

MUNICIPAL DISTRICT OF BIGHORN NO. 8

HERITAGE RESOURCES COMMITTEE MEETING

HELD NOVEMBER 2, 2009 AT THE MUNICIPAL OFFICE IN EXSHAW

PRESENT: PAUL ADAMS MEMBER (Council)  
DENNIS APEDAILE MEMBER (Public)  
MARIA DUNKI MEMBER (Council)  
BERT DYCK MEMBER (Public)  
LYNDA GRISCHKAT MEMBER (Public)  
PAUL RYAN CHAIRMAN (Council)

STAFF: GREG BIRCH ASSISTANT MUNICIPAL MANAGER  
ULRIKA GILLESPIE MANAGEMENT ASSISTANT

GUESTS: MICHAEL GOURLIE AND ROSE REID FOR PART OF THE MEETING

**I. CALL TO ORDER**

The Chairman called the meeting to order at 9:02 a.m.

**II. APPROVAL OF AGENDA**

Mr. Birch noted that staff should have included an item on the agenda to address the organization of the Committee for the new year. The committee agreed to include it on the agenda for the December meeting.

The Chairman asked to move items IVA St. Bernard's Catholic Church – Inspection and public meeting and item VIB Heritage Inventory – Consultant selection as in camera items under IX. No other items were proposed by either the HRC members or staff.

**MOTION 01.11.09 DYCK THAT**

the Heritage Resources Committee approve the agenda with the amendments of items IVA St. Bernard's Catholic Church – Inspection and public meeting and item VIB Heritage Inventory – Consultant selection moved to IX In Camera.

CARRIED UNANIMOUSLY

**III. APPROVAL OF MINUTES**

The Chairman asked that there be consistency in the preparing the minutes in regards to titles. Staff agreed to use "Chairman" and "Councillor" in preparing the minutes in the future.

The Chairman asked if there were any changes proposed to the September 23, 2009 or October 8, 2009 minutes. None were noted.

**MOTION 02.11.09 DUNKI THAT**

the Heritage Resources Committee approve the minutes of the September 23, 2009 and October 8, 2009 Heritage Resources Committee meetings as presented.

CARRIED UNANIMOUSLY

**V. UNFINISHED BUSINESS**

**A. Site Survey – Lot 6, Plan 89B**

Ms. Gillespie said that the landowner came into the MD office and said that he has a site on his land with a foundation and parts of a chimney from an old house that may date to the late 1880's and was wondering if the MD would be interested in it. She said he further explained that the site is directly in line of a proposed realignment of the 1A Highway and he wondered if he should try to prevent it from being covered by the realignment. She said a few days after the landowner's visit to the MD's office, he telephoned to say he had met with Alberta Transportation (AT) and that AT had indicated that it would be possible to reengineer the area and avoid the site. The question is: does it make sense to try to preserve the site for future interpretive, or other, purposes?

She said that because the house may have dated to the late 1800's, that staff had a heritage survey evaluation done and the draft survey form was in the agenda package. She said that the photo of the house was from the Glenbow museum but only the foundation and parts of the chimney remain. She said the copy of a page from "Exshaw, Heart of the Valley" was included to show a similar house dating back to the late 1800's.

Mr. Birch said that at the recent heritage survey open house, a resident had mentioned that there had been a youth hostel in the area and research from this survey indicated that the house was once the "Ghost Lodge Hostel". Apparently the house burnt down in the mid 1950's.

The Committee discussed the site and Mr. Birch clarified where the site was. The Committee agreed that the site was important to the history of the area and that it was important to support the landowner in preventing the site from being lost, and that it could be potentially part of some kind of heritage appreciation program in the future.

**MOTION 03.11.09 DUNKI THAT**

the Heritage Resources Committee recommend that Council direct administration to work with the landowner of Lot 6, Plan 89B to explore options and opportunities for preserving the ruins of the Grier House for future interpretive purposes.

CARRIED UNANIMOUSLY

**G. Archives Society of Alberta**

The Chairman invited Michael Gourlie from the Archives Society of Alberta (ASA) to join HRC at the table and introduced Rose Reid, sitting in the audience, to Mr. Gourlie.

Mr. Gourlie explained that the ASA was not a government body and that the ASA represents the archives community in Alberta. He said that one of the services they provide is advisory services and that is what he does. He said their interest is in having

strong archives. He said that he could provide information on policies and procedures, equipment and supplies, and similar general matters but not specific advice that is better provided by consultants. He said that one level of heritage preservation is in built history but that it is also important to keep records and documents of various kinds.

There was a discussion around existing archives in the area and archives in the province. He said there was a regional archive in Grand Prairie that involved the city and two rural municipal areas. He said that the regional archive may have a budget of \$100,000 while a small archive may have a budget of less than \$25,000.

Councillor Dunki asked how Bighorn should handle immediate needs before any formal archive is established. Mr. Gourlie described basic needs such as having boxes made from acid free material, and having digital photographs saved in a tiff format and, in the long term, on a server with multiple backups.

There was a discussion around Gift Release Forms and the importance of having them.

Mr. Birch asked about having contractors do work and Mr. Gourlie said that there are some in the province. He added that the ASA does training and that the training is held usually in May in Edmonton or Calgary in alternating years. He said there is a six day course. Ms. Reid asked how much the course is and Mr. Gourlie said that it was approximately \$750 and there is grant money to support transportation and accommodation. Ms. Reid also asked which is better, digital versus print, and Mr. Gourlie said that you had to be critical of both.

A Committee member asked what legal issues should be considered and Mr. Gourlie said that it is important to address copyright, ownership and, to a lesser extent, theft.

Mr. Gourlie talked about municipal records and that, in addition to records that are required to be kept, there are other records such as plans that may be of historical interest but not required to be retained for more than a few years.

The Chairman thanked Mr. Gourlie for taking the time to come and talk to the Committee and Mr. Gourlie left the meeting at 10:10 a.m.

The Chairman asked for a short break at 10:10 a.m. The meeting resumed at 10:22 a.m. with items in section V, Unfinished Business.

The Committee discussed and agreed that they would like items VB2 through VH Unfinished Business to be on a tracking report that would accompany the agenda package as opposed to leaving them on the agenda. They agreed that it is important to keep track of the items but to keep them off the agenda so the Committee did not need to spend time on items unless there was something to report.



**MOTION 04.11.09 DUNKI THAT**

the Committee direct staff to create a project tracking form to accompany the agenda for future Heritage Resources Committee meetings, and that this form be used instead of a list of unfinished items on the meeting agenda itself.

CARRIED UNANIMOUSLY

**B1 Recordable Events- Olympic Torch Relay**

Mr. Birch said Council is working with the coordinator for the event, Bighorn's Community Services Coordinator Emily Smith, and a photographer has been hired for the event. Ms. Grischkat noted the photographs should be delivered in tiff format as just recommended by Mr. Gourlie.

The Committee talked about volunteer photographers and the fact that photographers specialize in different kinds of photography. Mr. Birch noted that timing was becoming an issue and he wanted to ensure a photographer was retained for the event.

The Committee requested they be provided with information about the event so they can provide direction to the photographer.

**VI. NEW BUSINESS**

**A. Promotion**

Councillor Dunki asked that the Torch Relay event be promoted throughout the MD and to make sure that areas outside of the Bow Valley are made aware of the event. She said she would like to see information in the various publications sent out by the municipality and to make use of sandwich boards. Mr. Birch noted that this would be direction that should come from Council because of the various municipal departments involved, and that Councillor Dunki could raise it at the upcoming Council meeting or have the HRC make a recommendation.

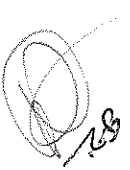
**MOTION 05.11.09 DUNKI THAT**

the Committee recommend to Council that Council consider advertising the 2010 Olympic Torch Relay and its planned stop in Exshaw to MD residents using all of the MD's various publications, including the Newsletter, the Community Bulletin, The Dirt, etc.

CARRIED UNANIMOUSLY

**C. Chairman's report from Heritage Forum**

The Chairman reported that at the forum in Edmonton he spoke about the development of Bighorn's Heritage Resources Committee and its interests, and that because of weather and scheduling issues, his presentation had gone from being a minor information piece to being one of the keynote presentations. He said he had noted the diversity of the municipality and the HRC's interest, and said that many of the attendees were from rural municipalities. He said that staff at the Municipal Heritage Partnership Program use Bighorn's HRC as a good example of a heritage advisory group. He said that the Minister spoke at the event and said that despite there being cut backs in the province that he was not seeing a lot of pressure to



cut back on funding for heritage programs. The Chairman said that the forum was very informative and he would encourage Committee members to attend next year.

**VII. CORRESPONDENCE**

**A. Lafarge – update discussion with Province**

Ms. Gillespie said that she had received communication from Lafarge and that Lafarge continues to work with the Province in regards to appropriate management of its lands which include the cemetery.

**VIII. EDUCATIONAL/INFORMATIONAL ITEMS**

**A. Seebe – entry on Wikipedia**

**B. Newspaper articles**

**MOTION 06.11.09 ADAMS THAT**

**C.** the Committee accepts VIIIA Seebe – entry on Wikipedia, and VIIB Newspaper articles as information.

CARRIED UNANIMOUSLY

**IX. IN CAMERA**

**MOTION 07.11.09 DUNKI THAT**

the Committee go in camera at 11:05 a.m.

CARRIED UNANIMOUSLY

**MOTION 08.11.09 ADAMS THAT**

the Committee come out of camera at 12:38 p.m.

CARRIED UNANIMOUSLY

**MOTION 09.11.09 DUNKI THAT**

there be a open house to gauge interest and support for the preservation of the 1907 portion of St. Bernard's Catholic Church and that staff bring back a recommendation to the Committee.

CARRIED UNANIMOUSLY

**MOTION 10.11.09 ADAMS THAT**

the Committee recommend to Council that it award the contract for the Heritage Inventory to Heritage Collaborative Inc.

CARRIED UNANIMOUSLY



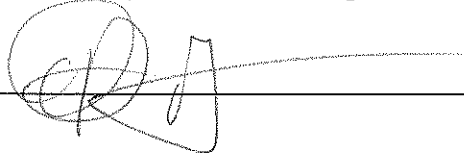
**X. NEXT MEETING DATE**

The next meeting date was confirmed as December 7, 2009.

**XI. ADJOURNMENT**

**MOTION 11.11.09 GRISCHKAT THAT**

the Heritage Resources Committee meeting be adjourned at 12:42 p.m.



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CHAIR



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DESIGNATED  
OFFICER