

MUNICIPAL DISTRICT OF BIGHORN NO. 8

Minutes of the Organizational Meeting of Council held Tuesday, October 13, 2009 at 9:00 a.m. at the MD Administration Office, with the following persons present:

COUNCIL:

DENE COOPER	COUNCILLOR
MARIA DUNKI	COUNCILLOR
HUGH PEPPER	COUNCILLOR
PAUL RYAN	COUNCILLOR
PAUL ADAMS	COUNCILLOR

STAFF:

MARTIN BUCKLEY	CHIEF ADMINISTRATIVE OFFICER
NATALIE GERMANN	EXECUTIVE ASSISTANT
GREG BIRCH	ASSISTANT MUNICIPAL MANAGER
KATHERINE VAN KEIMPEMA	DIRECTOR OF FINANCE
HUGH PETTIGREW	DIRECTOR OF OPERATIONS

CALL TO ORDER

Organizational
Mtg. Called to
order at 9:03
am

The Organizational meeting was called to order at 9:03 a.m.

A. AGENDA

R: 265/09
Agenda set as
circulated

Moved by Councillor Pepper that the agenda for the Organizational meeting be set as circulated.

CARRIED

B. APPOINTMENT OF REEVE & OATH OF OFFICE

The Chief Administrative Officer called for nominations for the appointment of Reeve. Councillor Ryan nominated Councillor Cooper.

The Chief Administrative Officer called a second time for nominations for the appointment of Reeve. No further nominations were forthcoming.

The Chief Administrative Officer called a third and final time for nominations for the appointment of Reeve. No further nominations were forthcoming.

R: 266/09
Nominations
for Reeve Cease

Moved by Councillor Dunki that the nominations cease.

CARRIED

Councillor
Cooper
appointed as
Reeve

Councillor Cooper was appointed as Reeve for the MD of Bighorn by acclamation, for the 2009-2010 organizational year.

C. APPOINTMENT OF DEPUTY REEVE & OATH OF OFFICE

The Chief Administrative Officer called for nominations for the appointment of Deputy Reeve. Councillor Adams nominated Councillor Pepper.

The Chief Administrative Officer called a second time for nominations for the appointment of Deputy Reeve. Councillor Ryan nominated Councillor Dunki.

The Chief Administrative Officer called a third time for nominations for the appointment of Deputy Reeve.

Moved by Councillor Ryan that the nominations cease.

R: 267/09
Nominations
for Deputy
Reeve Cease

CARRIED

Hugh Pepper withdrew his name from the nomination.

Councillor
Dunki
appointed as
Deputy Reeve

Councillor Dunki was appointed as Deputy Reeve for the MD of Bighorn by acclamation, for the 2009-2010 organizational year.

CARRIED

Reeve Cooper and Deputy Reeve Dunki subscribed to the official Oath of Office administered by the Assistant Development Officer, as a Commissioner of Oaths. The Oaths of Office are attached to these minutes.

D. ESTABLISH DATES, TIMES AND PLACES FOR REGULAR COUNCIL

Moved by Councillor Adams that the date, time, and place for regular M.D. Council meetings be set as being on the second Tuesday of every month, commencing at 9:00 a.m., in the M.D. Administration office, #2 Heart Mountain Drive, in the Hamlet of Exshaw.

R: 268/09
Regular
Council
Meetings

CARRIED

E. ORGANIZATIONAL CHART APPOINTMENTS (in camera)

Moved by Councillor Adams that Council go into camera at 9:15 a.m.

R: 269/09
Go into Camera
at 9:15 am

CARRIED

Moved by Councillor Ryan that Council go out of camera at 11:25 a.m.

R: 270/09
Go out of
Camera at
11:25 am

CARRIED

Moved by Councillor Adams that Council approve the 2009-2010 Organizational Chart attached to these minutes as Schedule "A".

R: 271/09
Organizational
Chart for Oct.
2009 - 2010
approved as
amended

CARRIED

F. DATES AND TIMES FOR COUNCIL COMMITTEE/BOARD MEETINGS

Moved by Councillor Ryan that Council Committees/Boards of the MD be authorized to establish the date and time of their regularly scheduled meetings and to reschedule those meetings (if necessary); that the date and time of regularly scheduled meetings be

R: 272/09
Committees/
Boards
establish own

meeting dates
& times.

advertised in the lobby of the MD Administration Building and on the M.D. web-site; and that rescheduled meetings be advertised as per MD policy.

CARRIED

G. CHAIR TO AGRICULTURAL SERVICES & ENVIRONMENTAL ADVISORY BOARD

R: 273/09
Council request
that AS&EAB
recommend a
Chairperson

Moved by Deputy Reeve Dunki that Council request that the Agricultural Services and Environmental Advisory Board recommend a chairperson back to Council for approval.
CARRIED

ADJOURNMENT

R:274/09
Adjournment at
11:35 am

Moved by Councillor Adams that the 13 October 09 Organizational Meeting be adjourned at 11:35 am.

CARRIED

REEVE

EXECUTIVE ASSISTANT

Schedule 'A' to October 13, 2009 Annual Organizational Minutes
M.D. OF BIGHORN
ORGANIZATIONAL CHART - APPLICANTS
OCTOBER 2009 - 2010

BOARD/COMMITTEE/ COMMISSION NAME	COUNCIL REPRESENTATIVES	PUBLIC REPRESENTATIVES (* - alternates)	MEETING DATES AND TIMES
Agricultural Services & Environmental Advisory Board (ASEAB) - 2 Council, 4 Public	Dunki Cooper Pepper (Alternate)	B. Weerstra (to 2010) P. MacMillan (to 2010) Erik Butter (to 2011) Jackie Gemill (to 2011) W. Kroll* R. Pogue *	Approximately 5 meetings per year
Assessment Review Board (ARB) - 2 Council, 3 Public	Pepper Adams Ryan (alternate)	K. Hebb M. Milne D. Apedaile	When called
CAAMD&C Board of Directors	Reeve Alternate: Dep. Reeve	NONE	When called
Bighorn Corridor Environment Committee (BCEC) - 2 Council, 8 Public	Ryan Cooper Dunki (Alternate)	R. Anderson F. deBeer C. Hansen K. Milne	Meets 4 times per year (quarterly)
Bighorn Corridor Environment Committee - Trucking Sub-Committee - 2 Council & Truck Industry	Ryan Cooper Dunki (Alternate)	NONE	When called
Biosphere Institute Board of Directors	Cooper Adams (Alternate)	NONE	Once every two months
Bow Corridor Ecosystem Advisory Group (BCEAG) - 1 Council	Cooper Adams (Alternate)	NONE	Meets 4 times per year (quarterly)
Bow River Basin Water Council (BRBC) - 1 Council	Pepper Cooper (Alternate)	NONE	Approximately 3 to 4 meetings per year
Bow Valley Regional Housing (BVRH) - 1 Council	Adams Ryan (Alternate)	NONE	Monthly
Bow Valley Waste Management Commission (BVWMC) - 2 Council	Ryan Cooper Dunki (Alternate)	NONE	Monthly
Bow Valley Wild Smart	Adams	NONE	Monthly
Calgary Region Airshed Zone (CRAZ) - 1 Council	Cooper	NONE	At call of Chair
Canmore/Bighorn Inter-Municipal Committee	Reeve (or designate) All Councillors as alternates	NONE	At call
Canmore Economic Development Authority - 1 Council	Adams Ryan (Alternate)	NONE	Monthly - Until December 09
Cochrane/Bighorn Inter-Municipal Committee - 2 Council	Dunki Pepper	NONE	At call.
Community Services Board (CSB) - 1 Council, 4 Public	Dunki Adams (Alternate)	M. Blokhaus J. Maunie U. Reynolds	Quarterly on Wednesdays at call of Chair 30 days prior; (notice posted on web and @ MD office)
Emergency Services Committee (EMS)/ Ambulance Advisory Board - 1 Council, 2 Public	Cooper Adams (Alternate)	M. Dionte J. Lambert	Meets 4 to 5 times per year
Finance and Economic Development Committee (F&EDC) (i/c Investment Committee)	Adams Cooper Dunki	NONE	Meets 4 times per year (quarterly)
Ghost Stewardship Monitoring Group	NONE	NONE	C.A.O. attends meetings, at Call of Chair
Ghost/Waiparous Trail Association (GWTA) - 1 Council, CAO or Designate	Pepper	NONE	Approx. 3 times per year
Heritage Resources Committee (HRC) - 3 Council, 3 Public	M. Dunki P. Ryan	D. Apedaile B. Dyck	At call of chair
Mangold Regional Library - 1 Public	None	L. Lyster	Meets 4 times per year (quarterly)
Municipal Excellence Committee (MEC) - 3 Council	Dunki Ryan Adams	NONE	Meets 4 to 5 times a year.
Municipal Planning Commission (MPC) - 2 Council, 3 Public	Dunki Adams	J. Haesen R. Litschke	Monthly on 3 rd Wed. @ 9:00 am;
Partier Advisory Group	Pepper	NONE	Quarterly/At call of Chair
Southern East Slopes Municipal Task Force - 2 Council	Dunki Pepper	NONE	At call of Chair
Spray Lakes Sawmills Public Advisory Group - 1 Councillor	Dunki	NONE	At call of Chair
Streets & Roads Committee (3 Councillors)	Dunki Pepper	NONE	At Call of Chair
Subdivision & Development Appeal Board (S/DAB) - 2 Council, 3 Public	Pepper Ryan	K. Hebb I. MacGregor D. Apedaile * Erik Butters*	Meets when ever called upon (approx. 6 to 11 times per year)
Weed Notice Appeal Committee (WNAC) - 2 Council, 3 Public	Pepper Ryan	K. Hebb I. MacGregor M. Milne Erik Butters*	Meets when ever called upon