

MUNICIPAL DISTRICT OF BIGHORN NO. 8

HERITAGE RESOURCES COMMITTEE MEETING

HELD JULY 6, 2009 AT THE MUNICIPAL OFFICE IN EXSHAW

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PRESENT:	PAUL ADAMS	MEMBER (Council)
	DENNIS APEDAILE	MEMBER (Public)
	MARIA DUNKI	MEMBER (Council)
	BERT DYCK	MEMBER(Public)
	LYNDA GRISCHKAT	MEMBER (Public)
	PAUL RYAN	CHAIRMAN (Council)

STAFF: GREG BIRCH ASSISTANT MUNICIPAL MANAGER

**I. CALL TO ORDER**

The Chairman called the meeting to order at 9:07 a.m.

**II. APPROVAL OF AGENDA**

The Chairman asked if there were any additions or deletions to the agenda. Lynda Grischkat asked to add item VI.B. Alberta Culture Article re: Preservation, and handed out a copy of it.

**MOTION 01.07.09 ADAMS THAT**

the Heritage Resources Committee approve the agenda with the addition of VI.B. Alberta Culture Article re: Preservation.

CARRIED UNANIMOUSLY

**III. APPROVAL OF MINUTES**

The Chairman asked if there were any changes proposed to the June 1, 2009 minutes. None were noted.

**MOTION 02.07.09 GRISCHKAT THAT**

the Heritage Resources Committee approve the minutes of the June 1, 2009 Heritage Resources Committee meeting as presented.

CARRIED UNANIMOUSLY

**IV. BUSINESS ARISING FROM MINUTES**

**A. Promotion**

Paul Ryan said that the HRC should consider a budget for this ongoing interest as an item on its September agenda. The members agreed.



**B. Lafarge Properties**

- 1) St. Bernard's Catholic Church  
a) May site visit report.

There was a discussion about the Site Visit Report that was included in the agenda package, the status of the newer (1967) addition, and pictures of the interior of this addition that were taken by other MD of Bighorn staff during a separate visit. Dennis Apedaile stressed the need to consider the 1907 and 1967 buildings as a whole when considering the historic value of the structures. Ms. Dunki asked for more information about the photographs provided in the information package and for a simple plot plan, and Mr. Birch said that this could be done.

- b) Response from Alberta Historic Resources Management.

There was a brief discussion about this report. It was noted that the letter posed a question about the 1967 Exshaw Catholic Church addition, and whether or not it should be considered for historic resource designation.

**MOTION 03.07.09 DYCK THAT**

the Committee go in camera at 9:17 am

CARRIED UNANIMOUSLY

**MOTION 04.07.09 APEDAILE THAT**

the Committee come out of camera at 9:57 am

CARRIED UNANIMOUSLY

The Committee decided to move to Agenda Item IV.C.1 in that Ms. Reid was waiting to make her presentation.

**C. Capture and Store Images – People, Events, Buildings**

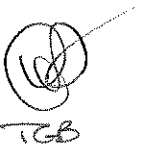
- 1) Bighorn Library Report – Rose Reid

Ms. Reid joined the HRC at the table 10:00 a.m. and distributed a handout and explained that she had done a lot of research. She said that she had asked, through the library association, what others had done and had gained a lot of information.

Ms. Reid said in a typical archive there are stacks, a reference area and a processing area. She discussed the stacks (or storage area) and costs, noting uncertainty around costs. Costs may be higher than expected due to preservation needs; e.g. acid-free document envelopes. She said that a reference area is also required and, in planning that, there is a need to consider how requests for information are handled. Another area that is needed is for processing of new materials being catalogued for storage.

Ms. Reid said that once there is a commitment to create an archive, the next step is to establish a system to collect data. She noted the desirability of including black and white photographs in addition to digital photos. She said to ensure that the photographer is properly trained in both use of the camera and archival needs.

Ms. Reid then discussed a list of people and resources she had learned of during her investigation. She made note of the Archival Society of Alberta that can provide training and



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advice. She then discussed the people who would be needed to put an archive together, including research and writing. She also noted the need to have a digital asset management (DAM) system for organizing the data. Important with selection of a DAM is to ensure that it is robust and will stand the test of time and evolving computer technology.

Ms. Reid then presented some website links. The Wainwright website was created through a combination of funding from the library museum society and the local newspapers. She noted that the Millet site had a link to the virtual museum of Canada.

The Committee thanked Ms Reid for her report and noted how much work it had been.

There was a discussion about the need for archival space, which is currently not available in either the MD's office or the library. The committee also discussed the need for proper agreements to secure rights to archival material as well as to address copyright issues.

Ms. Dunki suggested that the immediate need would be to create a digital record keeping system for capturing current/upcoming events, such as the Olympic torch run. It was suggested that the next step might be to contact Michael Gourlie at the Archives Society of Alberta or someone from the Canadian Heritage information Network.

**MOTION 05.07.09 DYCK**

to thank Rose Reid for her hard work and excellent presentation and to ask that Michael Gourlie be invited to a future HRC meeting.

CARRIED UNANIMOUSLY

Ms. Reid indicated that she was enthused about the idea and would like to be kept informed or involved as the HRC continued with it. Paul Ryan said that if Committee had Michael Gourlie make a presentation, she would be invited to attend.

The Chairman called for a short recess at 10:45 a.m. and then called the meeting back to order at 11:00 a.m.

The Committee continued its discussion of archival activity. Administration agreed to contact Michael Gourlie and invite him to a future HRC meeting.

**MOTION 06.07.09 DUNKI THAT**

administration seek to develop a release form that could be used in the future for MD receipt of information, photographs or even artifacts.

CARRIED UNANIMOUSLY

There was a broad discussion about library service in the MD of Bighorn, and books in general, and then the HRC agreed to return to the agenda as previously adopted.

**B. Lafarge Properties**

- 1) St. Bernard's Catholic Church
- b) Response from Alberta Historic Resources Management (continued)

There was agreement that administration would follow up with Alberta Culture to see if there might be better information available to guide a decision on whether or not to try to preserve the Catholic Church.. Also, Mr. Birch indicated that the application for cost shared funding for a heritage inventory, an established process for prioritizing buildings for protection or preservation purposes, had been submitted.

- 2) Cemetery, Dam & Pipeline
- a) June Site Visit Report

The report was accepted as presented. The HRC then discussed the possibly of obtaining a plot survey of the cemetery.

**MOTION 07.07.09 ADAMS THAT**

administration attempt to obtain additional information about the cemetery, such as a list of burial sites, from Lafarge and other sources.

CARRIED UNANIMOUSLY

Dennis Apedaile asked that there be thought to adjusting the site visit form. In particular, the 'why' statement should be adjusted to indicate the specific relevance of the site. Greg Birch agreed that administration would review this and revise the format as directed.

- b) Cemeteries Act

It was noted that the Cemeteries Act requires the owner of the cemetery to keep the cemetery in good order and repair. The HRC discussed the current condition of the Exshaw cemetery and the fact that there is no public access. The possibility of having the cemetery open to the public one day a year was also discussed. Burt Dyck noted that many years ago the direction given to Lafarge by the then ID #8 Advisory Council was to keep the gravesite area in a largely natural state. The Committee agreed that the existing grave markers should not be allowed to disappear.


**D. Bighorn Heritage Survey**

Greg Birch drew the Committee's attention to the latest Heritage Survey list which included sites surveyed after the end of March 2009. He noted that the survey was coming to an end, that there was a fixed budget, and at some point the MD and its consultants needed to complete the report. There would always be the possibility of adding new sites in the future, especially is some landowners took a more active interest.

Ms. Dunki asked that it be clarified that the cabins outside the Rafter Six Guest Ranch are not in the MD of Bighorn and that ownership of the MacGregor properties be more clearly described. It was also noted that the headings in the tables need to be more descriptive. For example, it was not clear what "Permission: and "Permission and Location" exactly meant.

**MOTION 08.07.09 DUNKI THAT**

Eryn Buckle be invited back to next meeting to discuss the status of the survey and discuss the final wrap up report.



CARRIED UNANIMOUSLY

**E. McDougall Church Site Visit Report**

Paul Adams noted that he was not in attendance and Dennis Apedaile said that he would forward the name of the booklet Kate Reeves had provided to him so that it could be added as a reference in the report.

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**MOTION 09.07.09 DUNKI THAT**

administration make adjustments to the McDougall Church Site Visit Report with regards to attendance and references and bring it back to the Committee.

CARRIED UNANIMOUSLY

Paul Adams left the meeting at 12:05 p.m.

**VI. NEW BUSINESS**

**A. Project priorities**

Mr. Birch expressed his concern that administration is being slowly overwhelmed by work the Committee. He said that there is the need for the HRC to set priorities. Paul Ryan noted staff need to be specific about what is being done and how much resources are available. Maria Dunki also asked for clarification as to where staff is being overburdened. Lynda Grischkat noted that the Committee needs to set its own priorities, not just leave this up to administration. It was also suggested that perhaps the minutes could be slightly shorter while still retaining the important details. Mr. Birch noted that it was more of a staff resource issue than a financial resource issue at this time, although undertaking the tasks being proposed by the Committee would ultimately have budget implications too.

**MOTION 10.07.09 DUNKI THAT**

administration report back to the Heritage Resources Committee to identify the staff time and resources available to it.

CARRIED UNANIMOUSLY


**B. NEWSPAPER ARTICLE – MINISTER OF ALBERTA CULTURE AND COMMUNITY SPIRIT**

Lynda Grischkat presented an article in which the Minister of Alberta Culture and Community Spirit had taken a strong interest in preservation of old buildings. She asked if there was a change in the legislation coming or if the Minister had power to order preservation of historic building despite the landowner's interests.

**MOTION 11.07.09 GRISCHKAT THAT**

administration investigate the statements made in the article she provided and seek to clarify them in terms of existing legislation.

CARRIED UNANIMOUSLY



**VII. CORRESPONDENCE**

No items to report.

**VIII. EDUCATIONAL/INFORMATIONAL ITEMS**

- A. Cochrane Eagle - McDougall Church
- B. UC Berkley Library – One Minute Guide to Oral History
- C. Baylor University – Oral History Workshop on the Web

Greg Birch reported that Dene Cooper had attended the McDougall Church Spring Service on June 19, 2009.

**MOTION 12.07.09 APEDAILE THAT**

the Committee accept the Cochrane Eagle - McDougall Church; UC Berkley Library – One Minute Guide to Oral History; and Baylor University – Oral History Workshop on the Web as information.

CARRIED UNANIMOUSLY

There was then extensive discussion about the cemetery located north of the McDougall Church. Concern was expressed about the lack of recognition given to people of historic importance who are buried in that cemetery.

**X. NEXT MEETING DATE**

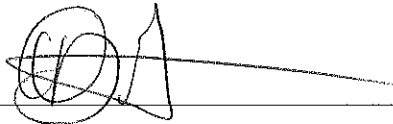
The next meeting date was confirmed as Tuesday, August 4, 2009 at 9:00 am in the Council Chamber.

**XI. ADJOURNMENT**


**MOTION 13.07.09 DYCK THAT**

the Heritage Resources Committee meeting be adjourned at 12:43 p.m.

CARRIED UNANIMOUSLY



CHAIR



DESIGNATED OFFICER