

MUNICIPAL DISTRICT OF BIGHORN NO. 8

HERITAGE RESOURCES COMMITTEE MEETING

HELD SEPTEMBER 6, 2011 AT THE MUNICIPAL OFFICE IN EXSHAW

PRESENT:	DENNIS APEDAILE	CHAIRMAN (Public)
	KAREN CLARK	MEMBER (Public)
	BERT DYCK	MEMBER (Public)
	LYNDA GRISCHKAT	MEMBER (Public)
	CAROLYN MONTGOMERY	MEMBER (Council)
STAFF:	GREG BIRCH	ASSISTANT MUNICIPAL MANAGER
	ULRIKA GILLESPIE	MANAGEMENT ASSISTANT

**I. CALL TO ORDER**

Chairman Apedaile called the meeting to order at 9:02 a.m.

**II. APPROVAL OF AGENDA**

Chairman Apedaile asked to add Oral Histories as item V.D under Unfinished Business.

**MOTION 01.09.11 CLARK THAT**

the Heritage Resources Committee approve the agenda with the addition of item V.D. Oral Histories.

CARRIED UNANIMOUSLY

**III. APPROVAL OF MINUTES**

A. Chairman Apedaile said he would like two small typographical errors corrected.

**MOTION 02.09.11 GRISCHKAT THAT**

the Heritage Resources Committee approve the minutes of the August 15, 2011 Heritage Resources Committee meeting with two amendments: in item V.D Exshaw Cemetery Correspondence, remove "the" before "Exshaw" and in item VI.A, Heritage Management Plan Funding Approval and Request for Proposals, correct the spelling of Pricilla Chandler.

CARRIED UNANIMOUSLY

**IV. BUSINESS ARISING FROM MINUTES**

A. Municipal Development Plan Review

Chairman Apedaile asked for the committee members' general thoughts based on the information provided by staff. Mrs. Grischkat said that the excerpts from the Town of Cochrane's Municipal Development Plan (MDP) were extensive and would not be suitable to Bighorn. Mrs. Grischkat noted other examples were simpler, like the excerpt from the Town of Wainwright's MDP. There was a general discussion on what should be included



in the MDP. Mr. Dyck said that the MDP is a higher level document and should not go into details. He suggested not linking any policies to other government regulations like one of the example municipalities had done, as these other government regulations may change. Chairman Apedaile said that he liked the idea of preservation and conservation, as those terms were defined in the agenda material, and wants to encourage community interest in heritage. He said that care needed to be taken so that Council did not become committed to something it cannot do. Mrs. Clark said that being that the MDP is a long term planning document, would it not be a good idea to include something about wanting a space to house a museum. Councillor Montgomery said not to be too specific and be very general. Mr. Birch suggested that the HRC should propose some broad goals and policies to recommend to the MDP Steering Committee.

The HRC members discussed the draft vision statement proposed by the MDP Steering Committee. They discussed the use of the word “celebrate” and whether its meaning was broad enough to cover the aspirations of the Committee. In the end the Committee members agreed that “celebration” meant a lot and would be an appropriate word.

The Committee members had a long discussion about its goals, while keeping in mind that Bylaw 11/11 detailed what the HRC could do. The HRC members developed a draft set of four goals that were recorded by administration.

Mrs. Gillespie clarified that the Heritage Management Plan, the third phase of the Municipal Heritage Partnership Program, addresses the management of historical buildings and sites identified in the survey and inventory. She said a different plan would need to be developed for other heritage topics, such as oral histories.

Chairman Apedaile proposed the following as a preamble to a goals section: “The MD will preserve heritage resources consistent with heritage management plans that address the following goals:”

Mr. Dyck said that the Committee’s ideas have been process things, like ‘to educate’ and ‘to preserve’, and that such process items may lead to product things, like a building, and that perhaps that should be acknowledged. There was discussion about this.

The HRC then discussed supporting other heritage groups, and Chairman Apedaile said that they have wanted to do that all along and that the HRC was an incubating group and would very much like for some heritage group to take over some of their work.

The HRC members discussed specific policies to support their goals and Mr. Birch wrote them down on a board.

The Chairman called for a short break at 10:50 a.m.  
The meeting resumed at 11:00 a.m.

Mr. Birch clarified that the MDP is a broad document addressing more than development and land use, and that it may deal with other things such as transportation, finances and heritage. Chairman Apedaile said he was concerned about writing policy and Mr. Birch said that it is standard to include goals and policies in the MDP.

  
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Mr. Birch read the goals and policies written on the board. Mrs. Clark said that we need to make sure that archeological sites are respected. Mrs. Grischkat said that 2.15.1.d in the MD of Big Lakes' MDP seemed to be addressing that and Mr. Birch said that he could draft something similar to what they have and add it to the policy list already discussed as he believes he understands the Committee's intention. . The HRC discussed how archeological sites are discovered and how they are handled by the province. Mr. Birch said that for security reasons, the Province does not like to say where the sites are.

The Chairman talked about education, and the importance of informing people about the MD's history and heritage resources. It was agreed that a policy on this would be included in the recommendation.

Mrs. Grischkat asked how does staff know that something has not been over looked in regards to development. Mrs. Gillespie referred to s. 36.4.2 (o) in the Land Use Bylaw which states that for a development permit application, the Development Authority may require information regarding older buildings or features on the property that may have possible heritage value". Mr. Birch said that staff use the MD's survey and inventory in this regard although staff may learn of other features during the course of development permit application discussions.

Mr. Birch said staff will write up these notes and circulate it to the members for changes so that members will have seen the notes and able to make changes to them before the October meeting.

#### **MOTION 03.09.11 DYCK THAT**

the Heritage Resources Committee directs administration to compose statements from the points of discussion on goals and policies.

CARRIED UNANIMOUSLY

#### **V. UNFINISHED BUSINESS**

##### **A. Tracking Form**

There was acknowledgment that a Request for Proposals had been sent for a heritage consultant to prepare a heritage management plan. The HRC members agreed that the tracking form is really helpful in keeping them informed.

##### **B. Heritage Assistant Report**

From the report it was noted that a summer student hired at Lafarge was not able to locate any files on the Exshaw cemetery. Chairman Apedaile said after the cemetery information has been pursued to an end, the next focus should be to work on oral histories.

##### **C. Exshaw Cemetery site visit**

Mr. Birch said that he, Ulrika Gillespie, Deb Grady and Joel Taguchi from Lafarge had visited the cemetery. He said staff had GPS'd the location of the existing grave markers. Mrs. Gillespie said that Deb Grady had compiled a list from various sources and there were more than 50 names on it. She said that during the visit they located 26 graves but rumor has it that there are 70 graves. Mr. Birch said that it should be noted that the cemetery is overgrown with poplar trees and the Committee asked to discuss this at a future meeting.



**D. Oral Histories**

Chairman Apedaile reminded the Committee members that at the last meeting they had agreed to do some interviews under the current circumstances. He said they were supposed to suggest a few names and forward them to Lynda Grischkat. He said Ulrika Gillespie had said she would operate the video equipment. There was agreement that Bert Dyck would be a good candidate to interview given his knowledge of the incorporation of the MD of Bighorn.

**VIII. NEXT MEETING DATE**

The Committee members discussed the next meeting date and agreed to the October 4, 2011 date which was chosen previously at the August meeting.

**MOTION 04.09.11 CLARK THAT**

the next meeting of the Heritage Resources Committee be rescheduled to October 4, 2011 at 9:00 a.m. at the municipal office in Exshaw.

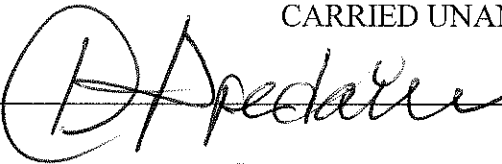
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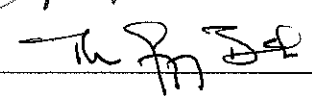
**IX. ADJOURNMENT**

**MOTION 05.09.11 DYCK THAT**

the Heritage Resources Committee meeting be adjourned at 12:13 p.m.

CARRIED UNANIMOUSLY

  
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CHAIR

  
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DESIGNATED OFFICER

DESIGNATED OFFICER