

MUNICIPAL DISTRICT OF BIGHORN NO. 8

HERITAGE RESOURCES COMMITTEE MEETING

HELD FEBRUARY 7, 2011 AT THE MUNICIPAL OFFICE IN EXSHAW

PRESENT:	DENNIS APEDAILE (by telephone)	CHAIRMAN (Public)
	BERT DYCK	MEMBER (Public)
	LYNDA GRISCHKAT	MEMBER (Public)
STAFF:	GREG BIRCH	ASSISTANT MUNICIPAL MANAGER
	ULRIKA GILLESPIE	MANAGEMENT ASSISTANT
REGRETS:	CAROLYN MONTGOMERY	MEMBER (Council)

I. CALL TO ORDER

Chairman Apedaile called the meeting to order at 9: 08 a.m.

Mr. Birch said that the Committee will first have to discuss if they are agreeable to having Chairman Apedaile participate in the meeting by telephone over speaker phone. Bert Dyck and Lynda Grischkat said that this would be acceptable. Mr. Birch then said that the chair of the meeting should be present in the room, so as to be aware of the voting on motions and to be aware of any members of the public who might attend. The members agreed and Mr. Dyck nominated Ms. Grischkat as chair for the meeting. She agreed and assumed the chair.

II. APPROVAL OF AGENDA

Chairperson Grischkat asked the HRC members if they proposed any additions, deletions or changes to the agenda. There were none. Ms. Gillespie then asked to add an item under New Business: VI.B Inventory, Context Paper changes and to add Letter from Lafarge to Laurie Court under Correspondence VII.B.

MOTION 01.02.11 DYCK THAT

the Heritage Resources Committee approve the agenda with the addition of items New Business VI.B Inventory, Context Paper and Correspondence VII.B Letter from Lafarge to Laurie Court.

CARRIED UNANIMOUSLY

III. APPROVAL OF MINUTES

A. The Chairperson asked if there were any changes proposed to the January 10, 2011 meeting minutes. Mr. Apedaile asked to insert the word appear in the last sentence of the third paragraph on page six. There were no other changes suggested.

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MOTION 02.02.11 APEDAILE THAT

the Heritage Resources Committee approve the minutes of the January 10, 2011 Heritage Resources Committee meeting with the addition of the word "appear" in the last sentence of the third paragraph on page six so that it reads, "Chairman Apedaile suggested that the value summary could be put in a separate box to make it appear less repetitious".

CARRIED UNANIMOUSLY

IV. BUSINESS ARISING FROM MINUTES

A. Poster Boards/Living in the Natural Environment

Mr. Birch pointed to three poster boards displayed in the meeting room and described them for Mr. Apedaile. He said the poster boards had been displayed at Bighorn's Living in the Natural Environment event held on Friday February 4, 2011 at the Cochrane Ranchehouse. He said that it was very successful with lots of people stopping by to chat and look at the boards. He said that the general comments were that the boards looked great and that people were glad to see some heritage initiative. He said some people also picked up the information sheet that was available and he handed out copies of the sheet to Ms. Grischkat and Mr. Dyck. Mr. Apedaile said that he had heard the poster boards were nice looking and that it was good to get something out in public. Chairperson Grischkat said she was pleased with the boards and the information sheet, and Mr. Dyck agreed. The Committee members accepted the verbal report as information.

B. Communications Protocol and Committee Membership

Mr. Birch said that the Committee members had asked him to ask Martin Buckley, Bighorn's CAO, to clarify how the Committee could add another member. He said that Mr. Buckley had responded in a letter that was in the agenda package and that Mr. Buckley had also addressed the communications protocol initiative of the Committee in that letter. He said that Mr. Buckley would like to hold off bringing the communication protocol to Council as he will be reviewing MD Board and Committee Bylaws in the near future and that it might be better to address it in a revised Committee bylaw.

Addressing the communications protocol issue, Mr. Apedaile said that he had no objection to Reeve Cooper speaking on behalf of the HRC and that if someone from the HRC was speaking that it could only be on heritage matters and there could be a disclaimer that they were not speaking on behalf of Council. Mr. Dyck said that authority needs to come from Council and there does need to be a certain amount of latitude to allow for the natural progression of business.

The Committee then noted that there had recently been correspondence from Chairperson Apedaile with someone from the public about the 1907 portion of St. Bernard's Church in Exshaw. The members wondered if this was appropriate given the absence of a policy, or whether the communication should have involved Council or the Reeve. Mr. Birch said that the communication had just been background information and the Chair was in the best position to relay that information. The Committee members agreed. Mr. Apedaile reminded the Committee that his response to correspondence received on St Bernard's Church was prepared in consultation with staff and reviewed by committee members.

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C. Book Purchases – storage and marking

Mr. Birch said that staff are recommending that books purchased by the Committee be kept in the MD's library, stamped, autographed if possible, properly stored, available for viewing in the MD's office, periodically displayed in the office, perhaps in a glass cabinet.

The Committee member discussed whether stamping the books or not was a good idea. In the end they agreed that the intention was to have a collection for historical value and not for dollar value and that the books should be stamped. They agreed that the stamp should read "Heritage Collection Municipal District of Bighorn". Chairperson Grischkat said that, if possible, we should have the author write "To the Heritage Resources Committee" inside the cover and the other members liked that idea. She said that there will be other items that cannot be stamped but should be tagged in some way like the church gates were.

MOTION 03.02.11 DYCK THAT

- a) the Heritage Resources Committee direct that any books that are purchased as part of the MD of Bighorn's "heritage collection" be: kept in the MD's own library; stamped inside the cover to indicate the MD of Bighorn's ownership; autographed if possible; properly stored so as to preserve them; available for viewing by the general public within the Municipal Office upon request; and periodically displayed in the MD's Municipal Office if a suitable display case is available;
- b) administration seek to have books in the collection autographed by the author and made out to the Heritage Resources Committee or stamped with "Heritage Collection Municipal District of Bighorn"; and
- c) have items that cannot be stamped, such as the church gates, tagged to identify them and their purpose.

CARRIED UNANIMOUSLY

V. UNFINISHED BUSINESS

A. Tracking Form

Mr. Apedaile asked for clarification on the second bullet of item 14. Ms Gillespie explained that it was for supplies that would be required for storing materials properly, such as acid free boxes for papers.

The Committee members agreed that they found it useful to see the changes on the form highlighted in yellow and that it was encouraging to see items moving along. They discussed the date column and decided it would be useful to have two dates shown; one for the completion date and a second one for a revised date as completion dates on projects changed. They decided it would be useful to review the tracking form at the March meeting in detail, with attention paid to dates as it was noted that a few dates needed updating.

MOTION 04.02.11 DYCK THAT

the tracking form be reviewed in detail, in particular the completion dates, at the March 2011 Committee meeting.

CARRIED UNANIMOUSLY

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B. Heritage Assistant

Mr. Birch said that Deb Grady has been instructed to focus on three things: oral histories; the Exshaw Cemetery; and photographs of current events. He said her report indicates that it may not be possible to partner with the Chinook Country Historical Society at this time on the oral history collection as that Society is working on a pilot project, and that we will have to proceed on our own. He said that staff are planning on having a detailed proposal at the March meeting. He said Ms. Grady will investigate other options such as the Stockman's Memorial Foundation in Cochrane and the Canmore Museum.

Mr. Birch asked what, specifically, the Committee would like in the end: audio or video? The Committee discussed this and decided videoed interviews would be the most desirable. The Committee briefly talked about how to approach the interviews, whether it should be scientific or personal stories and if the interviews should be structured. They agreed that there were many ways to approach this but they want the best job done with little resources. They suggested that administration contact the communications department of Mount Royal College to see if there would be any opportunities to work with students on this. It was also suggested to contact someone at the University of Calgary or the Banff Centre to investigate opportunities.

The Committee agreed that time is of the essence as seniors are passing away. If university students are to be involved, that would need to get organized for next fall.

Mr. Birch said money is needed to undertake this project. Money has been budgeted for the historic resources management plan and there is money for other things such as a heritage assistant. He said that Council has said to stay on track and that the priority is the management plan, so when the Committee has a strategy in place for conducting an oral history project it will have to request additional funding from Council.

Chairperson Grischkat said that one of Ms. Grady's questions is in regards to the decommissioning of the waterline in Knowlerville. She said that there won't really be anything to photograph but having it on record when this happens would be important. Mr. Birch agreed and said that the new system will be running shortly and that staff will try to get photographs of the first connection.

Chairperson Grischkat offered to do some searching for any records at the Lafarge plant about the cemetery. It was noted that it would be great to find the layout of the cemetery.

C. Photo policy from December meeting

There was a brief discussion about ownership and Mr. Birch said that ownership will have to be clarified. He thought that this is covered in the gift agreement form the HRC has developed, which will be discussed next month.

MOTION 05.02.11 APEDAILE THAT

the Heritage Resources Committee accept the proposed photograph collection policy as presented.

CARRIED UNANIMOUSLY

VI. NEW BUSINESS

A. Promotion

The Committee members agreed that the poster boards were a good start and that they should be displayed periodically, in particular, leading up to Heritage Day in August. Chairperson Grischkat suggested that they be displayed at the annual board and committee 'welcome' held in the fall. Mr. Birch said it is the intention that perhaps the information could be put on Bighorn's website and Chairperson Grischkat suggested that the Heritage Day be the launch date for a heritage page on the website. The Committee members agreed and asked that this be put on the tracking form.

B. Inventory – Context Paper Changes

Mr. Birch said that the Inventory is on the agenda for the Council meeting February 8, 2011, so it was included in the Councillors' agenda packages. He said that Reeve Cooper had had the opportunity to read it and offered a few minor edits. Mr. Birch said that these edits did not change the substance of the Context Paper and he handed out a copy of the suggested changes from Reeve Cooper. The Committee members took a moment to read the changes and there were no objections to the changes. Mr. Birch said that he recommends that the changes be incorporated into the final draft and the Committee members agreed.

MOTION 06.02.11 APEDAILE THAT

Council be advised that the Heritage Resources Committee is aware of the comments provided by Reeve Cooper and that the Committee recommends that these comments be reflected in the inventory.

CARRIED UNANIMOUSLY

VII. CORRESPONDENCE

A. Letter to Chairman re St. Bernard's Church

Mr. Birch and the Committee members discussed the recent interest by Laurie Court in the 1907 portion of the church, and that she seems to be in the information gathering stage having written letters to Lafarge, Christ the Redeemer Catholic Schools, and the Heritage Committee. The Committee members agreed that it is important that Council and the community understand that the HRC has dealt with the topic in a complete and responsible manner and that any resuscitation of the church would require that it be self sustaining and with significant and substantial community support.

B. Letter Joel Taguchi, Lafarge to Laurie Court

Mr. Apedaile commented that Mr. Taguchi basically said what the Committee members had just spoken about.

There was a short break at 10:53 a.m.

The meeting resumed at 10:56 a.m.

VIII. EDUCATIONAL/INFORMATIONAL ITEMS

Chairperson Grischkat asked Mr. Birch what was the result of the HRC's request to contact Graymont in regards to Kananaskis Settlement being on the Inventory. Mr. Birch replied

that he has spoken with Wayne Hingley from Graymont and that they had no interest in the Settlement at Kananaskis being on the inventory. He said Mr. Hingley had said that as a business they did not want to take any chance in encumbering their operations. For example, if they wanted to change the windows or siding of the houses, they did not want there to be any issue with it. The Committee members agreed that, as it was private property the MD has no objection to the landowner pursuing a private interest, and that it was the MD's role to make sure that the landowners know of the opportunity for preservation and to document resources in the event that they are not preserved.

Mr. Birch said that a copy of the Statement of Significance will be filed in the land file for the property and that it will be done for the other properties where we have these Statements of Significance.

IX. NEXT MEETING DATE

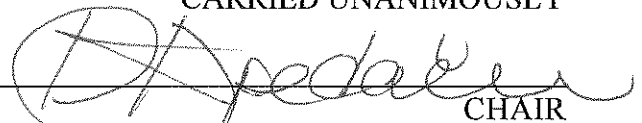
The next meeting was confirmed as March 7, 2011 at 9:00 a.m. in the Municipal Office in Exshaw.

X. ADJOURNMENT

MOTION 07.02.11 GRISCHKAT THAT

the Heritage Resources Committee meeting be adjourned at 11:03 a.m.

CARRIED UNANIMOUSLY


CHAIR



DESIGNATED OFFICER