

MUNICIPAL DISTRICT OF BIGHORN NO. 8

HERITAGE RESOURCES COMMITTEE MEETING

HELD MARCH 7, 2011 AT THE MUNICIPAL OFFICE IN EXSHAW

PRESENT: DENNIS APEDAILE CHAIRMAN (Public)
CAROLYN MONTGOMERY MEMBER (Council)
DENE COOPER EX OFFICIO (Reeve)

STAFF: GREG BIRCH ASSISTANT MUNICIPAL MANAGER
ULRIKA GILLESPIE MANAGEMENT ASSISTANT

REGRETS: BERT DYCK MEMBER (Public)
LYNDA GRISCHKAT MEMBER (Public)

GUESTS: DEB GRADY for part of the meeting.

I. CALL TO ORDER

Chairman Apedaile called the meeting to order at 9: 15 a.m.

II. APPROVAL OF AGENDA

No changes were proposed to the agenda by the Heritage Resources Committee members or staff.

MOTION 01.03.11 MONTGOMERY THAT
the Heritage Resources Committee approve the agenda as presented.

CARRIED UNANIMOUSLY

III. APPROVAL OF MINUTES

A. The Chairman Apedaile asked if there were any changes proposed to the February 7, 2011 meeting minutes. There were no proposed changes.

MOTION 02.03.11 APEDAILE THAT
the Heritage Resources Committee approve the minutes of the February 7, 2011 Heritage Resources Committee meeting as presented.

CARRIED UNANIMOUSLY

IV. BUSINESS ARISING FROM MINUTES

A. Committee Membership

The Committee members discussed the problems of having only four members on the Committee. Chairman Apedaile said it can be difficult to have quorum, discussion is limited and there is not a lot of flexibility in who makes motions. Councillor Montgomery



said she has raised the issue with Council. Chairman Apedaile said he knows of someone who would be interested in being on the Committee and that this person has substantial knowledge of history in the area. He then provided information about this person, Mrs. Karen Clark, her interest in the Committee and her knowledge. He said that he thought that Mrs. Clark could apply and if Mrs. Clark was unable to attend, Mr. Clark could take her place. He said, when she could attend, Mr. Clark would sit in the gallery as he would be driving her to the meeting anyway.

Reeve Cooper said that Mr. Buckley, Bighorn's CAO, is currently reviewing all Council boards and committees, and having an additional member should be brought to his attention.

Mr. Birch said that the current bylaw allows for five to seven members and that the Committee could recommend to Council to appoint a fifth member at Council's April meeting if there was a suitable candidate.

MOTION 03.03.11 APEDAILE THAT

the Heritage Resources Committee recommend to Council that Mrs. Karen Clark be appointed to the Heritage Resources Committee to serve the remainder of the 2010 – 2011 Committee term.

CARRIED UNANIMOUSLY

Mr. Birch noted that Council would likely require some written information about Mrs. Clark and her interest in the Committee, and Mr. Apedaile said he would get it.

B. Tracking Form Review

The Committee members reviewed the tracking form. Referring to item #2, Mr. Birch said that staff will be applying this month for funding for a heritage resources management plan. Referring to #3, he said that the MD intends to take photographs when the first house is connected to the new water system in Exshaw. Reeve Cooper said it would be interesting to compare an old 1905 photograph of the dam on Exshaw Creek with this, and Chairman Apedaile said that would be a good topic in the newsletter. In regards to #4, Mr. Birch said staff will endeavour to compile a list of notable items that occurred in the MD during 2010. Referring to #11, Deb Grady said she has emailed Lafarge for an update on information for the cemetery. There were no other comments.

MOTION 04.03.11 MONTGOMERY THAT

the Heritage Resources Committee accept the tracking form as information.

CARRIED UNANIMOUSLY

C. Oral History

Ms. Grady began by handing out a list of questions for interviews that she had recently received from the Stockman's Memorial Foundation. Mr. Birch said that the Committee should address the questions posed in the report so as to provide clear direction to staff. Ms. Grady said the first question, what is the purpose of collecting oral histories, is very important. Reeve Cooper said that we may not be able to identify the ultimate use but that



it is important to get the history down. There was a discussion around the huge possibilities of using the stories in interesting ways to share with the public. Chairman Apedaile said that the story of the geography and people of Bighorn needs to be collected and that the population needs to have access to those stories and that we need to generate interest. He said the Committee has already expressed an interest in having video recordings. Mr. Birch asked, once collected, what do we do with this? Chairman Apedaile said make it available to the citizens of the MD such as on Bighorn's website.

Reeve Cooper said that while writing "Exshaw Heart of the Valley" which he co-authored, 20 biographies were recorded. He explained what was involved in that process. He said the ultimate purpose of the oral history project, in his opinion, is to have an authentic record to be put in the public world. He said that the public document should be edited to make it concise and meaningful.

Mr. Birch asked what happens to the original data when the final public product is complete? The Committee agreed once there is a final product, the original and information not used could be disposed of.

In response to question two, how do you wish to ultimately house, display and provide access to all these gathered materials, Chairman Apedaile said that it cannot be known completely as we are presently in a communication revolution. He said as long as it can be stored in a safe way, display and access to it, in a user friendly way, can evolve over time.

There was a discussion around media choice and Reeve Cooper said the interviewee may have a preference. Chairman Apedaile said that we could encourage the use of video as that works best for us. Reeve Cooper added that the most important was to get the story recorded and he said not to set up our own museum as it has already been done in Canmore.

In response to question three, what focus do you want the oral histories to take, Chairman Apedaile said that it will depend on the individual but start with social science and the story may move to life story. Reeve Cooper said we will not know how in the future it will be used and Chairman Apedaile said the important thing is to get an approved interview and then be able to use parts of it.

There was a discussion around what questions should be asked during a structural interview. Deb Grady said that there is usually a pre-interview done to build rapport with the person and Reeve Cooper said that biographers can be very skillful. He said that from his experience, the average interview and written essay took 10 hours for about \$200 per person. He said that with picture media, it may take longer.

Chairman Apedaile said that the Committee had not contemplated hiring biographers. Councillor Montgomery said that she thought that the interviewers would need to have some kind of experience. Reeve Cooper said that it is important to be successful in the first interviews and suggested hiring seasoned writers and pay by assignment. Ms. Grady added that, in Canmore's experience, they apparently have a small pool of volunteer interviewers but have only been able to do 29 out of 100 interviews.

The Committee discussed question five, who are the people you want to have interviewed. Reeve Cooper suggested starting with 10 people. Chairman Apedaile suggested the most vulnerable, those who would be open and willing, and those who have good local knowledge.

There was a discussion around what format the oral history should be in. The Committee members agreed that they prefer video. Reeve Cooper said that interviews would take one to two hours and the post interview work transcribing and taking it back to person for edits took time, for about 10 hours in total.

The Committee discussed question seven, who they would like to do the interviews. Chairman Apedaile said that he liked the idea of using students, from Mount Royal College for example. Ms. Grady said that she believes that the Committee needs to figure out who to interview and what the questions would be before asking universities for assistance. Reeve Cooper said that if freelance journalists are used, that the interviewees are often somewhat familiar with them as they have read their work in the papers. Councillor Montgomery said that it would be important to be selective at the beginning for who is interviewed and who does the interview. Chairman Apedaile said that he was okay with hiring interviewers but he did not want to remove the idea of using students. Mr. Birch said that it would be important to consider the editing experience of the interviewer as well, especially if the product would be a video.

In response to question eight, how do you envision recruiting interviewees and interviewers, Reeve Cooper suggested starting with someone from each ward and, if the same interviewer is used, the product would be more uniform. He said, however, it might be good to have a choice of interviewers. Chairman Apedaile said he could work with staff drafting an email to the Councillors for them to suggest one or two persons from their ward to be interviewed.

The Committee members then agreed that they would prepare a question list.

Mr. Birch reminded the Committee members that resources have been allocated for a management plan. This project will need funding that is not allocated by Council in 2011 and the HRC will need to ask Council for money.

Ms. Grady said she would contact the Canmore museum to see if their list of interviewees has MD of Bighorn residents and if there would be an overlap. She said she would also find out about grant deadlines and amounts.

Chairman Apedaile then thanked Ms. Grady for her report and she left the meeting at 11:13 a.m.

D. Gift Agreement

Mr. Birch said that the previous HRC had developed a gift agreement form and they had asked that the MD's lawyers review it. He said that has been done and the lawyers have recommended some changes. He said staff could take the version prepared by the lawyer and format it so it is user friendly. He asked the Committee what they would like to do now with the form.

The Committee talked about there being no historical society in Bighorn that could handle donations and that their preference would be that there is. In the meantime, they agreed that Bighorn needed a form like this to protect Bighorn's interests. They agreed that the form should have something in it to allow the transfer of items to a historical society if one were to be formed in the future.

Chairman Apedaile said that he did not like the idea of using "Schedule A". He said the information from the lawyers could be used even if it was in a different order.

The Committee talked about the "Release of Name" and if it were possible to have anonymous donations. There was the suggestion to add a line "I do not acknowledge the release on my name as the Donor of the Donation" in the event that someone wanted to remain officially anonymous even though they would have to put their name on the form if the MD was going to accept their gift.

The Committee took a short break at 11:28 a.m.
The meeting resumed at 11:32 a.m.

V. UNFINISHED BUSINESS

A. Copies of Inventory December 2010

Ms. Gillespie said that if the members had a copy of the Inventory dated December 2010, they should return it as it is slightly different than the final January 2011 version.

B. Heritage Assistant Report

Reeve Cooper said that he had provided a copy of the original cemetery record to Ms. Grady and Mr. Birch said that it would be good to have a copy of the layout. Reeve Cooper said that the cemetery record lists the plot number and who is in it.

Chairman Apedaile said he likes the Heritage Assistant's report and the inclusion of "next steps".

C. Photo Policy

Mr. Birch reminded the Committee that at the February meeting he had said the photo policy would need to come back again as it ties in with the gift form. He said the Committee needed to make sure the gift form was acceptable and then administration would make sure the photo policy works with it.

VI. NEW BUSINESS

A. Promotion

There was no discussion as Reeve Cooper had to leave the meeting shortly and then there would be no quorum.



VIII. EDUCATIONAL/INFORMATIONAL ITEMS

A. City of Calgary Calendar

Mr. Birch said that the calendar, depicting heritage buildings in Calgary, had come in the Calgary Herald newspaper and he just wanted to show it to the members. The members agreed that it was a good idea to consider and wanted the idea put on the tracking form.

B. Newspaper Article re 214 Blue Jay Dr. Harvie Heights

The Committee members said the article was very interesting and Mr. Birch said a copy of it had been put in the land file for the property.

IX. NEXT MEETING DATE

The next meeting was confirmed as April 4, 2011 at 9:00 a.m. in the Municipal Office in Exshaw.

X. ADJOURNMENT

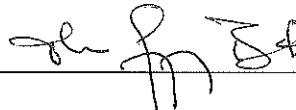
MOTION 05.03.11 COOPER THAT

the Heritage Resources Committee meeting be adjourned at 11:52 a.m.

CARRIED UNANIMOUSLY



CHAIR



DESIGNATED OFFICER