

MUNICIPAL DISTRICT OF BIGHORN NO. 8

Minutes of the Regular meeting of Council held at 9:00 a.m. on Tuesday, February 14, 2012 in the Council Chambers, MD office, with the following persons present:

COUNCIL:

DENE COOPER	REEVE
ERIK BUTTERS	DEPUTY REEVE
REID THOMAS	COUNCILLOR
PAUL RYAN	COUNCILLOR

ABSENT:

CAROLYN MONTGOMERY COUNCILLOR

ADMINISTRATION:

MARTIN BUCKLEY	CHIEF ADMINISTRATIVE OFFICER
GREG BIRCH	ASSISTANT MUN. MANAGER
NATALIE GERMANN	EXECUTIVE ASSISTANT
BILL LUKA	DIRECTOR OF OPERATIONS

CALL TO ORDER

Reeve Cooper called the meeting to order at 9:00 a.m.

A. APPROVAL OF AGENDA

Moved by Deputy Reeve Butters that the February 14th, 2012 agenda be adopted with the following additions:

- New Business Item H.11	Freedom to Read Proclamation Request
- New Business Item H.12	Letter to Alberta Transportation
- Incamera Item K.4	Legal

CARRIED

B. MINUTES

1. **Moved** by Councillor Ryan that the January 10th, 2012 Council meeting minutes be approved with the following amendment:

-page 2, first bullet, second paragraph, change “applications” to “application”.

CARRIED

2. **Moved** by Deputy Reeve Butters that the previously circulated December 12th, 2011 Heritage Resources Committee meeting minutes be accepted as information.

CARRIED

C. COUNCILLOR'S REPORTS

- Councillor Thomas reported that, as an appointed member of the Bow Valley Regional Housing (BVRH) Building Committee, he attended a meeting on January 13th with government representatives from the ministries of Municipal Affairs and Seniors. The purpose of the meeting was to discuss and agree on an approach for jointly developing a plan to expand and refurbish the

Reeve Cooper called mtg. to order at 9:00 am.

R:14/12 Agenda adopted as amended.

R: 15/12 Council mins aprvd as amended.

R: 16/12 Various mins accepted as info.

Bow River Seniors' Lodge in Canmore. A follow-up meeting is scheduled for February 27th.

Councillor Thomas also attended the regular monthly BVRH Board meeting on January 26th.

The Councillor noted he completed the Municipal Affairs Administrative Law II and Principles of Assessment I courses at the end of January. If successful in passing both course exams, he will be certified to sit on Assessment Review Boards.

- Deputy Reeve Butters reported his attendance of the Red Deer River Watershed Alliance and Bow River Basin Committee meetings. He noted that though he doesn't frequently attend the Red Deer River Watershed meetings, the northern portion of the Red Deer River sub-basin is within his ward.

He also mentioned his attendance of a Finding Agreement seminar in Clear Water County and a Ghost Waiparous Trail Association meeting, held to outline that Association's plans for next year.

The Deputy Reeve also said he attended the Central Zone of the Association of Alberta Municipal Districts & Counties (CAAMD&C) meeting with Reeve Cooper in the Town of Stettler.

- Councillor Ryan noted that the Southern Alberta Energy from Waste Association's (SAEWA) 2011 Year in Review report was included in the Council package and that he would answer any questions Councillors had regarding the report. He also said that the Association's Energy-from-Waste Research Project Engineering Study is now complete and posted on their website.

The Association's bylaws will be back before the Board at the end of February, then forwarded to Alberta Societies for approval before adoption.

Councillor Ryan reported that he was asked by Alberta Innovates to make a presentation to a Finnish trade mission in March and to sit on a Waste to Energy in Alberta panel.

In closing, the Councillor said he would be attending the Alberta CARE Conference to be held in Banff in March on behalf of the Bow Valley Waste Management Commission and that the costs would be covered by the Commission.

- Reeve Cooper said that Jack Hayden, Minister of Tourism, Parks and Recreation, was in attendance at the CAAMD&C meeting in the Town of Stettler. The Minister said that Municipal Sustainability Initiative (MSI) Grant funds had been locked-in for three years and that there would be increased spending for seniors, Assured Income for the Severely Handicapped (AISH) and resource roads.

The Reeve noted that Burnt Timber Road would qualify as a resource road under the grant.

The Reeve reported that the issue of where ambulance services in the MD would be sourced from had been clarified. He said the Province of Alberta contracted eight ambulances from various locations to cover the MD, two of which were from the Canmore Hospital.

The Bow Corridor Environmental Residents' Committee will be meeting on February 16th. The Reeve said the Committee meets every three years and acts independently of industry.

Other items of note included the receipt of the Bow Valley Waste Management Committee's payment for the landfill fire and the upcoming Living in the Natural Environment event on the 24th of February.

D. BUSINESS ARISING FROM MINUTES/NOTES

E. DELEGATIONS

1. A delegation of residents, who own land immediately adjacent to the newly constructed Township Road 252 in the Jumping Pound area, came to discuss the road with Council. Marv Bedry, John Donnelly and Pascal del Guercio each made presentations in which they outlined their concerns regarding Township Road 252 including the expense of the road, the local improvement tax levy, and the road's construction and safety.
2. Imants Krumins, Transportation Engineer for Alberta Transportation, provided Council information regarding the new Transportation Routing And Vehicle Information System (TRAVIS). TRAVIS was designed to coordinate municipal and provincial permitting for overweight and oversized loads. The system's goal was to allow for industry to have a one-stop approach to obtain all permits, while still allowing municipalities to maintain control over the processing and issuance of those permits.

Mr. Krumins explained the fees for the permits are collected by Alberta Transportation through TRAVIS and divided with the participating municipalities.

F. UNFINISHED BUSINESS

1. **Moved** by Councillor Thomas that Council take from the table the issue of the special grant to the Harvie Heights Community Association, tabled by Resolution 366/11, November 8/11.

CARRIED

Moved by Councillor Ryan that, pursuant to Policy F-10, the Reserve Funds Policy – Community Enhancement Program Reserve Account, Council authorize the expenditure of up to \$8,700 from the Ward 2 Community Enhancement funds, for upgrades associated with the Harvie Heights Community Association facilities (resurfacing of the tennis court, replacement of the skating rink boards, Community Hall decking, and replacement of the septic tank cover) and that funds be released upon receipt of invoices for completed work.

CARRIED

2. **Moved** by Councillor Ryan that Council remove the exclusion of enforcing Sub-Sections 5, 6 and 13-30 of Streets and Roads Bylaw 03/08 in Exshaw, as per Resolution 313/09, due to the completion of construction of the Exshaw water project.

Moved by Councillor Thomas that Council amend Councillor Ryan's motion to read:

“...that Council remove the exclusion of enforcing Section III (Traffic Control) Sub-Sections 5, 6 and Section V Parking, subsection 13-30 inclusive of Streets and Roads Bylaw 03/08...”

CARRIED

Council then voted on Councillor Ryan's motion as amended.

CARRIED

G. BYLAWS

H. NEW BUSINESS

1. **Moved** by Councillor Ryan that Council accepts for information, the payroll cheques issued report for the January payroll Electronic Funds Transfer (EFT) payments in the total amount of \$76,311.51 and the

R:17/12
R:366/11 taken
from table.

R: 18/12
Funds granted for
various HH
improvements.

R:19/12
Amendment to
motion.

R:20/12
S&R exclusion
removed.

R: 21/12
Cheques Issued
report accepted.

register for Accounts Payable (A/P) cheques issued, numbers 19643 to 19770, EFT numbered 00094-0001 to 00099-0001, on-line A/P payments numbered 2480, 3049, 5961, 6866, and 9923, and cancelled cheque numbered 19665, in the net amount of \$583,818.72, for the month of January 2012.

CARRIED

R: 22/12
Investment transactions authorized.

2. **Moved** by Councillor Thomas that Council authorizes the following investment transactions:

1. Transfer the full proceeds from the redemption of the February 15, 2012 Farm Credit Canada bond investment into the MD's general operating account, and
2. Transfer the full proceeds from the redemption of the March 1, 2013 Government of Canada bond investment into the MD's general operating account.

CARRIED

R: 23/12
ES-8 rescinded and replaced with ES-18.

3. **Moved** by Deputy Reeve Butters that Council rescind current policy ES-8, Emergency Response Limitations when there is Excessive Risk to Responders, and replace with new Policy ES-18, Limitations to the Provisions of Fire Protection Services with the following amendment:

- In Schedule "A" under the heading *Area*, add the word "Hamlet" before Benchlands, Exshaw Harvie Heights and Lac Des Arc.
- In Schedule "A", delete "Townships 28-31 in Ranges 6 & 7"; replace with "Rural Areas outside of the Hamlets".

CARRIED

R: 24/12
Policy G-9 aprvd.

4. **Moved** by Councillor Ryan that Council approve the amendments to Policy G-9, Computer Use, as indicated in red on the draft amended Policy.

CARRIED

R: 25/12
Policy H-8 aprvd.

5. **Moved** by Councillor Thomas that Council approve the amendments to Policy H-8, Employee/Volunteer Recognition, as amended:

- Under *Excellence and Achievement*, point 2 be changed to read:
"This recommendation will be brought forward to the Chief Administrative Officer who will render a decision."

CARRIED

R: 26/12
Biosphere grant aprvd.

6. **Moved** by Councillor Thomas that Council authorize a \$6,000 operating grant to the Biosphere Institute of the Bow Valley, for the 2012 calendar year, with \$3,000 of the grant to be dedicated for Bow Valley WildSmart purposes.

CARRIED

R: 27/12
H.7 tabled.

7. **Moved** by Councillor Ryan that Council table Item H.7, Rocky Mountain Legacy Trail Completion until the March 14, 2012 Regular Council meeting, on the condition that written confirmation of support from the other partners is provided to Council.

CARRIED

R: 28/12
Memorial Bench program aprvd.

8. **Moved** by Deputy Reeve Butters that Council approve the Memorial Bench Program which formalizes the process for individuals or groups wishing to purchase memorial benches to be installed on municipal land.

CARRIED

R: 29/12
Newsletter aprvd.

9. **Moved** by Councillor Ryan that Council reviews the articles for the March 2012 newsletter and approves them for publication.

CARRIED

R: 30/12
Cleanup Days

10. **Moved** by Deputy Reeve Butters that the following dates be used for the 2012 Spring and Fall Cleanups

aprvd.

in the Bow Valley Hamlets and the Hamlet of Benchlands.

<u>LOCATION</u>	<u>CLEANUP WEEKEND</u>	<u>PICK-UP DATES</u>
Benchlands	May 19 & 20, 2012 September 15 & 16, 2012	May 22, 2012 September 17, 2012
Harvie Heights	May 26 & May 27, 2012 September 1 & 2, 2012	May 28, 2012 September 4, 2012
Lac Des Arcs	June 2 & 3, 2012 September 8 & 9, 2012	June 4, 2012 September 10, 2012
Exshaw	June 9 & 10, 2012 September 22 & 23, 2012	June 11, 2012 September 24, 2012
Dead Man's Flats/ Kananaskis Settlement	June 16 & 17, 2012 September 29 & 30, 2012	June 18, 2012 October 1, 2012

CARRIED

11. **Moved** by Councillor Ryan that Council declare the week of February 26th, 2012 to March 3rd, 2012 as Freedom to Read Week, authorize the Reeve to sign the proclamation and that the proclamation be posted in the entrance way to the MD office.

CARRIED

12. **Moved** by Deputy Reeve Butters that Council authorize Administration to forward the Feedback on Highway 1A:04 Ghost Lake In-Service Road Safety Review letter to Alberta Transportation as the MD's comments on the report.

CARRIED

I. ENQUIRIES OF ADMINISTRATION FROM COUNCIL

Councillor Ryan asked if the speed limit on Highway 1X was lowered from 100 km/h to 80 km/h. He said he was pulled over by a traffic sheriff who told him the speed limit on the 1X was 80km/h, and the Councillor was therefore speeding at 100 km/h. The Councillor informed the traffic sheriff that the MD of Bighorn requested the speed limit be lowered to 80 but Alberta Transportation had so far refused, so he was surprised to be pulled over. Administration said the MD had not been notified of a change in the speed limit, but Alberta Transportation could be called.

Councillor Ryan asked about the Storm Water Management Plan as it related to storm run-off and road repaving in the Hamlet of Exshaw as a result of the water project. He asked if the elevations taken for the Exshaw Water Project would be of any use in completing the Storm-Water Management Plan.

The Councillor also said the Municipal Planning Commission (MPC) had not been able to make quorum on several occasions, leading to last-minute meeting cancellations. He asked if Council could investigate lowering the amount of members required for quorum and noted delays such as these can lead to extra costs for landowners seeking MPC project approval. Administration said legislation would have to be examined before any changes could be made to the current bylaw governing the MPC.

- Councillor Thomas inquired as to who is the Assessment Review Board Clerk for the MD of Bighorn; it was indicated the Executive Assistant, Director of Finance and C.A.O. were all trained for the role.

R:31/12
Freedom to Read
Week proclaimed.

R: 32/12
Highway
feedback
aprvd. letter

J. INFORMATION

R: 33/12
Items J.2- J.14
accepted as
information.

Moved by Deputy Reeve Butters that items J.1- J.14 be accepted as information.

CARRIED

K. IN CAMERA

R: 34/12
Incamera@2:10.

Moved by Councillor Thomas that Council go in camera at 2:10 p.m.

CARRIED

R:35/12
Out of camera @
3:10.

Moved by Councillor Thomas that Council come out of camera at 3:08 p.m.

CARRIED

R: 36/12
Legal offer
accpd.

1. **Moved** by Councillor Thomas that Council accept the January 31st, 2012 offer from Reynolds Mirth Richards and Farmer LLP Barristers and Solicitors for the amount outstanding on unpaid invoices to the Bow Valley Waste Management Commission for the hosting fees on recyclables and indicate that the MD will accept \$1.80 per tonne for recyclables delivered to the Francis Cooke Landfill in 2012 and that if these terms are not accepted, direct MD legal council to proceed to take the matter to trial.

CARRIED

R: 37/12
C.A.O. contract
aprvd.

2. **Moved** by Deputy Reeve Butters that Council agree to a three-year renewal of the C.A.O. contract with Martin Buckley, and authorize the Reeve and Executive Assistant to sign the contract as circulated.

CARRIED

ADJOURNMENT

Reeve Cooper adjourned the February 14th, 2012 Regular Council Meeting at 3:10 p.m.

REEVE

EXECUTIVE ASSISTANT