$100/ha land area fee may be waived, at Council's sole discretion, in light of the \$200/ha fee required for the new ASP or ARP.*

- | | |
|--|---|
| - New Concept Plan (Conceptual Scheme) | \$4,000 <u>plus</u> \$100/ha of
affected area (<i>except as set out
below for Horseshoe</i>) |
| - Amendment to existing Concept Plan | \$3,000 |
| - First Concept Plan as required by
Horseshoe Lands ASP | \$20,000 |

Plus the costs incurred by Bighorn for any professionals hired to help review or provide advice on the proposal (e.g. lawyers, planners, engineers).

4. Subdivision Fees

First parcel out	\$800.00
All other subdivision applications	\$800.00 <u>plus</u> lot fees
Lot fees:	
- First 3 lots created (each)	\$400.00
- For the next 50 lots (each)	\$200.00
- For each additional lot	\$100.00
For phased approvals	\$500.00/phase
Endorsement fee (includes bareland condominiums):	
- First 10 lots	\$275.00/lot
- Next 50 lots	\$200.00/lot
- Each additional lot	\$75.00/lot
- Condominium building certificate fee	\$40.00/unit
Subdivision Approval Time Extension Applications	
- First request	\$300.00
- Second request	\$600.00
- Third request	\$1,200.00
- Fourth and subsequent requests	\$1,500.00

Additionally regarding subdivision:

- There is no charge for the creation of municipal/school reserve lots (MR, SR, MSR), environmental reserve (ER), public utility lots (PUL) or the remaining portion of the original parcel.
- All costs associated with the preparation of a development agreement, including such things as legal or engineering cost and staff time, shall be borne by the applicant, and the costs shall be listed in detail by Bighorn and added to the endorsement fee.
- Applications for bareland condominiums will be treated as conventional subdivision applications with fees charged accordingly.
- Refunds will not be considered once an application has been circulated to the various commenting agencies.
- If a request for refund is submitted prior to the circulation of the application to the commenting agencies, the fee will be refunded less a 20 percent administration fee.

5. Development Permit Application Fees

Agricultural:

- Extensive agriculture/keeping of horses and chickens	\$125.00
- Intensive agriculture, commercial equestrian centre	\$500.00
- Logging	\$500.00
- Value-added agricultural industry	\$200.00
- Private kennel	\$200.00

Residential:

- Single detached dwelling, duplex,
manufactured home, secondary/studio suite \$ 250.00
- Multi-dwelling unit development \$ 750.00 + \$100.00/unit
- Bed and breakfast \$ 200.00
- Home-based business \$ 75.00
- Addition, deck or accessory buildings/uses \$ 100.00

Commercial:

- Resort/visitor accommodation development,
country recreational lodge \$1,000.00 + \$100/unit
- Country recreational centre, golf course,
or similar developments/uses \$1,500.00
- Campground, marina \$ 750.00
- Retreat \$ 500.00
- Restaurant, service station, gas bar, convenience/retail
store, service business, office, medical/veterinary clinic,
cultural/entertainment/recreation facility
or similar developments/uses \$ 750.00
- Multiple-use buildings/developments \$1,500.00
- Commercial kennels \$ 400.00
- Communication towers and facilities \$ 300.00
- Greenhouse and plant nursery \$ 400.00
- Commercial guiding/outfitting, river/recreation
access and staging \$ 400.00
- Staff accommodation/accessory dwelling unit \$ 250.00
- Additions to, or changes in use within existing
commercial buildings or uses \$ 200.00

Industrial:

- Natural resource/aggregate extraction, including
expansions and asphalt/batch plants \$ 750.00
- Natural resource extraction renewal \$ 500.00
- Saw mills, log reloading and transportation staging \$ 750.00
- Manufacturing and distribution \$1,200.00
- Automotive/industrial equipment sales, rental and
repair, bulk fuel sales, business support services,
warehousing, contractor services, mini storage \$ 750.00
- Outdoor materials, equipment and vehicle storage \$ 500.00
- Minor changes or additions to existing
industrial developments or uses \$ 250.00
- Industrial work camp \$ 200.00

Other:

- Accessory buildings/uses (non-residential, including
farm structures) \$ 150.00
- Shipping containers \$ 75.00
- Signs \$ 100.00
- Wind energy conversion systems \$ 100.00
- Private or public institutional developments or uses \$ 500.00
- Community buildings and facilities,
government services No fee

- Group care facility, day care	\$500.00
- Airstrip	\$750.00
- Development permit amendment or extension applications	50 % of original fee (\$100.00 minimum)
- Temporary developments (including events, filming)	\$200.00
- Any development or use not listed above	\$125.00

6. Appeal Fees

Subdivision and Development Appeal Board (S/DAB)

- Development	\$100.00
- Subdivision	\$800.00

7. Building Permit Fees

Residential:

- Main floor	\$0.34/sq.ft.
- Additional floors	\$0.27/sq.ft.
- Garage or similar accessory building (attached or detached)	\$0.22/sq.ft.
- Carport (attached or detached)	\$0.12/sq.ft.
- Basement (new or redevelopment)	\$0.12/sq.ft.

Residential - manufactured and modular homes:

- Flat rate fee per dwelling	\$200.00
- Rate per structural unit for relocatable work camps	\$100.00
- Alberta Labour Label (additional to flat rate fee)	\$125.00

Non-Residential:

- Commercial, industrial and institutional	\$6.00 per \$1,000 to the first \$1,000,000 of bid price; thereafter \$4.00 per \$1,000 of bid price.
--	---

Other:

- Deck	\$0.10/sq.ft.
- Fireplace - flat rate fee	\$85.00 (\$80.50 BP +\$4.50 SCC)
- Demolition Permit - flat rate fee	\$30.00 (\$25.50 BP +\$4.50 SCC)
- Hot tub - flat rate fee (if not part of Bldg. Permit)	\$85.00 (\$80.50 BP +\$4.50 SCC)
- Building Permit amendment or extension	50% of original fee (\$85.00 minimum)

The minimum Building Permit Fee shall be \$85.00

8. Building Permit Security Deposit:

A \$500 security deposit shall be paid to the MD of Bighorn when a building permit is issued in order to help ensure that persons undertaking the construction request the necessary building inspections, and this deposit shall be refunded in full when an occupancy permit has been issued for the subject building, all in accordance with the MD's Building Permit Bylaw.

9. Miscellaneous Planning and Development

- Discharge of caveat (each)	\$50.00 + Land Title fees as applicable
- Planning and Development file searches	See Schedule 'A' or FOIP policies
- Special meeting of Municipal Planning Commission	\$800.00
- 911 Emergency Sign*	\$50.00 + GST
- Replacement or Second 911 Emergency Sign	\$20.00 + GST

**Where a new rural lot is being created or where a new house or other significant structure is being built on an existing rural lot for the first time, the MD of Bighorn will assign a unique property number for 911 Emergency purposes and will also provide a sign. The owner of the subject property is responsible for posting the sign. This fee covers the cost of the sign.*

* * * * *

FEES FOR SEWAGE SERVICES FOR DEAD MAN'S FLATS AND EXSHAW

1. Sewer System User Fees:

RATE PER MONTH:

Residential (per dwelling unit)	\$ 31.90
Grocery stores/general stores	\$ 31.90
Gas stations	\$ 47.75
Laundromats (per machine)	\$ 15.90
Restaurant/Coffee Shop/Dining Room	
Beverage Room/Tavern	
• less than 50 seats	\$ 91.80
• 50 seats to 99 seats	\$187.15
• 100 seats or more	\$282.50
Garages	\$ 47.75
Offices	\$ 31.90
Retail Outlets	\$ 31.90
Hair Salons	\$ 44.20
Schools (per classroom)	\$ 31.90
Libraries	\$ 31.90
Community Halls	\$ 31.90
Churches	\$ 31.90
Hotels/Motels/Bed & Breakfast (per Unit)	\$ 10.65
Car Wash (Per Bay)	\$ 51.25
Industrial (heavy industrial use; e.g. Lafarge)	\$414.20
Campground wash facility	\$ 31.90
Royal Canadian Legion Br 179	\$ 31.90
Commercial not elsewhere classified	\$ 31.90
Apartment Hotels	
• Studio and one bedroom	\$ 17.45
• Two bedrooms	\$ 23.80
• Three bedrooms	\$ 26.50

2. Sewage Delivered to Lagoons \$80.90 per load
(up to 3000 gallons)

3. Sewer System Service invoices shall be rendered every two months.

* * * * *

FEE SCHEDULE BYLAW

1. Water System User Fees

- a) Basic Water Service Fee per Property \$15.00 per month
- b) Flat Fee for Connected Properties Based on Meter Size
 - 15 mm (5/8") Meter \$ 35.00 per month
 - 20 mm (3/4") Meter \$ 48.19 per month
 - 25 mm (1") Meter \$ 81.81 per month
 - 38 mm (1 1/2") Meter \$ 177.67 per month
 - 50 mm (2") Meter \$ 312.04 per month
 - 75 mm (3") Meter \$ 695.88 per month
 - 100 mm (4") Meter \$1,233.14 per month
- c) Commodity Charge \$0.60 per m³

Billings to properties within the Hamlet of Exshaw or to the adjacent Lafarge cement plant will comprise either charge a), for those not connected to the system but benefiting from the fire hydrants, or the total of b) and c), for those connected to the system. Services will be considered to be connected when a meter is installed.

2. Bulk Sales

- a) Bulk Water sales at point of purchase \$2.00 per m³

3. Service Fees

- a) Fire Hydrant Usage (where no user-MD agreement exists) \$50.00
- Fire Hydrant Damage Deposit (where no user-MD agreement exists) \$250.00
- b) Water Service Exterior Connection (includes application fee, one inspection and curb-stop activation) \$100.00
This fee is waived in 2011
- c) Water Meter Installation \$200.00
This fee is waived in 2011
- d) Curb-stop Activation/Turn Off/Water System Termination (per attendance) \$75.00

Schedule "G"
Bylaw 01/11
FEE SCHEDULE BYLAW
As at December 13, 2011

e) Additional Inspection Fee During Construction (per attendance)	\$75.00
---	---------

FEES FOR HARVIE HEIGHTS WATER AND SEWAGE

Harvie Heights Water Service Charges:

Billing Charge:		\$ 5.40 per month
Capacity Charge:	15 mm (5/8")	\$ 30.00 per month
	20 mm (3/4")	\$ 43.19 per month
	25 mm (1")	\$ 76.81 per month
	38 mm (1 1/2")	\$ 172.67 per month
	50 mm (2")	\$ 307.04 per month
	75 mm (3")	\$ 690.88 per month
	100 mm (4")	\$1,228.14 per month
Commodity Charge:		\$ 1.17 per m ³

Service Fees:

a) Fire Hydrant Usage (where no user-MD agreement exists)		\$ 50.00
Fire Hydrant Damage Deposit (where no user-MD agreement exists)		\$250.00
a) Water Service Exterior Connection (includes application fee, one inspection and curb-stop activation)		\$100.00
b) Water Meter Installation		\$200.00
c) Curb-stop Activation/Turn Off/Water System Termination (per attendance)		\$ 75.00
e) Additional Inspection Fee During Construction (per attendance)		\$ 75.00

Billings to customers shall be a combination of the three charges (Billing, Capacity & Commodity) noted above

Harvie Heights Sewer Service Charges:

Sanitary sewer service application fee	\$100.00
Sanitary sewer service termination fee	\$ 25.00
Sanitary sewer connection/disconnection/ re-connection fee	\$ 75.00 per attendance of

Schedule "H"
Bylaw 01/11
FEE SCHEDULE BYLAW
As at December 13, 2011

M.D. agent

Inspection fee, during construction/connection		\$ 75.00 per attendance of M.D. agent
Billing Charge:		\$ 9.75 per month
Capacity Charge:	15 mm (5/8" waterline)	\$ 5.00 per month
	20 mm (3/4" waterline)	\$ 7.20 per month
	25 mm (1" waterline)	\$ 12.00 per month
	38 mm (1 1/2" waterline)	\$ 28.78 per month
	50 mm (2" waterline)	\$ 51.17 per month
	75 mm (3" waterline)	\$ 115.15 per month
	100 mm (4" waterline)	\$ 204.69 per month
Commodity Charge:		\$ 1.70 per m ³

Billings to customers shall be a combination of the three charges (Billing, Capacity & Commodity) noted above.