

MUNICIPAL DISTRICT OF BIGHORN NO. 8

Minutes of the Organizational Meeting of Council held Friday, October 22, 2010 at 9:00 a.m. at the MD Administration Office, with the following persons present:

COUNCIL:

ERIK BUTTERS	COUNCILLOR
DENE COOPER	COUNCILLOR
CAROLYN MONTGOMERY	COUNCILLOR
PAUL RYAN	COUNCILLOR
REID THOMAS	COUNCILLOR

STAFF:

MARTIN BUCKLEY	CHIEF ADMINISTRATIVE OFFICER
NATALIE GERMANN	EXECUTIVE ASSISTANT
GREG BIRCH	ASSISTANT MUNICIPAL MANAGER
JAN THOMPSON	DEVELOPMENT OFFICER

CALL TO ORDER

The Chief Administrative Officer called the Organizational meeting to order at 9:02 a.m.

The Development Officer, as a Commissioner of Oaths, administered the Oath of Office to Councillors Cooper, Montgomery, Ryan, Thomas and Butters. The Oaths of Office are attached to these minutes.

APPOINTMENT OF REEVE & OATH OF OFFICE

The Chief Administrative Officer called for nominations for the appointment of Reeve. Councillor Ryan nominated Councillor Cooper.

The Chief Administrative Officer called a second time for nominations for the appointment of Reeve. No further nominations were forthcoming.

The Chief Administrative Officer called a third and final time for nominations for the appointment of Reeve. No further nominations were forthcoming.

Councillor Cooper was appointed as Reeve for the MD of Bighorn by acclamation, for the 2010-2011 organizational year.

APPOINTMENT OF DEPUTY REEVE & OATH OF OFFICE

The Chief Administrative Officer called for nominations for the appointment of Deputy Reeve. Councillor Thomas nominated Councillor Butters.

The Chief Administrative Officer called a second time for nominations for the appointment of Deputy Reeve. No further nominations were forthcoming.

Organizational
Mtg. Called to
order at 9:02
a.m.

The Chief Administrative Officer called a third time for nominations for the appointment of Deputy Reeve. No further nominations were forthcoming.

Councillor Butters was appointed as Deputy Reeve for the MD of Bighorn by acclamation, for the 2010-2011 organizational year.

Reeve Cooper and Deputy Reeve Butters subscribed to the official Oath of Office administered by the Development Officer, as a Commissioner of Oaths. The Oaths of Office are attached to these minutes.

A. AGENDA

Moved by Councillor Montgomery that the agenda for the Organizational meeting be adopted with the following amendment:

Item I - Land Addition

CARRIED

Agenda items B, C, and D were dealt with prior to the adoption of the Agenda.

E. ESTABLISH DATES, TIMES AND PLACES FOR REGULAR COUNCIL

Moved by Councillor Butters that the date, time, and place for regular M.D. Council meetings be set as being on the second Tuesday of every month, commencing at 9:00 a.m., in the M.D. Administration office, #2 Heart Mountain Drive, in the Hamlet of Exshaw.

CARRIED

F. ORGANIZATIONAL CHART APPOINTMENTS (in camera)

Moved by Councillor Montgomery that Council go into camera at 9:10 a.m.

CARRIED

Moved by Councillor Ryan that Council come out of camera at 2:40 p.m.

CARRIED

Moved by Councillor Ryan that Council approve the 2010-2011 Organizational Chart attached to these minutes as Schedule "A".

CARRIED

G. DATES AND TIMES FOR COUNCIL COMMITTEE/BOARD MEETINGS

Moved by Councillor Thomas that Council Committees/Boards of the MD be authorized to establish the date and time of their regularly scheduled meetings and to reschedule those meetings;

CARRIED

Moved by Councillor Montgomery that the date and time of regularly scheduled meetings be advertised in the lobby of the MD Administration Building and on the M.D. web-site.

CARRIED

R: 350/10
Agenda set as amended

R: 351/10
Regular Council Meetings

R:352/10
In Camera at 9:15 am
R:353/10
Out of Camera at 11:25 am

R: 354/10
Organizational Chart for Oct. 2010 - 2011 approved.

R: 355/10
Committees/Boards establish own meeting dates & times.

R:356/10
Meetings posted.



R:357/10
Rescheduled
meeting s
posted.

Moved by Deputy Reeve Butters that rescheduled meetings be advertised as per MD policy.

CARRIED

H. CHAIR TO AGRICULTURAL SERVICES & ENVIRONMENTAL ADVISORY BOARD

R: 358/10
Council request
that AS&EAB
recommend a
Chairperson

Moved by Councillor Ryan that Council request that the Agricultural Services and Environmental Advisory Board recommend a chairperson back to Council for approval.

CARRIED

I. INCAMERA

Item I, Land, was dealt with under the earlier Incamera session (under Agenda item F).

ADJOURNMENT

R:359/10
Adjournment at
1:45 pm

Moved by Councillor Ryan that the 22 October 10 Organizational Meeting be adjourned at 1:45 p.m.

CARRIED



REEVE



EXECUTIVE ASSISTANT

Schedule 'A' to October 13, 2009 Annual Organizational Minutes
 M.D. OF BIGHORN
 ORGANIZATIONAL CHART - APPLICANTS
 OCTOBER 2010 - 2011

BOARD/COMMITTEE/ COMMISSION NAME	COUNCIL REPRESENTATIVES	PUBLIC REPRESENTATIVES (* - alternates)	MEETING DATES AND TIMES
Agricultural Services & Environmental Advisory Board (ASEAB) - 2 Council, 4 Public	Butters Cooper	B. Weerstra (to 2012) P. MacMillan (to 2012) Jackie Gemill (to 2011) M. Hingley (to 2012)	Approximately 5 meetings per year
Assessment Review Board (ARB) - 2 Council, 3 Public	Ryan Other Councillors as they become trained	K. Hebb D. Apedaile	When called
CAAMD&C Board of Directors	Reeve Alternate: Dep. Reeve	NONE	When called
Bighorn Corridor Environment Committee (BCEC) -2 Council, 8 Public	Ryan Cooper	R. Anderson F. deBeer C. Hansen D. Penninga R. Peterson C. Read	Meets 4 times per year (quarterly)
Bighorn Corridor Environment Committee - Trucking Sub-Committee - 2 Council & Truck Industry	Ryan Cooper	NONE	When called
Biosphere Institute Board of Directors	Cooper	NONE	Once every two months
Bow Corridor Ecosystem Advisory Group (BCEAG) - 1 Council	Cooper Montgomery (Alternate)	NONE	Meets 4 times per year (quarterly)
Bow River Basin Water Council (BRBC) - 1 Council	Butters	NONE	Approximately 3 to 4 meetings per year
Bow Valley Regional Housing (BVRH) - 1 Council	Thomas (commencing in July 2011)	P. Adams (till June 2011)	Monthly
Bow Valley Waste Management Commission (BVWMC) - 2 Council	Ryan Cooper Thomas (alt)	NONE	Monthly
Bow Valley Wild Smart	Montgomery	NONE	Monthly
Calgary Region Airshed Zone (CRAZ) - 1 Council	Cooper	NONE	At call of Chair
Canmore/Bighorn Inter-Municipal Committee	Cooper Montgomery	NONE	At call
Cochrane/Bighorn Inter-Municipal Committee - 2 Council	Butters Thomas	NONE	At call.
Community Services Board (CSB) - 1 Council, 4 Public	Montgomery	M. Blokhuis L. Lyster J. Mantie U. Reynolds	Quarterly on Wednesdays at call of Chair 30 days prior
Emergency Services Committee (EMS) - 1 Council, 2 Public	Cooper	M. Milne J. Lambert	Meets 4 to 5 times per year

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BOARD/COMMITTEE/ COMMISSION NAME	COUNCIL REPRESENTATIVES	PUBLIC REPRESENTATIVES (* - alternates)	MEETING DATES AND TIMES
Finance and Economic Development Committee (F&EDC) (i/c Investment Committee)	Butters Ryan Cooper Thomas Montgomery	NONE	Meets 4 times per year (quarterly)
Ghost Stewardship Monitoring Group	NONE	NONE	C.A.O. attends meetings, at Call of Chair
Ghost/Waiparous Trail Association (GWTA) - 1 Council, CAO or Designate	Butters	NONE	Approx. 3 times per year
Heritage Resources Committee (HRC) - 3 Council, 3 Public	Montgomery	D. Apedaile L. Grischkat B. Dyck	At call of chair
Marigold Regional Library - 1 Public	None	L. Lyster	Meets 4 times per year (quarterly)
Municipal Excellence Committee (MEC) - 3 Council	Ryan Thomas	NONE	Meets 4 to 5 times a year.
Municipal Planning Commission (MPC) - 2 Council, 3 Public	Montgomery Ryan	G. Lock M. Milne A. Kelly	Monthly on 3 rd Wed. @ 9:00 am;
Panther Advisory Group	Butters	NONE	Quarterly/At call of Chair
Southern Alberta Energy from Waste Alliance (SAEWA)	Ryan	NONE	Monthly
Spray Lakes Sawmills Public Advisory Group - 1 Councillor	Butters (from mid-year 2011 on)	M. Dunki (till mid-year 2011)	At call of Chair
Streets & Roads Committee (3 Councillors)	Ryan Thomas	NONE	At Call of Chair
Subdivision & Development Appeal Board (S/DAB) - 2 Council, 3 Public	Butters Thomas	K. Hebb R. Lyster(alt.) D. Apedaile R. Anderson (alt.) R. Litschke	Meets when ever called upon (approx. 6 to 11 times per year)
Weed Notice Appeal Committee (WNAC) - 2 Council, 3 Public	Butters Thomas	K. Hebb R. Lyster(alt.) D. Apedaile R. Anderson (alt.) R. Litschke	Meets when ever called upon

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