

This is instructions on how to pay the pet license. In order to get to this screen you need to go back to website on other tab. And click on the \$ Option Pay on the right side. See orange square below.

This is a screen shot of the screen you will see when you access the Options Pay Portal

### Receipt Attachments

Click **Add Attachment** below and add one or more attachments to attach to the client's receipt.

Add Attachment

### Credit Card Details

We accept:

Card #: \*

Name on Card: \*

Card Expiration: \*  /

CVV: \*

### Transaction Details

Currency: **CAD**

Payment Card Amount: \*

Total tag payment must be entered here as this is the payment made to MD of Bighorn.

OptionPay Load Fee: \$

This is a user fee for the credit card service and goes to Option pay and cannot be reimbursed once processed.

Total Charged to Your Card: \$

This will be total charged to your credit card.

Type: \*

Customer Name: \*

Animal Name: \*

Receipt Email:

Internal Comments:

Public Comments: *Please note: Public Comments will appear on the customer's receipt.*

### Authorization

Cardholder authorizes OptionPay to charge the above credit card for the purchase of the OptionPay Payment Card and load fee. Cardholder acknowledges that the above charge will appear on their credit card statement as MD of Bighorn.

Submit Payment

