

MUNICIPAL DISTRICT OF BIGHORN NO. 8

Minutes of the Regular meeting of Council held at 9:00 a.m. on Tuesday, February 11, 2020 in the Council Chambers, MD office, with the following persons present:

COUNCIL:

DENE COOPER	REEVE
PAUL CLARK	DEPUTY REEVE
ERIK BUTTERS	COUNCILLOR
LISA ROSVOLD	COUNCILLOR
PAUL RYAN	COUNCILLOR

ADMINISTRATION:

ROBERT ELLIS	CHIEF ADMINISTRATIVE OFFICER
JARED KASSEL	DIRECTOR OF PLANNING SERVICES
BILL LUKA	DIRECTOR OF OPERATIONS
SHAINA TUTT	DIRECTOR OF FINANCE
LYNDA GALE	RECORDING SECRETARY

CALL TO ORDER

Mtg. called to
order at 9:00
am

Reeve Cooper called the meeting to order at 9:00 a.m.

A. APPROVAL OF AGENDA

Moved by Deputy Reeve Clark that the February 11, 2020 agenda be adopted with the following amendments:

- Add Closed Meeting K.1 – Central Rural Municipalities of Alberta (CRMA) Conference, as per Section 25 FOIP
- Add Closed Meeting K.2 – Town of Canmore Recreation Agreement, as per Section 25 FOIP
- Add Business Arising from the Minutes – D.2 – Forestry
- Additional Information New Business – H.6 – Amendments to Memorandum of Agreement

R:28/20
Agenda
adopted

CARRIED

B. MINUTES

1. **Moved** by Councillor Ryan that the January 14, 2020 regular Council minutes be adopted with the following amendments:

- Page 2, 4th paragraph to read "... were able to raise \$2,200..."
- Page 3, 1st paragraph to read "... meeting in Calgary and will meet with Rocky View..."
- Page 6, 10th paragraph to read "...stated that he would connect that business to Lafarge"

R:29/20
Council mins
approved

CARRIED

2. **Moved** by Councillor Rosvold that the January 14, 2020 Public Hearing minutes for Bylaw 20/19, Town of Canmore and M.D. of Bighorn Intermunicipal Development Plan be approved as presented.

R:30/20
BL 20/19 PH
Mins

CARRIED

3. **Moved** by Deputy Reeve Clark that the January 28, 2020 Public Hearing minutes for Bylaw 08/19, Rocky View County and M.D. of Bighorn Intermunicipal Development Plan be approved as presented.

R:31/20
BL 08/19 PH
Mins

CARRIED

R:32/20
Dec 19 MPC
mins

4. **Moved** by Councillor Ryan that Council acknowledge that the December 2019 Municipal Planning Commission (MPC) minutes were circulated.

CARRIED

C. COUNCILLORS' REPORTS

- Councillor Butters attended several meetings including the Bow River Basin Council (BRBC) Legislation and Policy (L&P) committee meeting. They are planning a workshop for February 21 in Cochrane to discuss the effects of land use on water quality.

Councillor Butters attended the Agriculture Services Board (ASB) AGM in Banff from January 21 – 24, the Finance and Economic Development Committee (F&EDC) meeting, and a meeting with Council and the Manager of Intermunicipal Relations, Mr. Scheidl.

Councillor Butters attended Living in the Natural Environment (LNE) event hosted by the M.D at the Cochrane Ranchehouse on February 7, 2020. He said the event was very well organized and couldn't have gone better. The C.A.O. said he would pass on the comments to the Environmental Fieldman.

- Deputy Reeve Clark attended regular meetings for MPC, F&EDC and Streets and Roads Committee (SRC). He also attended the ASB AGM and meeting with Mr. Scheidl.

Deputy Reeve Clark agreed with Councillor Butters and said LNE was very successful on all fronts.

- Councillor Rosvold attended several meetings since the last Council meeting.

On January 15, she attended the Dead Man's Flats Community Association meeting where the Recreation Committee presented their survey results from 51 households. She said a rink or hard surface for multi-use, such as basketball, pickleball and tennis was number one. She said a pump track, green field, half-pipe and beach volleyball site were also requested. At their January 23 meeting, Jackie Bowes and Lesley Lopushinky were elected as new board members.

January 20th, Councillor Rosvold attended the Municipal Excellence Committee (MEC) meeting where they accepted a recreation facilities asset inventory, as information. Administration is working on creating a process on how to request new recreation opportunities. She said the draft Living in Bighorn document is going back to Administration to be reformatted.

Councillor Rosvold attended the Intermunicipal Committee (ICC) meeting with the Town of Canmore. She said they confirmed the Intermunicipal Development Plan (IDP) and the Dead Man's Flats Water and Wastewater Servicing Agreement are nearing completion. She said the Intermunicipal Collaboration Framework (ICF) final draft is being reviewed. She said the Recreation Agreement is still being discussed.

On January 28, Rick Arthur from the Forest Improvement Resource Association of Alberta (FRIAA), gave a presentation on the risk of forest fire in the M.D. to the F&EDC. Councillor Rosvold said she was glad for the presentation.

Councillor Rosvold thanked Administration for arranging the meeting with Mr. Scheidl.

On February 6, Councillor Rosvold attended the Emerging Trends in Municipal Law 2020 in Calgary. She said the Judicial review presentation was the most informative for her. She said the presentation on the Councillor Code of Conduct in practice was also very interesting.

Councillor Rosvold finished by telling Council that Bow Valley WildSmart set their meeting dates for 2020 and continued to work on their Terms of Reference.

- Councillor Ryan attended regular meetings for MEC, MPC, SRC and F&EDC. He also attended the meeting with Mr. Sheidl.

Councillor Ryan gave a brief update on the Southern Alberta Energy from Waste Association (SAEWA) and said he met with the Minister of Environment and Parks and other senior staff on behalf of the organization. He said the Minister assigned an Executive Director and some staff to work with SAEWA to help further the project. He said follow-up meetings will occur.

Councillor Ryan said he was invited to meet with members of Exshaw Community Association (ECA) on January 19 to discuss the availability of Community Facility Enhancement Funds for major renovations of the concession stand and washrooms at the Exshaw Ball Diamond. He said if a detailed application is received and approved by Council, work will take place in fall 2020.

He attended Emerging Trends with Councillor Rosvold and Deputy Reeve Clark. He said the most interesting session was on Environmental Compliance and Responding to Inspections and Investigations.

- Reeve Cooper said he attended 6 meetings in addition to regular meetings since the last Council meeting.

Reeve Cooper met with the Central Rural Municipalities Association (CRMA) regarding resolutions from the Central Region. He said there was one potential resolution called Alberta First, but it didn't progress, so no resolutions will be going to the RMA Conference from the Central Region.

Reeve Cooper said the new C.E.O. at the Biosphere Institute is hard at work and the organization is moving along very nicely.

Reeve Cooper gave a brief update on the Bow Valley Waste Management Commission (BVWMC) and said their meetings are very good and the organization has very practical solutions.

Reeve Cooper met with Lafarge Canada in Calgary. He said he was asked about relations between the Lafarge Exshaw plant and the hamlet of Exshaw and the M.D. of Bighorn, as a whole, for a podcast. He noted that the questions were very good.

He said the meeting with Mr. Sheidl was very good and said the discussion focused on negotiations, conflict resolution and people management.

Reeve Cooper gave an update on his visit to Rocky Mountain House on February 7. He said they have a new firehall and operations shop which are very practical. Reeve Cooper said he was in Rocky Mountain House for a Central Rural Municipalities Association (CRMA) meeting. He said it was very well attended and some municipalities sent their entire Council. He noted that rural municipalities are facing very severe financial challenges with oil and gas companies not paying their property taxes. He said there were two directors from the province who gave a presentation on depreciation for Machinery and Equipment assessments.

Reeve Cooper said P. McLaughlin gave a presentation called Climate Change 101 for Alberta. Reeve Cooper said the presentation will be made at the spring RMA convention.

D. BUSINESS ARISING FROM MINUTES

1. Moved by Councillor Rosvold that Council receive information report Tax Agreement for Plan 0712646, Lot 1, Block 1, as information.

2. Deputy Reeve Clark read from a prepared statement –
“Forest Fires in the MD of Bighorn

Members of Council and Administration have, at our last Finance meeting and in our forum “Living in the Natural Environment” heard two experts speak on Forest Management. They both agree on the fact that, because of past practices of putting out fires in the Foothills, that we have a potential catastrophic situation from forest fires because of the buildup of fuel that in their words is unprecedented. We, the MD of Bighorn are in the middle of this fuel buildup.

Our speaker at the Living in the Natural Environment who is a professor at UBC and has been studying these phenomena for the last 10 years stated that this problem will not be resolved by one single entity, but a consortium of stakeholders. Municipalities have a large role to play. It is my feeling that, on behalf of our constituents, we have to take an active, not a passive role to help with the solutions.

Again, in my opinion, this means that we should be expressing our need for urgency to the Ministry of Forestry and Agriculture, and include in the correspondence our MLA, our MP, the City of Calgary and any other agency or municipality that has a similar concern.

It is my suggestion that this be the first step, the second appointing a Councillor or Councillors that would work alongside administration which would show others that we, as the MD are ready and willing to do what it takes to remove this eminent danger to our municipal residents both within and outside of the MD.”

The C.A.O. suggested that Councillor Clark should prepare a Notice of Motion for the above initiative and present it to Council at their next meeting.

The C.A.O. said he would let Council know the date for the next Bow Valley Wildfire Committee meeting and will check to see if the meeting is open for Councillor(s) to attend.

E. DELEGATIONS

There were no items to discuss.

F. UNFINISHED BUSINESS

There were no items to discuss.

G. BYLAWS

1. **Moved** by Councillor Butters that Council give second reading to Bylaw 20/19, Intermunicipal Development Plan for the Town of Canmore and the M.D. of Bighorn.

CARRIED

Moved by Councillor Rosvold that Council give third reading to Bylaw 20/19.

CARRIED

2. **Moved** by Councillor Ryan that Council set the date and time of March 10, 2020 at 10:00 a.m. at the M.D. of Bighorn Administration Office Council Chambers, for a Public Hearing for Bylaw 01/20, a Road Closure bylaw to close Road Plan 314BM contained within NE ¼ Sec. 25-24-6 W5 (2.15 acres more or less) lying east of the eastern boundary of Road Plan 1313243.

CARRIED

R:34/20
2nd Rdg. BL
20/19

R:35/20
3rd Rdg. BL
20/19

R:36/20
PH Date. BL
01/20

R:37/20
PH Date BL
02/20

3. **Moved** by Councillor Butters that Council set the date and time of March 10, 2020 at 10:15 a.m. at the M.D. of Bighorn Administration Office Council Chambers, for a Public Hearing for Bylaw 02/20, a Road Closure bylaw to close a portion of the road allowance immediately north of the NW ¼ Section 36-24-6 W5, lying east of the northwesterly production of the eastern boundary of the eastern boundary of the right-of-way Plan 931 2185.

CARRIED

H. NEW BUSINESS

R:38/20
ICF MD &
RVC

1. **Moved** by Councillor Butters that Council approve the Intermunicipal Collaboration Framework between the M.D. of Bighorn and Rocky View County.

CARRIED

R:39/20
ICF MD &
ToC

2. **Moved** by Councillor Rosvold that Council approve the Intermunicipal Collaboration Framework between the M.D. of Bighorn and the Town of Canmore.

CARRIED

R:40/20
MOA MD &
SVG

3. **Moved** by Deputy Reeve Clark that Council authorize the signing of the Memorandum of Agreement between the Summer Village of Ghost and the M.D. of Bighorn, being an agreement between the parties that an Intermunicipal Development Plan is not required.

CARRIED

R:41/20
MOA MD &
SVW

4. **Moved** by Councillor Butters that Council authorize the signing of the Memorandum of Agreement between the Summer Village of Waiparous and the M.D. of Bighorn, being an agreement between the parties that an Intermunicipal Development Plan is not required.

CARRIED

R:42/20
Time Ext.
SD2015-004

5. **Moved** by Councillor Butters that Council grant a one (1) year time extension to 1251657 Alberta Ltd. to allow the subdivision endorsement of Subdivision File No: SD2015-004 to be extended to March 30, 2021.

CARRIED

R:43/20
DMF
W&WW
Agmt

6. **Moved** by Councillor Rosvold that Council authorize the signing of the Dead Man's Flats Water and Wastewater Servicing Agreement with the Town of Canmore, as amended.

CARRIED

R:44/20
DP 68/19
Appeal Fee
Refund

7. **Moved** by Councillor Ryan that Council decline the request of the Landowners of Lot 6, Plan 9710821 (within SE 19-26-6 W5M) for a refund of the Subdivision and Development Appeal Board appeal fee of \$150.00 paid to appeal Development Permit No. 68/19.

CARRIED

(Rosvold, Clark opposed)

R:45/20
Rd Encrchmt
P9710821

8. **Moved** by Deputy Reeve Clark that Council authorize Administration to execute a road encroachment agreement for a fence within the road allowance on the west side of 263128 Coyote Creek Road, Lot 6, Plan 9710821 for a ten-year term.

CARRIED

R:46/20
Rd Encrchmt
206 Bow
River Dr

9. **Moved** by Councillor Rosvold that Council authorize Administration to execute a road encroachment agreement for a fence on the north side of the property and a wood retaining wall on the south side of the property within the road allowances at 206 Bow River Drive, Lot 17A, Block 2, Plan 6402HX, in Harvie Heights for a ten-year term.

CARRIED

R:47/20
JCHS
Comm.
Enhancement
grant

10. **Moved** by Deputy Reeve Clark that Council approve the request from the Jumpingpound Community Hall Society for a one-year extension to their 2018 Community Enhancement Project – Ward 3 grant, the new deadline will be December 31, 2020.

CARRIED

R:48/20
BVWMC
grant for bins

11. **Moved** by Councillor Ryan that Council authorize Administration to use a \$90,000 interest free loan from the Bow Valley Waste Management Commission (BVWMC) and \$30,000 from the Municipal Sustainability Initiative (MSI) grant to fund the \$120,000 garbage bin replacement capital project approved in the 2020 Capital Budget.

CARRIED

R:49/20
JD325G
purchase

12. **Moved** by Deputy Reeve Clark that Council authorize Administration to award the purchase of a John Deere 325G tracked skid steer c/w snow and construction buckets in the amount of \$72,080.00 (excluding GST).

CARRIED

R:50/20
Mun. Trade
in Prog.

Moved by Councillor Rosvold that Council authorize Administration to enroll in the annual “Municipal Trade-In Program” with Brandt Tractor Ltd. In the amount of \$4,000.00/year (excluding GST) on the acquisition anniversary date the JD325G arrives.

CARRIED

R:51/20
March 2020
Newsletter

13. **Moved** by Councillor Rosvold that Council approve articles for the March 2020 Municipal Newsletter, as amended.

CARRIED

I. ENQUIRIES OF ADMINISTRATION FROM COUNCIL

Councillor Ryan asked for an update on the Municipal Emergency Plan. The C.A.O. told Council there is a Request for Proposal (RFP) for updating and revising the Municipal Emergency Plan (MEP), which will include a reference to an evacuation plan. The C.A.O. noted that there is only \$25,000 in the 2020 budget for the MEP update. The RFP will be presented to the Emergency Services Committee (EMS) for review in late February.

Councillor Ryan told Council that two weeks ago there was an organized dog poop pick up in Exshaw. He said trails are used by both residents and non-residents. Councillor Ryan asked that more poop bag dispensers be installed. The Director of Operations told Council that he has a draft policy that he can present that includes new locations for the dispensers. Councillor Ryan asked when it would be presented to Council. The Director of Operations said he could bring it in March.

Councillor Rosvold asked for an update on digitization of municipal documents, specifically Council packages. The C.A.O. told Council that it will take some time, as policies such as FOIP, need to be updated and a significant number of existing documents need to be scanned. Councillor Rosvold asked if Council packages could be made a priority. The C.A.O. said that was a decision for Council to make. Councillor Rosvold said she would like the packages available online for public access. The C.A.O. said he would have an information report prepared for the next Council meeting. Deputy Reeve Clark asked if there was a budget for the digitization of municipal documents. The C.A.O. said there was.

Reeve Cooper told Administration he was pleased with the current conditions of M.D. roads and thanked the Operations department for their pro-active work earlier in the winter. The Director of Operations said he would pass on the thanks.

J. INFORMATION

R:52/20
Receive as
info

1. **Moved** by Councillor Ryan that items J.1 - J.11 be accepted as information.

CARRIED

K. CONFIDENTIAL

R:53/20
Closed
Session

Moved by Councillor Ryan that Council close the meeting to the public for items:

1. Legal – Central Rural Municipalities of Alberta (CRMA) Conference, as per Section 25 FOIP
2. Legal – Recreation Agreement with the Town of Canmore, as per Section 25 FOIP, at 11:05 a.m.

CARRIED

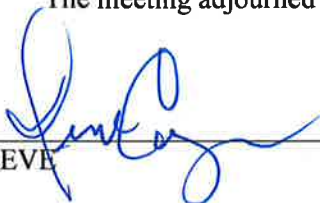
R:54/20
Public
Session

Moved by Councillor Ryan that Council resume public session at 12:01 p.m.

CARRIED

The meeting adjourned at 12:02 p.m.

REEVE



RECORDING SECRETARY

