

**COMMUNITY SERVICES BOARD MEETING MINUTES  
MONDAY SEPTEMBER 16, 2019  
10:00AM - 2:00 PM AT MD BIGHORN OFFICE**

**File: 0105-19-01**

**IN ATTENDANCE:**

Margaret Blokhuis - Chair  
Marina Krainer - Vice-Chair  
Alice James - Member-at-Large  
Lynn Brown - Member-at-Large (Alternate)  
Lisa Rosvold - Member (Council)  
Deb Grady- Staff/Recording Secretary

**1. CALL TO ORDER**

Chairman Blokhuis called the meeting to order at 10:07 am.

**2. REGRETS**

Wasanne Fitzgerald - Member-at-Large

**3. ADOPTION OF AGENDA**

**MOTION** by M Krainer that the agenda be adopted.

**CARRIED**

**4. ADOPTION OF MEETING MINUTES**

**MOTION** by A James that the circulated minutes from the June 11, 2019 CSB meeting be accepted as amended.

**CARRIED**

**5. BUSINESS ARISING FROM THE MINUTES**

- a) Good Food Box – 31boxes ordered, 2 for KC, 2 DMF, 1 LdA of the 31 boxes 5 were subsidized price 2 were volunteer rate.
- b) Municipal Excellence Committee – Customer Satisfaction Survey reviewed results report on MD website. Biggest growth opportunities seem to be in better communication, next MEC project will be New Residents Welcome Package. Suggestion to add a “How satisfied are you living in the MD” poll question on MD website with ongoing monitoring of results.
- c) Benchlands Lagoon outlet Structure – Erik working on Council visit with Bill Luka and Marina or Tom McFadden in the later fall. Lisa is re-working on a long draft email to Council regarding the issue, will cc to D Grady for CSB tracking purposes.

## 6. REPORTS

### a) CSB Coordinator Report – accepted as information

#### Additional Conferences and Training items:

- i. October 16 - Cochrane FCSS/Parent Link/ Resource Centre Funders Lunch and info session with L Rosvold.
- ii. November 13/14 - Vision 2030 Seniors Services Symposium in Edmonton
- iii. AEMA Conference early December, date not announced yet

### b) CSB Members verbal reports of events and possible issues:

#### **A James**

- Jamieson road Facebook group doing great with 12 members that represents most the area residents. Alice reposts and shares much from MD Facebook posts and CSB emails
- Garbage complaints – perhaps needs to be emptied more often? Large items, debris left outside bin frequently Other (GSV?) jurisdiction also uses it when theirs is full.

#### **L Brown**

- Community Garden, fence is up, still working on water issues
- 15 new Residents, New BOD for DMFCA
- Movie night coming up , not sure about Halloween yet
- Loose Parts Play bins – hold off until spring to see if child damage/mess issues subside. (Children cut tether ball cord, spray painting trees, leaving messes)

#### **M Krainer**

- Bus shelter is now stained
- Issues with garbage and human waste dumping by highway users
  - GWAS cleanup days; lots of garbage, human waste, hurt dog
  - MD putting up a NO Stopping sign up along upper bench fence entrance to a private property (Ghost/Gibson road intersection)
  - D Grady to ask B Luka/ M Facette if it's possible to put info signs up regarding nearest sani-dump is at Ghost Station, place near end of forestry, Richards Road and Hwy 40 junctions?
  - GWAS planning to do testing to see if local e-coli is animal or human source
- Waste transfer station open Saturdays – Attendant needs a shelter so not in idling car all day through the winter. Will pursue possible volunteer shed build with Ward 4 Community Enhancement funds for shed package/materials purchase.

#### **L Rosvold**

- Rural Crime Watch program – visits are based on GIS dispatch so VERY important to call in all incidents to get them in the stats. Benchlands area had 1 traffic visit /year but has been upped to 3 based on complaints recorded, increased reporting leads to increased patrols.

#### **M Blokhuis**

- WildSmart Workshop coming, families of bears in/around Exshaw each fall. NOTE: workshop was cancelled due to lack of registrations.

**7. NEW BUSINESS**

- a) **MD Grant Policy CS-08, Reserve Funds Policy F-10** – accepted as information
- b) **MD Grants History Summary** – accepted as information.
- c) **Community Services Grants – 2019 Grant Accounting** - reviewed
- d) **Community Services Grants – 2020 Applications** reviewed and recommendations made for 2020 Budget. Summary attached as Schedule ‘A’.
  - CSB to review additional information requested for Harvie Heights Community Association application at October 10 meeting, may adjust ECA and HHCA recommended amounts based on additional info provided.
  - Almost all did not include an Audited Financial Statement – D Grady to provide more info to groups on what is required in an Audited Financial Statement with Grant Award letters in January.

**8. CORRESPONDENCE/INFORMATION**

- a) MD Boards/Committees/Commissions Applications – apply by October 1
- b) Expense Claim Forms completed and submitted.

**10. DATE/LOCATION OF NEXT MEETING**

Thursday October 10 CS Travelling Meeting - leave Exshaw approx. 2 pm (with supper at Water Valley Saloon) Pick up A James on Jamieson Road and M Krainer at Beaupre hall. D Grady to provide more time details with October Agenda

**11. ADJOURNMENT**

**MOTION** by L. Brown to adjourn the meeting at 2:05 pm.

**CARRIED**



CHAIRPERSON



SECRETARY

**12. ITEMS TO REMEMBER**

- November 19 Canmore FCSS & Parent Link, Marigold annual updates.
- Send CSB Packages for Benchlands via Bylaw or Waste Truck to Ghost Firehall Office.
- Book 2020 meetings in renovated HH and Exshaw Community Halls
- Museum of Making.
- 2020 FireSmart comparison tour Bow Valley and Back 40

Schedule ‘A’: 7 d) **2020 Community Service Grants –Application** recommendations Summary



COMMUNITY SERVICES BOARD - 2020 Community Service Grant Application Recommendations

Schedule "A"

Organization -Request Category	CSB Pkg Pg.	Project Description	2020 Grant Program Applications				2020 CS Funding CSB Recommended	CSB 2020 Comments/Rationale
			Total Project Cost	Other Funding	CS Grant Request	M.D. % of Total		
Canmore Alberta Canada Day Society - operations	83	Culture: Canmore Canada Day Celebrations support	\$ 30,075	\$ 28,575	\$ 1,500	4.95%	\$ 1,500	* good complete application except audited (signed) financials will be required for future applications
Cochrane New Year's Eve Family Celebration	95	FCSS: a brand new, family friendly afternoon event	\$ 5,500	\$ 2,500	\$ 3,000	47%	\$ 500	* no demonstration of how many MD residents will benefit, budget not balanced
Cochrane & Area Rural Crime Watch - Operations and Maintenance	113	FCSS: 2020 operating and maintenance cost for Rural Crime Watch website	\$ 1,500	\$ 750	\$ 750	50%	\$ 750	Good clear application this year - thank you. Important work you are doing gathering rural residents to help each other
Exshaw Community Assoc - Maintenance, Recreation	129	Repair Ball Diamond backstop	\$ 9,816	\$ -	\$ 9,816	100%	\$ 7,800	* Possibly refer balance to Community Enhancement CSB feels this should really be under Community Enhancement but ECA request was refused by Councilor Ryan
Ghost Watershed Alliance Society - Operations	145	Special Activities: Education & Outreach Program	\$ 22,300	\$ 20,300	\$ 2,000	9%	\$ 2,000	Such good work being done by private citizens rather than what should be done at a government level.
Guy Gibson (Benchlands) Community Assoc - Operations	155	Special Activities: 2020 Community Events	\$ 1,259	\$ 959	\$ 300	25%	\$ 300	* needs signatures on Audited statement
Harvie Heights Community Assoc - Operations	165	Facility: Operate & Maintain hall, skating rink and tennis court	\$ 8,845	\$ 6,745	\$ 2,100	23.7%	\$ 2,000	* need to show your casino income on statements as well as grants and memberships. CSB requested last year that you apply for project and program not operations - we saw no evidence of that - financials are incomplete doesn't show casino or donations for social events
Kidsport Bow Valley - Operations	177	Recreation - Sports; Registration fees financial assistance	\$ 46,000	\$ 43,550	\$ 2,450	4.5%	\$ 2,450	* we are curious as to why there isn't any funding from towns of Banff and Canmore. Also your budget didn't match your request amount.

**COMMUNITY SERVICES BOARD - 2020 Community Service Grant Application Recommendations**

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McDougall Stoney Mission Society - Operations	191	Culture: 2020 Events Program	\$ 10,200	\$ 9,000	\$ 1,200	12%	\$ 1,200	* audited statements need signatures... It is good to see how inclusive you are being with all area neighbors & the renewed interest in the location
Water Valley Community Association - Maintenance	201	Facilities: Purchase freezer, stockpots, ladders, shop vac, compressor, table cloths for new communiuty hall	\$ 3,007	\$ 352	\$ 2,655	88%	\$ 1,500	* confusing income statements! Show where \$ has gone to building, apply for freezer to Comm Enhansement for Ward 4
Water Valley Public Library - Operations	223	FCSS: 2020 TD Summer Reading Program	\$ 3,250	\$ 2,250	\$ 1,000	33%	\$ 1,000	* CSB is pleased to support this growing program that so obviously meets a local need. We also appreciate you making sure you show how you record and calculate the MD residents who benefit (providing names is NOT necessary)
<b>TOTALS</b>			\$ 141,752	\$ 114,981	\$ 26,771		\$ 21,000	
							\$ 21,000.00	
CSB will consider amount adjustments at Oct 10 meeting							\$ -	*