

MUNICIPAL DISTRICT OF BIGHORN NO. 8

Minutes of the Regular meeting of Council held at 9:00 a.m. on Tuesday, December 14, 2010 in the Council Chambers, MD office, with the following persons present:

COUNCIL:

DENE COOPER	REEVE
ERIC BUTTERS	DEPUTY REEVE
REID THOMAS	COUNCILLOR
CAROLYN MONTGOMERY	COUNCILLOR
PAUL RYAN	COUNCILLOR

ADMINISTRATION:

MARTIN BUCKLEY	CHIEF ADMINISTRATIVE OFFICER
GREG BIRCH	ASSISTANT MUN. MANAGER
NATALIE GERMANN	EXECUTIVE ASSISTANT
HUGH PETTIGREW	OPERATIONS MANAGER
KATHERINEVAN KEIMPEMA	DIRECTOR OF FINANCE

CALL TO ORDER

Reeve Cooper called the meeting to order at 9:00 a.m.

A. APPROVAL OF AGENDA

Moved by Councillor Montgomery that the December 14th, 2010 agenda be adopted with the following amendments:

- Unfinished Business Item F.4	Sustainable Economic Development/Tourism Strategy proposal award
- New Business Item H. 18	Grant Request Town of Cochrane
- Information Item J.12	Moved to Unfinished Business Item F. 5 – Exshaw Water System Update.
Councillor Ryan objected to Item K.3, Canadian Rockies Legacy Trail, being an incamera item	

CARRIED

B. MINUTES

1. Moved by Deputy Reeve Butters that the November 9, 2010 Council meeting minutes be adopted as amended:

- Top of Page 5 of the minutes, change to read “.....she is a member of that association. Councillor Montgomery vacated the Chambers at 2:12 p.m.”

CARRIED

2. Moved by Councillor Montgomery that the previously circulated October 20, 2010 MPC meeting minutes be accepted as information.

CARRIED

C. COUNCILLOR'S REPORTS

- Councillor Thomas had nothing to report.
- Councillor Montgomery reported that she attended the International Day of Persons with Disabilities

Reeve Cooper called mtg. to order at 9:00 am.

R:440/10
Agenda adopted as amended.

R: 441/10
Council minutes adopted as amended

R: 442/10
MPC mins accepted as info.

activities in Canmore and that the event was well organized.

- Deputy Reeve Butters reported that he is still familiarizing himself with the issues facing the MD.
- Councillor Ryan reported that the Southern Alberta Energy from Waste Association's detailed waste stream analysis is being completed.
He also reported the Bow Valley Waste Management Committee's 2011 budget is in place. They have a new board and there is some training to do.
- Reeve Cooper reported that Paul Adams was presented with a gift as an outgoing Councillor. He also reported that the M.D. was invited to, but did not attend the recent Calgary Regional Partnership's fall general meeting, as the MD is not a member of the CRP.
The Reeve said he attended the recent Bow Corridor Ecosystem Advisory Group meeting in Banff with the Assistant Municipal Manager and the CAO.

D. BUSINESS ARISING FROM MINUTES/NOTES

E. DELEGATIONS

Exshaw Water Project Community Liaison, Gordie Miskow presented a summary report from that project to Council, noting his contract with the M.D. will conclude on Thursday, December 16, 2010. He advised of the activities, the community involvement, and the number of complaints and how handled. He was thanked and presented with a small gift from Council.

F. UNFINISHED BUSINESS

1. **Moved** by Councillor Ryan that Council consider the materials obtained from the Dead Man's Flats Area Redevelopment Plan (ARP) open house and provide any comments it wishes to direct Administration in the preparation of a draft ARP that will be brought forward for first reading.
CARRIED
2. **Moved** by Councillor Ryan that Council direct Administration to undertake in 2011 a review of the numerous bylaws that establish the MD of Bighorn's committees and boards, with the intention of updating those bylaws and making them relatively similar on format and returning them to Council at its March meeting.
CARRIED
3. **Moved** by Councillor Thomas that Council direct Administration to amend the draft Development Impact Assessment policy, based on the comments provided at today's meeting, and return the revised draft to Council at the January 2011 regular meeting, for consideration.
CARRIED
4. **Moved** by Councillor Ryan that Council accept the 15 November 10 proposal from Ec Dev Solutions Ltd., in collaboration with Millier Dickinson Blais Inc., to complete the Sustainable Economic Development/Tourism Strategy, at a cost not to exceed \$45,000.00, as per the M.D.'s October Request for Proposal call.
CARRIED

G. BYLAWS

1. **Moved** by Councillor Ryan that Council postpone second reading of Bylaw 01-09, the proposed

R: 443/10
DMF ARP open
house comments

R: 444/10
MD Bylaws
review for March
meeting.

R: 445/10
DIA amendment
underway.

R:446/10
Sustainable
Economic
Development
proposal accepted.

R:447/10

Moe

Bylaw 01/09
postponed pending
changes.

Building Permit bylaw, until the January regular meeting, pending changes as discussed.

CARRIED

R:448/10
Bylaw 20/10 1st
reading.

2. Moved by Deputy Reeve Butters that Council give first reading to Bylaw 20/10, Exshaw Water System, with the following amendments:

- Section 10(a)(xviii) change wording to recognize continued use of water wells for those properties not hooked up to the water system;
- add a clause requiring hook-up to the water system for new development or re-development of existing properties, as a condition of development permit issuance;
- add a clause that recognizes the intent, with water rates, is full recovery of operating and maintenance costs incurred.

CARRIED

H. NEW BUSINESS

R:449/10
Cheques Issued
report accepted.

1. Moved by Councillor Ryan that Council accepts for information, the payroll cheques issued report for the November payroll EFT payments in the total amount of \$93,325.10 and the register for A/P cheques issued, numbers 17707 to 17832, and 00035-0001 to 00040-0001 in the net amount of \$1,388,032.81 for the month of November 2010.

CARRIED

R:450/10
Budget Vrs,
Actual accepted.

2. Moved by Councillor Ryan that Council review and accept the Balance Sheet and Budget vs. Actual Spending Report to November 30, 2010 as information before adjustments and review by the auditor.

CARRIED

R:451/10
Council expenses
approved.

3. Moved by Councillor Ryan that Council consider approval of payment for the following meeting expense claims, from the Contingency Allowance:

Date	Councillor	Purpose	Amount
5 Nov	Reeve Cooper	"Be Inspired" Orientation Session in Calgary	\$150
	Coun. Montgomery		\$150 + Mileage
	Coun. Ryan		\$150
29 Oct	Reeve Cooper	Meeting w/ S. Donelon Atla. Tourism Parks and Recreation	\$150

CARRIED

R:452/10
Interim 2011
Operating budget
approved.

4. Moved by Deputy Reeve Butters that Council adopts, as an interim 2011 budget until such time as Council passes final Operating and Capital budgets for the 2011 fiscal year:
1. the 2010 budget,
 2. the addition of up to \$66,500 for a Sustainable Economic Development/Tourism Strategy, and
 3. the addition of \$343,700 in revenue and \$356,766 in expenses for the Exshaw Water Department.

CARRIED

R:453/10
Annual audits
approved.

5. Moved by Councillor Ryan that effective with the 2011 fiscal year, the M.D. of Bighorn reduce the requirements for Auditor's reports, from a mid-year review plus annual audit, to an annual audit only.

CARRIED

R:454/10
Investment
transactions
authorized.

6. Moved by Councillor Ryan that Council authorizes the following investment transactions:

1. Transfer the proceeds (\$989,000) from the maturity of Farm Credit Canada Bonds with a book value of \$987,615.40 to the operating account for use to meet cash flow requirements.

*NR
RC*

2. Transfer \$1,000,000 from the RBC Investment Savings account to the operating account for use to meet cash flow requirements.
3. Transfer \$2,000,000 from the RBC Investment Savings account to the operating account for use to meet cash flow requirements.

CARRIED

R: 455/10
Fee Schedule
postponed.

7. **Moved** by Councillor Ryan that Council postpone amending the Fee Schedule attached to Bylaw 02/08 pending circulation of the Draft Encroachment Agreement policy.

CARRIED

R: 456/10
Snow blower
approved for HH.

8. **Moved** by Councillor Thomas that Council approve the allocation of \$1,732.00 from the 2010 Community Services Grant Budget towards the Harvie Heights Community Association to purchase a snow blower to maintain the community ice rink in Harvie Heights.

CARRIED

R:457/10
HH sewer rate
increase.

9. **Moved** by Councillor Montgomery that Council approve a rate increase for the Hamlet of Harvie Heights sanitary sewer system of 7%, from \$1.47/m³ to \$1.57/m³ effective January 1st, 2011.

CARRIED

R:458/10
HH water rate
increase.

10. **Moved** by Councillor Montgomery that Council approve a rate increase for the Hamlet of Harvie Heights water service – commodity charge of 7%, from \$1.01/m³ to \$1.08/m³ effective January 1, 2011.

CARRIED

R: 459/10
DMF and Exshaw
Sewage rates
increase.

11. **Moved** by Councillor Thomas that Council amend by resolution the Fees for Sewage Services in Schedule “F” of Bylaw 02/08, by increasing the rates in the schedule by a 7% increase for Dead Man’s Flats and Exshaw to be effective January 1, 2011.

CARRIED

R:460 /10
Solid Waste
collection fees
amended.

12. **Moved** by Councillor Ryan that Council approve and amend the solid waste collection rates for the Commercial and tax-exempt properties in the MD, as per the revised Schedule “D” to Bylaw 02-08, effective January 1, 2011 (per cubic yard rate to change from \$13.00 to \$13.91; minimum charge to change from \$42.00 to \$45.00).

CARRIED

R:461/10
Exshaw water
fees approved.

13. **Moved** by Councillor Ryan that Council approve Schedule “G”, a schedule of utility fees to be charged for the new Exshaw Municipal Water System once it commences operation, and direct Administration to add that schedule to the MD’s Fee Schedule Bylaw in January 2011.

CARRIED

R:462/10
HH garbage
enclosure request
for proposal
sought.

14. **Moved** by Councillor Ryan that Administration be authorized to proceed with a Request for Proposal to enclose the Harvie Heights garbage/recycling bins on Bow River Drive, on the conditions that:

- the enclosure design to incorporate additional pedestrian-style exits (in addition to the main vehicle access at the front of the enclosure);
- funding for the project be provided by grant dollars, Ward 2 Community Enhancement funds, or some combination of both;
- total cost not to exceed \$22,500.

CARRIED

R:463/10
First responders
medical direction.

15. **Moved** by Deputy Reeve Butters that the M.D. submit the Notice of Acceptance for Medical Direction to Alberta Health Services, indicating the M.D. will receive its first responder medical direction from AHS, as per the 20 October 10 Rationale Document.

 **CARRIED**

R:464/10
Alberta Parks act.

16. **Moved** by Deputy Reeve Butters that Council accept for information the report regarding the proposed Alberta Parks Act.

CARRIED

R:465/10
Interest on
reserve acct as
info.

17. **Moved** by Councillor Thomas that Council accept as information the Interest on Reserves – Policy F-10 Report.

CARRIED

R:466/10
Grant to Town of
Cochrane.

18. **Moved** by Deputy Reeve Butters that Council provide a one-time \$10,000 grant to the Town of Cochrane for the building of a new Seniors' Drop-In Centre in Cochrane.

CARRIED

I. ENQUIRIES OF ADMINISTRATION FROM COUNCIL

- Councillor Ryan asked if there had been any contact with Canadian Pacific Railways (CPR) regarding the October dust complaint, which came about from spur-line cleaning work being conducted by CPR. The CAO indicated the Reeve and himself would be meeting with the CPR's Vice-President of Community Relations in mid-January.
- Reeve Cooper noted that the Project Tracking sheet indicated that a lot of work had been completed and thanked staff for all their hard work.

J. INFORMATION

Moved by Councillor Ryan that items J.1- J.11 and J. 13 - J16 be accepted as information.

CARRIED

R:467/10
J Items accepted
as information.

K. IN CAMERA

Moved by Councillor Montgomery that Council go incamera at 4:17 p.m.

CARRIED

R: 468/10
Council incamera
@ 4:17.

Moved by Deputy Reeve Butters that Council come out of camera at 4:55 p.m.

CARRIED

R: 469/10
Council out of
camera @ 4:55

Moved by Councillor Ryan that Council agree to a one-year renewal of the C.A.O. contract with Martin Buckley and Authorize the Reeve and Executive Assistant to sign the contract as circulated.

CARRIED

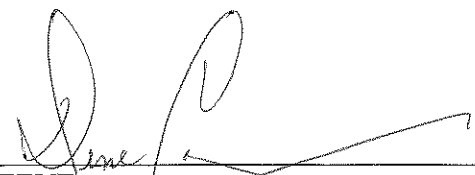
R:470/10
CAO contract
renewed.

ADJOURNMENT


Moved by Councillor Montgomery that the December 14, 2010 Regular Council Meeting be adjourned at 5:30 pm.

CARRIED

R:471/10
Council adjourned
@5:30 pm.



REEVE



EXECUTIVE ASSISTANT