

MUNICIPAL DISTRICT OF BIGHORN NO. 8

Minutes of the Regular meeting of Council held at 9:00 a.m. on Tuesday, April 12, 2011 in the Council Chambers, MD office, with the following persons present:

COUNCIL:

DENE COOPER	REEVE
ERIK BUTTERS	DEPUTY REEVE
REID THOMAS	COUNCILLOR
CAROLYN MONTGOMERY	COUNCILLOR
PAUL RYAN	COUNCILLOR

ADMINISTRATION:

MARTIN BUCKLEY	CHIEF ADMINISTRATIVE OFFICER
GREG BIRCH	ASSISTANT MUN. MANAGER
NATALIE GERMANN	EXECUTIVE ASSISTANT
HUGH PETTIGREW	OPERATIONS MANAGER
KATHERINEVAN KEIMPEMA	DIRECTOR OF FINANCE

CALL TO ORDER

Reeve Cooper called the meeting to order at 9:00 a.m.

Reeve Cooper called mtg. to order at 9:00 am.

A. APPROVAL OF AGENDA

Moved by Deputy Reeve Butters that the April 12, 2011 agenda be adopted with the following amendments:

R:87/11
Agenda adopted as amended.

- Business Arising from the Minutes Item D.1	Detailed Report on Exshaw Water System Project Contingency Fund Request
- Information Item J. 11	Moved to In camera Item K. 3 – Legal
- In Camera Item K.4	Land

CARRIED

B. MINUTES

1. Moved by Councillor Ryan that the March 8th, 2011 Council meeting minutes be approved as amended:

- On Page 3, Item D.1 the sentence “He noted that the information in the February minutes may not be accurate and would require clarification”, be changed to read:
“He noted that the information in the February minutes may require clarification.”
- On Page 3, Item E.3 the word “contracated” be corrected to read “contracted”

CARRIED

2. Moved by Councillor Montgomery that the previously circulated October 14, 2010 Community Services Board minutes and the March 7th, 2011 Heritage Resources meeting minutes be accepted as information.

CARRIED

R: 88/11
Council minutes adopted as amended.

R: 89/11
Various mins accepted as info.

C. COUNCILLOR'S REPORTS

- Councillor Ryan reported his attendance of the Bow Valley Waste Management Committee meeting on March 17 and said the Board approved paying Alberta Care Conference Registration fee for up to three board members to attend the Brooks conference, which he attended.
He also attended the 18 March Reynolds Mirth Richards Farmer Municipal Law seminar, and found the session on managing public works contracts to be very informative and relevant given the current Exshaw Water System project.
Councillor Ryan attended the Spring AAMD&C Conference in Edmonton with the Reeve and said he used the opportunity to further the Southern Alberta Energy from Waste Alliance (SAEWA) initiative and was able to participate in a SAEWA Executive meeting with engineering consultants while at the conference.
At a March 25 SAEWA meeting, the Board accepted the Phase 1 Task 2 Report and is now moving on to Phase 2. Phase 2 activities include waste collection, transportation and handling, heat recovery /cogeneration option, air emissions, greenhouse gases and control options, permitting, site and future project schedules.
Councillor Ryan attended the Wild Rose Constituency Association Annual Meeting at the Stoney Nakoda Casino on April 2, and attended the opening of the Federal Conservative Constituency Office in Canmore. On April 3, he listened to a presentation from the Leader of the Alberta Party at an organizing meeting at the Radisson Hotel in Canmore.
- Councillor Montgomery reported her attendance of the Bow Corridor Ecosystem Advisory Group meeting and a Wildsmart Meeting. She said that Wildsmart will be trademarking their name.
Councillor Montgomery also reported her attendance of a Legacy Trail meeting with Banff Mayor Karen Sorensen. She anticipates more meetings on this issue at the end of the month.
A Legacy Trail meeting was also held at the MD office and included Reeve Cooper, the M.D.'s C.A.O. and MP Blake Richards, where the MP presented another alternative to the overpass situation.
Councillor Montgomery also attended the Economic Development Officers' Association conference in Kananaskis Country recently, and attended presentations from a Vice-President of Wal-Mart and an Associate Marketing Director from Proctor & Gamble.
- Deputy Reeve Butters attended a Bow River Basin Committee meeting with the Assistant Municipal Manager, where they both made presentations on natural capital. The Deputy Reeve's presentation was on headwaters and riparian areas protection and the Assistant Municipal Manager presented on land use tools for watershed protection. He said that there is a lot of talk about Natural Capital but no value placed on it.
He also reported that there was another fire in Waiparous over the weekend: the Ghost River, Exshaw, Jamieson Road and Cochrane Fire Departments all attended.
- Councillor Thomas attended a Bow Valley Regional Housing board meeting and indicated there would be a delegation request for the May Council meeting, regarding the expansion of the Lodge in Canmore. He also attended the Senior's Centre open house in Cochrane with the Reeve.
Councillor Thomas also attended a Streets and Roads Committee meeting and minutes are being circulated to Council.
- Reeve Cooper reported his attendance of a Lafarge Open House, held both in Canmore and Exshaw which covered the company's plans for development over the next four years. Lafarge will also be releasing the World Wildlife Fund's wildlife tracking study on May 6th.
Along with Councillor Montgomery, the Reeve also attended two separate meetings regarding the Legacy Trail overpass. One with Banff Mayor, Karen Sorensen and the other with MP Blake Richards.
The Reeve reported that at the Spring AAMD&C convention in Edmonton, a resolution to sell

Sustainable Resource Development (SRD) lands at SRD assessed values was soundly defeated. In regards to Area #8 in the South Saskatchewan River Plan, the Reeve met with the Regional Director Kananaskis Region Tourism, Parks and Recreation. The Reeve indicated Council should be working ever more closely with Parks and industry where this area is concerned. The Reeve had a meeting with Transalta Utilities on Saturday, April 9th and is waiting to hear back. A public hearing held at Beaupre Hall for Bylaw 02-Z/11 held on Tuesday, April 5th was well attended.

D. BUSINESS ARISING FROM MINUTES/NOTES

1. **Moved** by Councillor Ryan that Council direct Administration to provide a detailed accounting, complete with the justification, of any and all charges to the contingency fund for the Exshaw Water System project at the May 10, 2011 Council meeting.

CARRIED

E. DELEGATIONS

F. UNFINISHED BUSINESS

1. **Moved** by Councillor Montgomery that Council table discussion of the Rocky Mountain Legacy Trail connection, between the Banff National Park Gate and the Hamlet of Harvie Heights, until such time as there is any significant new information on the project.

CARRIED UNANIMOUSLY

2. **Moved** by Councillor Thomas that, with respect to the 22 March 11 Review of Board/Committee/Commission Terms of Reference report, as completed by Administration, the following direction be given:

-the recommendations on the terms of references for the Agricultural Services and Environmental Advisory Board, Heritage Resources Committee, Bighorn Corridor Environment Committee (retain the current membership numbers), Emergency Services Committee, Municipal Excellence Committee, Municipal Planning Commission (with explanation), Subdivision/Development Appeal Board (with explanation), Streets and Roads Committee, and the Weed Notice Appeal Committee, be circulated to the respective boards/committees/commissions, for comments with a response deadline of July 15th, 2011;

-a new Community Services Board bylaw be brought back for Council consideration at a later date (August/September 2011, for decision prior to the 2011 Organizational meeting);

-the recommendations on the Finance & Economic Development Committee terms of reference be brought back to Council for consideration;

-Policies A-10 (Agricultural Services Board), F-4 (Finance Committee), and F-7 (Investment) be brought back for Council consideration of rescinding/amending.

CARRIED

G. BYLAWS

H. NEW BUSINESS

1. **Moved** by Councillor Montgomery that Council accepts for information, the payroll cheques issued

R: 90/11
Water project
fund report
requested.

R: 91/11
Legacy Trail
discussion tabled.

R: 92/11
Board committee
review.

R:93/11
Cheques Issued

report accepted.

report for the March payroll EFT payments in the total amount of \$78,610.87 and the register for A/P cheques issued, numbers 18255 to 18385 and 00047-0001 to 00049-0001 in the net amount of \$484,126.42 for the month of March 2011.

CARRIED

R:94/11
Budget vs. Actual
accepted.

2. **Moved** by Councillor Ryan that Council review and accept the Balance Sheet and Budget vs. Actual Spending Report to December 31, 2010 as information before adjustments and review by the auditor.

CARRIED

R:95/11
Budget vs. Actual
accepted.

3. **Moved** by Deputy Reeve Butters that Council review and accept the Balance Sheet and Budget vs. Actual Spending Report to January 31, 2011 as information before adjustments and review by the auditor

CARRIED

R:96/11
Budget vs. Actual
accepted

4. **Moved** by Councillor Ryan that Council review and accept the Balance Sheet and Budget vs. Actual Spending Report to February 28, 2011 as information before adjustments and review by the auditor.

CARRIED

R:97/11
Budget vs. Actual
accepted

5. **Moved** by Councillor Thomas that Council review and accept the Balance Sheet and Budget vs. Actual Spending Report to March 31, 2011 as information before adjustments and review by the auditor.

CARRIED

R:98/11
2010 financial
statements
accepted as
amended.

6. Stuart Chalmers and Matt Peron from BDO Dunwoody, the M.D.'s Auditors, presented and discussed the draft 2010 Financial Statements.

Moved by Councillor Ryan that Council accepts the Year 2010 Financial Statements, as prepared by M.D. Administration and audited by the accounting firm of BDO Dunwoody, Chartered Accountants with the following amendments:

- Schedule 4 to include a "2009" column.
- Note 6 to include a break-down of local improvement levies
- Note 12 include the sentence "Consolidation of some reserve accounts occurred in 2010."

CARRIED

Councillor Ryan asked the Auditors if MD management had provided the Auditors with access to all of the M.D. records at all times. The auditors indicated that M.D. management had provided all of the requested records.

Councillor Ryan asked the Auditors if MD management was cooperative during the audit. The auditors indicated that M.D. management had been cooperative .

Councillor Ryan asked the auditors if they would like to speak to Council without the presence of MD Management. The auditors indicated they saw no reason to speak to Council without M.D. management present.

R:99/11
Policy F-11
amended.

7. **Moved** by Councillor Montgomery that Council amends the *Council and Committee Remuneration Policy F-11* to add the 2011 Council Base Honoraria to the attached Schedule and to change the Communications Allowance to \$200/month to reflect Council's December 8, 2009 decision to increase the allowance from \$100/month to \$200/month effective January 1, 2010.

CARRIED

R: 100/11
Tax payment offer
declined.

8. **Moved** by Councillor Ryan that Council decline the 14 March proposal from the owners of Piny North ¼ Section 23-24-9-W5M (Exshaw) on a modified payment plan for their local improvement charges for the Exshaw Water System.

CARRIED

R:101/11
Grant request
referred to FEDC.

9. **Moved** by Deputy Reeve Butters that Council refer the Bow Valley SPCA \$5,000 grant funding request to the Finance and Economic Development Committee for review.

CARRIED

R:102/11
Seniors' Week
proclaimed.

10. **Moved** by Councillor Thomas That Council declare the week of June 6 – 12, 2011 as Seniors' Week, authorize the Reeve to sign the proclamation and that the proclamation be posted in the entrance way to the MD office.

CARRIED

R: 103/11
Exshaw ARP
postponed.

11. **Moved** by Deputy Reeve Butters that Council agree to postpone the Exshaw Area Redevelopment Plan project until the Municipal Development Plan review is well underway.

CARRIED

R:104 /11
Heritage gift
agreement form
accepted.

12. **Moved** by Councillor Montgomery that Council accept the Heritage Gift Agreement Form as information.

CARRIED

R:105/11
Review of SSRP
accepted as info.

13. **Moved** by Councillor Ryan that Council accept the Summary and review of "Advice to the Government of Alberta for the South Saskatchewan Regional Plan" report as information.

CARRIED

I. ENQUIRIES OF ADMINISTRATION FROM COUNCIL

- Councillor Thomas asked Administration that at the next meeting with the Stoney First Nations, the issue of trash blowing across the lake into the MD be addressed.
Councillor Thomas also asked if there was any Dead Man's Flats infrastructure costing information available. Administration indicated information would be provided to the Councillor.

J. INFORMATION

Moved by Deputy Reeve Butters that items J.1- J.10, J.12 – J.28 be accepted as information.

CARRIED

K. IN CAMERA

Moved by Councillor Ryan that Council go in camera at 2:33 pm.

CARRIED

Moved by Deputy Reeve Butters that Council come out of camera at 3:28 pm.

CARRIED

1. **Moved** by Deputy Reeve Butters that Council appoint Mrs. Karen Clark as a public member on the Municipal District's Heritage Resources Committee, effective immediately, for the balance of the 2010 – 2011 Committee year.

CARRIED

2. **Moved** by Councillor Thomas that Council appoint Andrew Pratt to serve as the Recreation/Tourism representative for the Municipal Development Plan Review Steering Committee.

CARRIED

R:106/11
Items J.1 – J.10,
J.12 – J.28-
accepted as
information

R: 107/11
Council in camera
@ 2:33.

R: 108/11
Council out of
camera @ 3:38.

R: 109/11
Heritage comm.
member
appointed.

R: 110/11
MDP review
comm. member
appointed.

R: 110A/11
Land Purchase
Conditions Letter
approved

3. **Moved** by Councillor Thomas that Council authorize the forwarding of the draft 13 April 11 letter to N. Viglietti, offering to purchase \pm 3.37 acres of a Portion of NW Section 7 Township 25 Range 5 W5M for the completion of Township Road 252, subject to the conditions as follows (which are outlined in the draft letter):

-completion of the proposed boundary adjustment, whereby the Portion of NW Section 7-25-5-W5M would be brought under the jurisdiction of the M.D. of Bighorn; or

-should the proposed boundary adjustment not be completed, the approval of Rocky View County Council, pursuant to Section 72 of the Municipal Government Act. (This condition carries with it the implied knowledge that the \pm 3.37 acres can be subdivided from N.W. Section 7-25-5-W5M, which would require Rocky View approval.)”

CARRIED

ADJOURNMENT

R:111/11
Council adjourned
@3:31.

Moved by Councillor Montgomery that the April 12, 1011 Regular Council Meeting be adjourned at 3:31 pm.

CARRIED



REEVE



EXECUTIVE ASSISTANT