

**MUNICIPAL DISTRICT OF BIGHORN #8  
STREETS & ROADS COMMITTEE MEETING**

14 March 11, 9:00 a.m. Council Chambers, Exshaw

**IN ATTENDANCE:**

Reid Thomas	Committee Member – Chair
Paul Ryan	Committee Member – Councillor
Martin Buckley	Administration – Chief Administrative Officer
Hugh Pettigrew	Administration – Director of Operations

**CALL TO ORDER**

The meeting was called to order at 9:05 a.m. P. Ryan nominated R. Thomas as Chair.

**A. APPROVAL OF AGENDA**

The following items were added to the agenda:

- Unfinished Business item C.1, Review of Emergency Response Limitations: move to Incamera
- Business item D.6: Burnt Timber Road
- Business item D.7: Coyote Creek re-surfacing project
- Business item D.8: Review of Terms of Reference

The agenda was adopted by consensus as amended.

**B. MINUTES**

- (1) Moved by P. Ryan that the minutes of the 23 Feb 09 Streets & Roads Committee meeting be adopted as circulated.

The minutes were adopted by consensus as circulated.

**C. UNFINISHED BUSINESS**

- (1) Moved by P. Ryan that the Committee go incamera at 9:40 a.m.

CARRIED

Moved by P. Ryan that the Committee come out of camera at 9:42 a.m.

CARRIED

It was agreed by consensus that the draft Emergency Response Limitations policy be received as information, and that the EMS Committee continue to finalize same.

**D. BUSINESS**

(1) & (8) The Committee reviewed Bylaw 18-07, the Streets & Roads Committee Terms of Reference, in conjunction with the M.D.'s Board/Committee/Commission Terms of Reference review.

P. Ryan requested the Streets & Roads Committee terms of reference be expanded to include responsibility for (pedestrian/biking) trails. The request was discussed at length.

Moved by R. Thomas that the appropriate personnel be requested to attend the next Streets & Roads Committee meeting, to discuss trails and trails policies.

CARRIED

It was indicated there was agreement with the deliverables outlined in the current Streets & Roads Committee Terms of Reference bylaw, in particular a Roads Management Plan:

- what roads;
- what we envision;
- what cost;
- when the work can be done;
- ratepayer participation on an issue-by-issue basis, rather than on-going active participation.

(2) The various roads-related policies, in particular Policy T-16, Roads Development Policy, were reviewed: it was indicated that, in Policy T-16, "approaches" should be differentiated from hamlet "driveway accesses".

R. Thomas requested that a draft should be kept of what to examine within the policies, as Council goes through its five year plan: there may be some "disconnects" that need correcting.

Administration was asked to check and circulate a correct copy of the Roads Development Policy.

(3) M. Buckley explained the West Jumpingpound (WJP) Roads Master Plan, as prepared several years ago by ISL Engineering.

While no action was outlined for this item, it was agreed the WJP Roads Master Plan would be an action item at some point in time in the future.

(4) The 2000 UMA Engineering Roads Master Plan was discussed; R. Thomas indicated he was fine with the understanding of what the Plan was, and where it came from.

(5) P. Ryan indicated that, with respect to the 2011 budget for a roads study, he had a concern with respect to the possibility of creating unrealistic expectations. R. Thomas felt that the M.D. should complete its own Roads Management Plan: one that would tell the M.D. what to do and when, then make the decisions on how to pay for same.

It was indicated that Administration should:

- identify what needs to be looked at, and have the Engineers review same. Use the Roads Management Plan to determine the funding needs for roads reserves and work;

-look at Section E of the UMA Road Study, the Proposed Road Program; see what's been done, and what needs to be done. (Add to this list the work that's been done over the past ten years).

(6) H. Pettigrew indicated that the Burnt Timber Road upgrade project was generally approved at the last Council meeting. If grants are not available and the project not done, Burnt Timber Road would become a very expensive maintenance project: there would be expenditures of \$100,000+ a year in perpetuity, for that road alone.

R. Thomas indicated the need to identify what's needed, then have the Finance & Economic Development Committee identify where the funds come from.

(7) H. Pettigrew advised that the Coyote Creek Road issue would be a  $\pm$  \$75,000 chip-seal project, done as a local improvement.

It was agreed that the report and local improvement bylaw should come to Council for first reading on May 10<sup>th</sup>, with consideration for final readings on June 14<sup>th</sup>.

**E. INFORMATION**

There were no items of information on the agenda.

**NEXT MEETING DATE**

The next meeting was initially slated for April 14<sup>th</sup>; however, the date was later changed to **Wednesday, April 27<sup>th</sup>, at 9:00 a.m.**

**ADJOURNMENT**

The meeting adjourned at 12:50 p.m.

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CHAIRPERSON

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SECRETARY