

## MINUTES

Of the Finance & Economic Development Committee meeting held Tuesday, 15 November 11 at 9:00 a.m., at the MD Office, with the following persons present:

Councillors: Dene Cooper, Chairman                      Paul Ryan  
                  Erik Butters    Reid Thomas  
                  Carolyn Montgomery

Administration: Martin Buckley, C.A.O.  
                      Katherine Van Keimpema, Director of Finance  
                      Natalie Germann, Executive Assistant  
                      Greg Birch

### CALL TO ORDER

The meeting was called to order at 9:00 a.m.

#### A. AGENDA

Moved by E. Butters that the agenda be adopted with the following additions:

- Information Item F.1: Director of Operations
- Information Item F.2: Sustainable Economic Development and Tourism Update
- Information Item F.3: International Day for Persons with Disabilities

CARRIED

#### B. MINUTES

1. Moved by P. Ryan that the minutes of the 25 October 11 Finance & Economic Development Committee meeting be adopted as circulated.

CARRIED

#### C. BUSINESS ARISING FROM THE MINUTES/NOTES

1. The CAO reviewed the Christmas Party Policy and said the updated version would be presented to Council at its December meeting.
2. The need for a communications strategy was discussed and it was decided the topic would be brought forth again at Council's next visioning session, the date for which would be decided at the December Council meeting.

A proposed Exshaw Lagoon upgrade was discussed at length with the major concern being the peak inflows and what may be causing them. The waste-water lines are cameraed on a regular basis, but the CAO said that more monitoring must be undertaken to find the problem and solution to those peak times.

He also said that the upgrade is approximately 75 percent grantable.

Discussion then centered around the probability of reaching the lagoon's limit and if these types of upgrades should precede or follow growth in the Hamlet.

The CAO said that ISL could be invited to the next meeting to further explain the need for the upgrade, and there was also a suggestion that Administration meet with the large (raw) land owners in the Exshaw area, to determine future development plans; however there was no consensus/formal recommendation on either of these solutions. It was finally suggested that Alberta Environment should also come and speak to the Committee, but again no formal decision was made.

The final Administration comment was that the CAO clarified there could be a long waiting period for any grant to come through.

The Committee said Administration should monitor the situation and leave the upgrade on hold until after the infiltration report is received and the Committee can make a recommendation on the Exshaw Lagoon Upgrade.

#### **D. DELEGATIONS**

There were no delegations.

#### **E. FINANCE**

1. The Draft 2012 Capital Budget was reviewed as follows:

11-00-Council:

Clarify Roads Study.

Change wording of "Hosting of Two Intermunicipal Events" to read "Intermunicipal Council Event".

Remove Communications Strategy \$20,000.

Add the anticipated \$2,000 WCB refund as revenue.

23 – Fire Department:

Emergency Generator – More information is required regarding the generator's housing, what value it adds over existing equipment and associated costs.

Lac Des Arcs Fire suppression was discussed. A written report from the Fire Chief will be brought to Council. It was noted there may be a potential budget adjustment.

The recommended amount for the multi-services agreement with the Town of Canmore was adjusted from \$60,000 to \$20,000.

The Community Enhancement Fund was discussed and a request made for some history on that fund, including withdrawals over the last 5 years.

Line 31 - Common Services move \$12,000 Traffic Calming Project and Raised Sidewalks to Item 32 - Roads, Streets, Walks, Lighting.

Exshaw Raised Sidewalks – Add (3) to indicate number of sidewalks to repair.

Line 41 – Water:

Remove \$10,000 Exshaw Water Risk Assessment.

Line 42.03 – Exshaw Waste Water

Delete the proposed \$250,000 Exshaw lagoon project (affecting both the revenue and expenditures' sides of the budget).

Line 43 – Solid Waste Collection and Disposal

Remove reference to Exshaw Lagoon Upgrade in the background information.

Line 61.06 Economic Development

The Committee wants to see the report before making the final decision on the \$20,000 for EcDev Solutions.

Line 66 – Planning Projects

The Committee requested a detailed list of projects be brought to the November 29th meeting.

Line 72.01 – Parks

Contact Transalata regarding the outstanding refund of the past Seebe community grants of \$25,000, and the possible use of this as a contribution towards an Exshaw Community Project.

2. Moved by P. Ryan that Administration proceed with the proposals contained within the Investment Report.

Carried

3. The Finance Officer discussed the pros and cons associated with paying down the Exshaw Water System debenture compared to investing the funds instead.
4. The Finance Officer gave a brief presentation on the changes in taxes and assessment over the last 10 years.

## **F. INFORMATION**

1. The CAO announced the hiring of Mr. Bill Luka to the Director of Operations position. Mr. Luka is slated to start on Dec. 20<sup>th</sup>.
2. The business registry/licensing and importation substitution projects, follow-ups to the Sustainable Economic Development / Tourism Strategy report, are almost complete. Information is being compiled and will be presented to the Committee soon.

3. At its December 2010 meeting, Council had resolved to provide a \$1,000 grant to support the International Day of Persons with Disabilities, provided the anticipated contributions from the other two participating municipalities were confirmed. The COA noted that there may not be any commitments, at this time, and therefore Council would not be obligated to issue any funds.

It is understood that the International Day of Persons with Disabilities may be going ahead as planned in Canmore and Cochrane.

**G. INCAMERA**

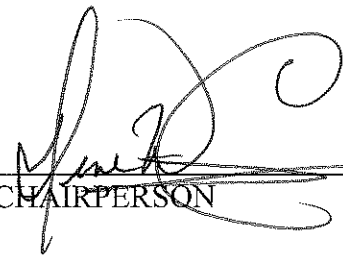
There were no items for an incamera session on the agenda.

**ADJOURNMENT – NEXT MEETING DATE**

Next meeting: **Tuesday, November 29, 9:00 – 4:30**

Moved by P. Ryan that the meeting adjourn at 4:10 p.m.

CARRIED

  
\_\_\_\_\_  
CHAIRPERSON

  
\_\_\_\_\_  
SECRETARY