

MUNICIPAL DISTRICT OF BIGHORN NO. 8

Minutes of the Regular meeting of Council held at 9:00 a.m. on Tuesday, June 14, 2011 in the Council Chambers, MD office, with the following persons present:

COUNCIL:

DENE COOPER	REEVE
ERIK BUTTERS	DEPUTY REEVE
CAROLYN MONTGOMERY	COUNCILLOR
PAUL RYAN	COUNCILLOR
REID THOMAS	COUNCILLOR

ADMINISTRATION:

MARTIN BUCKLEY	CHIEF ADMINISTRATIVE OFFICER
GREG BIRCH	ASSISTANT MUN. MANAGER
NATALIE GERMANN	EXECUTIVE ASSISTANT
HUGH PETTIGREW	OPERATIONS MANAGER
KATHERINE VANKEIMPEMA	DIRECTOR OF FINANCE

CALL TO ORDER

Reeve Cooper called the meeting to order at 9:00 a.m.

Reeve Cooper called mtg. to order at 9:00 am.

A. APPROVAL OF AGENDA

Moved by Councillor Thomas that the June 14, 2011 agenda be adopted with the following amendments:

R:145/11
Agenda adopted as amended.

- New Business Item H16	Notice of Motion
- Information item J.18	Emergency Services Monthly Report (May, 2011)
- Information Item J.19	RCMP Canmore Rural Detachment Statistical Comparison of May and Year to Date
- In Camera Item K.5	Personnel
- In Camera Item K.6	Legal
- In Camera Item K.7	Personnel

CARRIED

Councillor Ryan submitted two Requests for Decisions which were refused by the Chair.

B. MINUTES

1. **Moved** by Deputy Reeve Butters that the May 10, 2011 Council meeting minutes be approved as circulated.

CARRIED

2. **Moved** by Councillor Ryan that the May 4th, 2011 Bylaw 03/11 Public Hearing minutes be adopted as amended.

CARRIED

3. **Moved** by Councillor Montgomery that the previously circulated January 19, 2011 MPC meeting minutes and the May 24, 2011 Finance and Economic Development Committee meeting minutes be

R: 146/11
Council minutes approved.

R: 147/11
Public Hearing mins approved.

R: 148/11
various mins accepted as info.

accepted as information.

CARRIED

C. COUNCILLOR'S REPORTS

- Councillor Ryan reported that the Southern Alberta Energy from Waste Alliance (SAEWA) is still on track. The transportation module is now completed, has gone before the board and has been approved. The City of Lethbridge may become involved with SAEWA again after withdrawing last year.
Councillor Ryan indicated he would be attending meetings in both Rocky View County and the Town of Drumheller next week, representing and making presentations on behalf of SAEWA.
- Councillor Montgomery attended the TransAlta 100th anniversary celebrations and also had two meetings with that company to discuss mutual interests.
The Councillor also reported her attendance of the Community Services Board meeting where the master plan and Terms of Reference were discussed. She also said the Bow Valley WildSmart discussed their Terms of Reference as well, though no wording has been decided upon.
Councillor Montgomery said the Municipal Development Plan (MDP) visioning session in Exshaw she attended went very well, though she noted that there was only one member of the MDP steering committee at that meeting.
- Deputy Reeve Butters attended two MDP visioning sessions and said they were well attended and MD staff did a good job.
The Bow River Basin Council held a general meeting last week with some good presentations. They are planning a workshop in the fall regarding conservation tools. Deputy Reeve Butters also reported the Bow River Basin Water Management Plan is in phase two and will be circulated to the public as a draft.
The Deputy Reeve held the last of his four meetings with ratepayers. He said two of the four were well attended and ratepayers appreciated his time.
- Councillor Thomas attended an open house on the annexation of lands from Rocky View County, for the West Jumpingpound Township Road 252 project. He said it was reasonably well attended.
In association with his role with the Bow Valley Regional Housing Commission, Councillor Thomas also met with staff from the Bethany Care centre and Home Care in Cochrane to get an idea of running level three and four facilities.
- Reeve Cooper reported he had a meeting with Alberta Transportation for which there was a long list of topics. It was noted that Alberta Transportation will be conducting a safety assessment of Highway 1A and the bridge near the Ghost Reservoir recreation area.
The Agriculture Services and Environmental Advisory Board has started to go through the South Saskatchewan Regional Land Use Plan's Regional Advisory Council's report and are about half way through.
Upcoming meetings the Reeve plans to attend include a meeting with electrical company Altalink, on Friday and a Legacy Trail meeting to include M.P. Blake Richards, Alberta Transportation and Councillor Montgomery on the 27th of this month.
The Reeve mentioned that the Bighorn Corridor Environment Committee chair, Paul Ryan has stepped aside to avoid any perceived bias due to Councillor Ryan's role with the Southern Alberta Energy from Waste Alliance. Reeve Cooper now chairs the BCEC.

D. BUSINESS ARISING FROM MINUTES/NOTES



E. DELEGATIONS

1. Terry Burch and Ron Remple of the Bow Valley Builders and Developers Association (BOWDA) spoke to Council on their proposed Bow Valley Construction Waste Diversion How-To Guide, a program to maximize the reduction of waste generated and land filled through new construction and demolition.

They explained that the guide was written to both involve Town of Banff, Town of Canmore and the MD of Bighorn and to clarify the process to landfill employees. They hope the program will help lengthen the life of the landfill.

They also requested permission to use the MD's logo on future literature.

Councillor Ryan declared that he may have a pecuniary interest in the Marigold Library System Delegation. He vacated Council chambers at 10:50 am and was absent during the discussion.

2. Michelle Toombs, Director of the Marigold Library System and Chairperson, Lynda Lyster provided a briefing on Marigold's operations to Council. Ms. Toombs gave a brief outline on the libraries and areas Marigold serves and some of the new initiatives they are working on now.

The Marigold Library system includes 35 libraries in 41 municipalities and spans from the Saskatchewan to the BC border.

Councillor Ryan returned to Council Chamber at 11:05 am.

F. UNFINISHED BUSINESS

1. **Moved** by Councillor Ryan that Council accept the May 2011 EcDev Solutions' Economic Development and Tourism Strategy final report as information, and forward to the Finance & Economic Development Committee with a request that the Committee review and forward recommendations regarding items for implementation or further consideration.

CARRIED

G. BYLAWS

R: 149/11
Economic
Development
Tourism Strategy
final report as
info.

1. **Moved** by Deputy Reeve Butters that Council give second reading to Bylaw 03/11, the draft Dead Man's Flats Area Redevelopment Plan (ARP).

CARRIED

R: 150/11
Bylaw 03/11 2nd
reading.

2. **Moved** by Councillor Thomas that Council give second reading to Bylaw 06-11, the Local Improvement Authorization Bylaw for the Coyote Creek Road project.

CARRIED

R: 151/11
Bylaw 06/11 2nd
reading.

Moved by Deputy Reeve Butters that Council give third reading to Bylaw 06-11.

CARRIED

R: 152/11
Bylaw 06/11 3rd
reading.

3. **Moved** by Deputy Reeve Butters that Council give first reading to Bylaw 09-Z/11, a bylaw that corrects clerical numbering errors in Bylaw 02-Z/11.

CARRIED

R: 153/11
02-Z-11 1st
reading.

Moved by Councillor Montgomery that Council give second reading to Bylaw 09-Z/11.

CARRIED

R: 154/11
02-Z-11 2nd
reading.

Moved by Councillor Ryan that consent be given to proceed with third reading of Bylaw 09-Z/11.

R: 155/11
02-Z-11 consent

for 3rd reading.

CARRIED UNANIMOUSLY

R: 156/11
02-Z-11 3rd
reading.

Moved by Councillor Deputy Reeve Butters that Council give third reading to Bylaw 09-Z/11.

CARRIED

H. NEW BUSINESS

R:157/11
Cheques Issued
report accepted.

1. **Moved** by Councillor Thomas that Council accepts for information, the payroll cheques issued report for the May payroll EFT payments in the total amount of \$80,944.94 and the register for A/P cheques issued, numbers 18499 to 18630 and 00055-0001 to 00056-0001 in the net amount of \$333,528.28 for the month of May 2011.

CARRIED

R:158/11
Motion 275/06
rescinded.

2. **Moved** by Councillor Thomas that Council rescind Motion 275/06, regarding the annual adjustments to the Minimum Municipal Tax.

CARRIED

R: 159/11
Council to review
min tax amount
yearly.

Moved by Councillor Thomas that Council reviews and then sets the Minimum Municipal Tax amount each year (rather than automatically increasing the Minimum Municipal Tax amount by \$5.00 each year), until the minimum tax payable figure equals the direct expenses of the costs incurred by the MD in producing tax notices.

CARRIED

R:160/11
Policy F-10
Amended.

3. **Moved** by Councillor Montgomery that Council adopt the amended policy F-10 regarding reserve funds, which clarifies the allocation of interest to reserve accounts, as circulated.

CARRIED

R:161/11
Investment
transactions
authorized.

4. **Moved** by Councillor Ryan that Council authorizes the following investment transactions:
 1. Buy \$300,000 present value of March 1, 2013 1.75% Canada bond at \$100.475 to yield 1.477%,
 2. Buy \$250,000 present value of March 30, 2018 3.77% Royal Bank covered bond at \$102.323 to yield 3.386%,
 3. Buy \$250,000 present value of Aug 13, 2020 4.65% Great West bond at \$104.537 to yield 4.056%,
 4. Redeem the \$550,000 Aug 22, 2011 Bank of Montreal Cashable GIC, and
 5. Sell \$14,000 present value of Dec 2, 2011 4.4% Ontario bond at \$101.70.

CARRIED

R:162/11
King's Fold
property tax
exempt.

5. **Moved** by Deputy Reeve Butters that Administration be directed to deem property owned by Kings Fold Retreat & Renewal Centre (property file #182232) as tax exempt.

CARRIED

R: 163/11
Contribution to
BRBC.

6. **Moved** by Councillor Thomas that Council contribute \$500 towards the Action for Agriculture/Bow River Basin Council's "Identification of Municipal Tools that Balance Development and Natural Capital Protection"; the funds to come from the Council Discretionary fund, contingent upon all other members of the Upper Bow River Basin region contributing their share.

CARRIED

R: 164/11
Slave Lake
donation.

7. **Moved** by Councillor Ryan that Council contribute \$1,500 towards the Town of Nanton Slave Lake Donation Fund, for use towards relief efforts from the May 2011 forest fire in the Town of Slave Lake; the funds to come from the Council Discretionary fund.

CARRIED

R:165/11
BVRH support
letter approved.

8. **Moved** by Councillor Montgomery that Council authorize the Reeve to sign and forward the draft 14 June letter to the Minister of Seniors and Community Supports, supporting the Bow Valley Regional Housing's proposal to move forward on the Seniors' Housing Needs Assessment recommendations.

CARRIED

R:166/11
Gas agreement
defeated.

9. **Moved** by Councillor Ryan that Council agree to enter into a utility right-of-way agreement with ATCO Gas to allow relocation of a corrosion, ground bed protection system on Lot 2MSR, Block 2, Plan 8610479 (the Exshaw School property), and authorize the Assistant Municipal Manager to sign the agreement on the Municipal District's behalf.

**Defeated
(5:0)**

R: 167/11
Com Services
Coordinator
contract
renewed.

10. **Moved** by Deputy Reeve Butters that Council enter into a contract with Mrs. Emily Smith to serve as the Municipal District of Bighorn's Community Services Coordinator until March 31, 2012 based on the recommendation of Administration, and authorize the Reeve and Executive Assistant to sign the agreement.

CARRIED

Councillor Ryan declared that he may have a pecuniary interest in the Marigold Library Agreement. He vacated Council chambers at 2:15 p.m., and was absent during the discussion and voting on this item.

R:168/11
Marigold
Agreement
approved.

11. **Moved** by Councillor Thomas that Council approve the proposed amendments to the Marigold Library Agreement: Schedule 'C' Fee Schedule, and resolve to enter into a new agreement that incorporates these amendments.

CARRIED

Councillor Ryan returned to Council Chambers at 2:16 pm.

R:169/11
Thrive on
Wellness
memorandum
approved as
amended.

12. **Moved** by Councillor Ryan that Council enter into an agreement with Alberta Health Services – Thrive on Wellness program by signing a Memorandum of Understanding with the term of the agreement to be amended to March 31, 2013.

CARRIED

R:170/11
DMF servicing
master plan accept
as info.

13. **Moved** by Councillor Ryan that Council accept the May 2011 Dead Man's Flats Servicing Master Plan, as prepared by Infrastructure Systems Ltd., as information at this time.

CARRIED

R: 171/11
Building addition
contract
approved.

14. **Moved** by Councillor Montgomery that Council authorize Administration to award and enter into a stipulated price contract with RGT Integrated Projects Ltd. for the construction of the Municipal building addition, for a sum not to exceed \$175,000 plus GST.

CARRIED

R:172/11
Heating/Ventilatio
n/Air
Conditioning
system contract
approved.

Moved by Councillor Ryan the option to award the replacement of the existing building Heating/Ventilation/Air Conditioning system to RGT for a sum of \$69,150.00 plus GST not to exceed \$75,000, subject to (at Administration's discretion) a separate Request for Proposal for same.

CARRIED

R:173/11
Trails report
accept as info.

15. **Moved** by Councillor Ryan that Council accept as information the Informal Trails Inventory – Bow Valley Region of the M.D. of Bighorn and refer it to the CSB and Streets and Roads Committee for review and comment back to Council.



CARRIED

16. Councillor Ryan served Notice of Motion regarding the Exshaw Water Project and a Construction Contract Compliance Audit of all charges to the Contingency Fund, which read as follows:
"That Administration engage the services of BDO Dunwoody LLP to perform a Construction Contract Compliance Audit of all charges to the Contingency Fund for the Exshaw Municipal Water Project."

I. ENQUIRIES OF ADMINISTRATION FROM COUNCIL

- Councillor Montgomery asked the Operations Manager for an update on the Dead Man's Flats well. The Operations Manager indicated he attended a hearing regarding the well the day before but had not received the decision yet. He expects to get the decision sometime in the next week.
- Councillor Ryan asked why charges to the contingency funds were not included in the Exshaw Water Report. The COA answered that no cheques were cut in the last month. Councillor Ryan also asked when road re-paving in Exshaw would begin. The Operations Manager said that they hoped to begin in the second or third week of June.
- Reeve Cooper commented that the brush pick-up went well and that the crew was very nice and helpful and did a fine job.

J. INFORMATION

Moved by Councillor Ryan that items J.1- J.19 be accepted as information.

CARRIED

K. IN CAMERA

Moved by Councillor Thomas that Council go in camera at 3:15 pm.

CARRIED

Moved by Deputy Reeve Butters that Council come of camera at 3:52 pm.

CARRIED

Moved by Deputy Reeve Butters that Council appoint Ron Remple (representing BOWDA) to serve as the Industry representative for the Municipal Development Plan Review Steering Committee.

CARRIED

Moved by Councillor Montgomery that Council appoint Martin Buckley and Councillor Thomas as the MD of Bighorn's official representatives for the purposes of negotiations with the County of Rocky View in the annexation process.

ADJOURNMENT

Moved by Deputy Reeve Butters that the June, 12, 2011 Regular Council Meeting be adjourned at 3:55 pm.

CARRIED

R:173/11
Items J.1- J.19,
accepted as
information.

R: 174/11
Council in
camera.

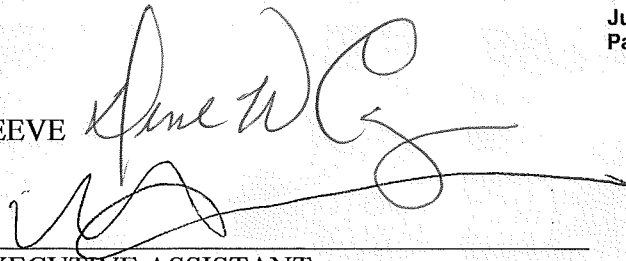
R: 175/11
Council out of
camera.

R:176/11
Appointment to
MDP committee.

R:177/11
Appointments for
annexation
negotiations.

R:178/11
Council adjourned
@ 3:55.

REEVE

A handwritten signature in cursive script, appearing to read "Anne W. G.", written over a horizontal line.

EXECUTIVE ASSISTANT