

**MUNICIPAL DISTRICT OF BIGHORN NO. 8**

Minutes of the Regular meeting of Council held Monday, March 8, 2005  
in the Council Chambers, M.D. offices, with the following persons present:

**COUNCIL:**

PAUL RYAN	REEVE
HUGH PEPPER	DEPUTY REEVE
PAUL ADAMS	COUNCILLOR
DENE COOPER	COUNCILLOR
MARIA DUNKI	COUNCILLOR

<b>STAFF:</b> MARTIN BUCKLEY	CHIEF ADMINISTRATIVE OFFICER
GREG BIRCH	ASSISTANT MUNICIPAL MANAGER
BRENDA GOERES	ACTING MUNICIPAL SECRETARY
HUGH PETTIGREW	DIRECTOR OF OPERATIONS
HELENE HESSE	MUNICIPAL FINANCE OFFICER

**CALL TO ORDER**

Reeve Ryan called the meeting to order at 9:00 a.m.

**A. APPROVAL OF AGENDA**

Moved by Councillor Adams that the agenda for the March 8, 2005 Regular Council meeting be adopted with the following amendments:

- New Business item H.7	Delete
- New Business item H.10	Letter from Friends of Exshaw School
- New Business item H.11	Town of Canmore Referral - Bylaw 05(Z) 2005 DC
- Corresp./Information J.18	Quarterly Educational Forum Draft Notes from Dec 8/04 Bow River Basin Council
- Corresp./Information J.19	Letters from Harvie Heights Residents received March 7/05 RE: Lot 18, Bow River Drive, Harvie Heights
-Deputy Reeve Pepper J.20	Meetings
- In Camera K.2, K.3	Land Issues

**CARRIED**

**B. MINUTES**

1. Moved by Deputy Reeve Pepper that the minutes of the February 8, 2005 Council meeting be adopted as circulated. **CARRIED**

2. Moved by Councillor Dunki that the minutes of the February 8, 2005 Public Hearing be adopted as circulated. **CARRIED**

R: 074/05  
Mar 8/05  
agenda adopted  
as amended

R: 075/05  
Feb 8/05 Council  
minutes adopted

R: 076/05  
Feb 8/05 Public  
Hearing minutes  
adopted

R: 077/05  
Meeting Notes  
received as  
information

**C. MEETING NOTES/COMMUNITY MINUTES**

Moved by Councillor Adams that Council acknowledge that the following minutes have received approval:

1. Emergency Service Committee – September 14, 2004
2. Exshaw Community Environment Committee – December 1, 2004
2. Municipal Planning Commission – January 19, 2005
3. Subdivision/Development Appeal Board – February 2, 2005
4. Subdivision/Development Appeal Board – February 15, 2005
5. Municipal Excellence Committee -
  - a) July 12, 2004
  - b) October 4, 2004
  - c) February 14, 2005

CARRIED

**D. BUSINESS ARISING FROM THE MINUTES/NOTES**

1. Future Meeting Dates

Council clarified that the Finance & Economic Development Committee meeting will be held on March 15.

Other dates established for Ratepayer Meetings were:

- |                           |   |
|---------------------------|---|
| -Thursday, April 28, 7 pm | South Ranchlands/Benchlands, at Beaupre Hall          |
| -Tuesday, May 31, 7 pm    | Harvie Heights, at Harvie Heights Community Hall      |
| -Tuesday, June 7, 7 pm    | Lac des Arcs/Dead Man's Flats, Location to be decided |

2. Bow Valley Community Foundation

Council noted they still require information regarding the Foundation's jurisdictional area and remuneration costs the MD would incur for a Director to serve on the Board. The CAO will write to the Foundation outlining these concerns.

MOVED by Councillor Dunki that Item D.2 Bow Valley Community Foundation be tabled, pending receipt of further information. CARRIED

3. Back 40 Forest Fire Fuel Reduction Proejct

This project is recommended to be cancelled for 2005, due to difficulties in resolving access issues with the parties involved.

MOVED by Deputy Reeve Pepper that Council acknowledge the efforts of the CAO to ensure the Back 40/Waiparous area was dealt with in a safe manner, and that the CAO send a letter to the Summer Village of Waiparous (copied to the Minister of Sustainable Resource Development and MLA Janis Tarchuk), indicating that as a community, the MD has done all it can to recognize the safety concerns in this area, with respect to Forest Fire Fuel reduction/modification. CARRIED

R: 078/05  
Bow Valley  
Comm Fndn  
TABLED  
Pending further  
info

□□&□□□□

R: 079/05  
Letter to be sent  
to cancel '05  
Back 40 project

R: 080/05  
Wastewater  
report received  
as information

4. Executive Summary - Wastewater Year-End

MOVED by Councillor Dunki that the Executive Summary - Wastewater Year-End report be received as information, with thanks to Administration from Council.  
CARRIED

**E. DELEGATIONS**

1. Regional Asset Inventory

Teresa Mullen, Canmore Economic Development Authority and PattiJay Callaghan, (on behalf of Doug Jones, Director of Business Development Centre West) spoke on the Calgary Regional Partnership's Regional Asset Inventory project.

The Calgary Regional Partnership is seeking MD support and participation through an agreement in compiling a business information "Assets Inventory" Project. Ms. Mullen and Ms. Callaghan outlined (in a Power Point presentation on file) the project, which will ultimately create an on-line business directory with links to community profiles, accessible via the AlbertaFirst.com website. They outlined the methods to be used to contact and maintain follow-up with businesses in the Calgary Regional Partnership area. The MD's annual fee, based on a population formula, is \$563.00.

The delegation answered questions from Council regarding the data collection, demographic information, data sources for the MD, and ongoing updating of the information collected.

MOVED by Councillor Adams that the M.D. of Bighorn and Business Development Centre West resolve to participate in the Regional Assets Inventory - On-Line Business Director and Community Profile Project partnership agreement as outlined in the March 8, 2005 presentation to M.D. of Bighorn Council.  
CARRIED

2. Exshaw Water Master Plan (and Agenda Item H.9)

Gord Geoffrey and Wes Stambaugh, Infrastructure Systems Limited gave a technical presentation on proposed plans for a water system in Exshaw, assuming an industrial/buildout population of 1,600. Issues include quality of groundwater, existing wells systems and cross contamination concerns, as well as water sources, storage, distribution & lift stations. Phased development in stages I and II was outlined. Discussion followed on water purification, water conservation initiatives, reverse osmosis, and water rate structures. The process would include collection of hydro-geological, geotechnical, topographical and operational data.

Council discussion followed on health-related issues and regulatory requirements, with Council expressing the need for information from the health and environment departments.

MOVED by Councillor Dunki that Council:

- a) Direct staff to investigate the availability of funding sources that may be used if Council decides to pursue development of a water system once the Plan has been

R: 081/05  
Regional Assets  
Inventory  
Agreement  
approved for

R: 082/05  
Staff directed to  
pursue funding  
and health

regulatory  
information for  
water system

- finalized;
- b) Direct staff to obtain information from Alberta Environment and Calgary Health Region representatives; and
  - c) Direct staff to investigate regulatory information for water systems. CARRIED

Council discussed phasing of the project, given that groundwater will need some type of treatment regardless. Phase I cost is estimated at \$4.1 million; Phase II at \$1.4 million.

MOVED by Councillor Cooper to invite the Calgary Health Region Health Inspector and any associates; and Frank Lotz of Alberta Environment, and any associates, to make a presentation to Council, on potable water regulations, as they pertain to municipalities. CARRIED

R: 083/05  
Admin to invite  
CHR & other  
health officials  
as water reg  
delegation

## F. UNFINISHED BUSINESS

- 3. The Exshaw Municipal Reserve (Knowlerville) issue has been referred to the Community Services Board.
- 4. By direction, the Benchlands sign/guard rail request will be relocated from Unfinished Business to the Project Tracking Report; staff will write a follow-up letter to the community.
- 6. Ratepayer's Meetings were addressed above in Agenda Item D.1.
- 7. Moved by Councillor Dunki that Council approve the Development Agreement between Richard and Dana Bittner of Howling Dog Tours and the MD of Bighorn, and authorize the Reeve and the Municipal Secretary to sign the agreement on Council's behalf. CARRIED
- 8. MOVED by Councillor Dunki that Council accept the Agricultural Services & Environmental Advisory Board's 18 Feb 05 recommendation to decline to participate in the Greencover Technical Assistance Grant program in the year 2005; and forward correspondence explaining why the M.D. will not be participating. CARRIED
- 9. Councillor Adams' 8 Feb 05 motion on Lot 18 in Harvie Heights was tabled to the March 8<sup>th</sup> agenda for discussion and voting:

R: 084/05  
Howling Dog  
Tours  
agreement  
approved

R: 085/05  
Advise  
Greencover that  
MD not  
participating in  
'05

R: 086/05  
Motion to  
register Lot 18  
Harvie Heights  
as Municipal  
Reserve

Moved by Councillor Adams that Council register Harvie Heights Plan 6402 HX, Lot 18, Block 3 with the Alberta Land Titles Office as Municipal Reserve; and that this piece of property not be included in any discussions with the Alberta Government concerning land swaps at Dead Man's Flats area.

Discussion followed on the history of activity on this lot and whether, as a Harvie Heights hamlet issue, it should be part of any land negotiations which affect all ratepayers within the MD. The history clarified that the lot was never designated or

registered as Municipal Reserve. It was noted that the Province and the M.D. had agreed to jointly share in the costs of completing an appraisal of other lands to be involved in a land exchange; and it was noted that Lot 18 was not one of the sites being appraised. Once appraisal values of the affected properties are known in the next two months, the MD may consider moving forward with any exchanges. Councillors discussed the actions of prior Councils regarding this lot, in appreciation of ratepayers' land values.

The vote followed on R: 065/05.

DEFEATED  
 Recorded Vote:

<u>In Favour</u>	<u>Opposed</u>
Adams	Cooper
Pepper	Dunki
	Ryan

DEFEAED 3-2

**G. BYLAWS**

R: 087/05  
 1<sup>st</sup> Reading  
 given to BL 03-  
 Z/05 and Pub  
 Hrg date set  
 Apr 26/05

- Moved by Councillor Adams that Council give 1<sup>st</sup> Reading to Bylaw 03-Z/05, a bylaw amending the C-TOUR District of the Land Use Bylaw to allow an increase in building height on one property in Dead Man's Flats, and to set Tuesday, April 26, 2005 at 7:00 p.m. at the MD offices for the public hearing. CARRIED

**H. NEW BUSINESS**

R: 088/05  
 Cheques issued  
 report accepted  
 as information

- MOVED by Councillor Adams that Council receive for information, the report of A/P cheques issued, number 18330 to 18458 in the amount of \$349,874.29 and payroll cheques issued, number 4014 to 4062, in the amount of \$41,461.84. CARRIED

R: 089/05  
 Balance Sheet,  
 Budget/Actual  
 Spending  
 reports  
 accepted as  
 information

- MOVED by Councillor Cooper that Council accept the Budget vs. Actual Spending Report (January 31, 2005) as information. CARRIED

-Administration was acknowledged for retaining the \$46,320 ambulance budget amount for 2005, given the recent reversal in the provincial initiative to assume responsibility for ambulance services.

-Administration was requested to add department names to the ledger on Page 111.

R: 090/05  
 Council  
 Expense  
 payment  
 approved

- MOVED by Councillor Adams that Council consider approval of payment for the following meeting expense claims, from the Contingency Allowance:

4 Feb	Reeve Ryan	Meeting w/Mayor Casey	\$130.00+ mileage
25 Jan	Dep Reeve Pepper	Meeting w/ Alta. Transport.	\$130.00+ mileage
7 Feb	Dep Reeve Pepper	Spray Lakes Sawmills DFMP	\$130.00+ mileage
	Coun. Dunki		\$130.00+ mileage

22 Feb	Coun. Cooper	CASA meeting in Calgary	\$130.00+ mileage
15 Feb	Coun. Adams + Coun. Dunki	Mun. Disaster Workshop	\$130.00+ mileage \$130.00+ mileage

and to include Councillor Cooper for the February 15th Municipal Disaster Workshop.  
**CARRIED**

Councillor Dunki requested that Deputy Reeve Pepper advise her of future meetings with Alberta Transportation that pertain to issues within Ward 3.

R: 091/05  
Cochrane  
Recycling  
Depot funding  
approved;  
Admin to  
monitor  
volumes re  
viability

4. **MOVED** by Deputy Reeve Pepper that Council agree to provide a one-time contribution of \$6,425.00 towards the capital costs of the new Cochrane Recycling Depot, in recognition of M.D. rural ratepayers' use of the facility (particularly with respect to recycling opportunities not available to M.D. residents at the current rural recycling sites); and that Administration be requested to monitor recycling volumes at the Jamieson and Benchlands/Ghost sites, to determine the viability of contributing to the Cochrane depot's annual operating costs. **CARRIED**

It was noted (Page 120) that Cochrane has used 200 residents with three people per household to arrive at 70 properties paying approximately \$3 additional per month in utilities, notwithstanding grant funding opportunities..

R: 092/05  
Mutual Aid Fire  
Control agreem.  
approved

5. **MOVED** by Councillor Dunki that Council enter into a Mutual Aid Fire Control Agreement with Alberta Sustainable Resource Development, for fire protection in the Forest Protection Area, as per the draft agreement circulated. **CARRIED**

R: 093/05  
Council  
attendance at  
Enviro Confer  
approved

6. **MOVED** by Councillor Deputy Reeve Pepper that Council authorize Reeve Ryan, Deputy Reeve Pepper, Councillors Dunki and Cooper to attend the April 19-22, 2005 Alberta's Environment Conference in Edmonton, at M.D. expense. **CARRIED**

R: 094/05  
2004 P&D  
report accepted  
as info

7. Deleted
8. **MOVED** by Councillor Dunki that Council accept as information the 2004 report from the Planning and Development Department, with thanks to the Assistant Development Officer.

**CARRIED**

Administration will investigate tracking historical activity online (reference table on Page 190)

9. Exshaw Water Master Plan - This was discussed with Item E.2 above.

R: 095/05  
"Exshaw Kids

10. **MOVED** by Councillor Cooper that Council accept the pilot project, "Exshaw Kids

Keeping Busy"  
project  
approved with  
conditions

Keeping Busy", as proposed in the March 5, 2005 letter from the Friends of Exshaw School, on the condition that:

- a) the MD Community Services Coordinator work closely with this project;
  - b) the MD Community Services Coordinator provide Council and the Community Services Board with reports; and
  - c) that the Friends of the Exshaw School provide greater detail on the Program Coordinator expense listed in the letter, by indicating the time commitment required, and the per-hour rate of compensation.
- CARRIED

R: 096/05  
Admin to notify  
Town of  
Canmore no MD  
objection to ToC  
bylaw

11. MOVED by Deputy Reeve Pepper that Council respond to the referral from the Town of Canmore, regarding proposed Bylaw 05 (Z) 2005 DC by indicating that the M.D. of Bighorn has no objection to the proposed bylaw. CARRIED

## **I. ENQUIRIES OF ADMINISTRATION FROM COUNCIL**

Administration was directed to:

- Provide mill rate options information well in advance of meetings where such information will be reviewed and discussed;
- Replace a streetlight shield from Windridge Road (outside Manties);
- Repair the sidewalk bump in front of the Exshaw Legion;
- Draft a bylaw on low-flush toilets;
- Resolve flooding on Jamieson Road, partway between the firehall and Councillor Dunki's road;
- Investigate improper disposal of milk jugs in Exshaw and report back; and
- Provide water sampling information in Exshaw to Councillor Cooper.

-It was noted that the streetlight budget is only partly spent due to the removal of Seebe.

-The Director of Operations will sign the Lac des Arcs intersection for ice caused by the natural terrain adjacent to that corner.

## **J. INFORMATION**

R: 097/05  
J.1 - J.16/18/19  
accepted as info

Moved by Councillor Adams that items J.1 to J.16, J.18 & J.19 be accepted as information, and that agenda item J.20 be discussed in camera as a land issue. CARRIED

## **K. IN CAMERA**

R: 098/05  
In camera @  
2:05 pm

Moved by Deputy Reeve Pepper that Council go in camera at 2:05 p.m. CARRIED

The Assistant Municipal Manager, the Director of Operations, the Municipal Finance Officer and the Acting Municipal Secretary all vacated the Chambers.

R: 099/05  
Revert to open  
mtg @ 3:15 pm

Moved by Councillor Cooper that Council go out of camera at 3:15 p.m. CARRIED

R: 0100/05  
MD salary  
ranges approved

Moved by Councillor Adams that Council approve the circulated 2005 salary ranges for full-time positions in the M.D., as recommended by the Municipal Excellence Committee, with the following amendment:

- change the Municipal Secretary upper range figure to \$55,000. CARRIED

**ADJOURNMENT**

R: 0101/05  
Adjournment  
@3:16 pm

Moved by Councillor Cooper that the March 8, 2005 Regular Council Meeting adjourn at 3:16 p.m. CARRIED

---

REEVE

---

MUNICIPAL SECRETARY